

Raymond - South Bend Regional Wastewater Coordinating Committee

300 First Street • Raymond • WA 98577 •

RWCC

REGULAR MEETING

RAYMOND CITY HALL

November 29, 2012 – 5:30 PM

- **INTRODUCTIONS**
 - Scott Boettcher (SBGH Partners) and Scott Pearson (filling in for Dean Parsons and Mayor Bob Jungar) were introduced.

- **IN ATTENDANCE WERE**
 - Eric deMontigny, John Dunsmoor, Jason Dunsmoor, Jerry Bowman, Kirk Church, Dale Little, Scott Pearson, Dominic Miller, Todd Stephens, Tom Zerkel, Cathi Read, Patricia Neve, and Scott Boettcher

- **REVIEW AND APPROVAL OF OCTOBER 25, 2012 MEETING MINUTES**
 - A motion to accept the latest revision of the minutes was made by Jerry Bowman, seconded by John Dunsmoor. The motion carried unanimously.

- **STATE ONLINE SOLUTIONS PLATFORM – PRESENTATION BY SCOTT BOETTCHER**
 - Scott was introduced by Cathi Read. Scott worked in the Department of Ecology for 20 years. He also worked in the Governor’s Office of Regulatory Assistance. His task was to help others understand state regulations.
 - Scott spoke about EZView.wa.gov, a secure and flexible web tool that allows agencies and local governments to collaborate, comment, notify, and document project activities. The web tool was developed by the Governor’s Office of Regulatory Assistance with significant help from the Association of Washington Cities, Washington State Association of Counties and a multi-agency advisory group and business team.
 - This tool is being used by the Town of Yacolt to keep its citizens up to date on a project to move the city from a septic system to sewers. City officials were bombarded with calls from riled-up citizens fearful of what this project meant for them, i.e. rate increases. After uploading many years’ documentation the citizenry calmed down and began to ask more intelligent questions about more legitimate concerns. This has greatly reduced the number of public disclosure requests.
 - The RWCC is considering this tool for the following reasons:

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- Raymond recently approved an increase in the city sewer rates. South Bend is proposing a similar increase. Having documentation, including meeting minutes and documentation going back to 2003 will provide information as to the importance of the project and the necessity of the rate increase(s).
 - This tool can include a contact list of all entities and persons who have information on this project.
 - This tool is free and requires minimal training.
 - Public access to the documentation does not require a user name or password. These are all public documents.
 - The RWCC project involves two independent cities. Rather than having each city post its own documents (to which the website administrator might not have access), this tool would incorporate all pertinent documents.
 - The decision of what to upload is ours. The site is completely customizable.
 - Reduces public disclosure requests.
 - There is a search engine to aid in locating documents.
 - A notification feature is planned for June implementation.
 - Eric will get together with Patricia to discuss items to be included. Cathi indicated she would do the same for her document.
 - The RWCC will include this as an agenda item for our next meeting. Members should come prepared to discuss.
- **ANNUAL BUDGETING PROCESS – UPDATE ON ACTIVITY BY RAYMOND / SOUTH BEND CITY COUNCILS**
 - Can we get a report back from the two cities? What are their plans for making the June payment?
 - Raymond passed a rate increase with the promise of more increases in the future
 - South Bend will vote on their increase at the next council meeting.
- **REGIONAL WWTP PROJECT UPDATE**
 - Construction progress
 - Ron Derrick has been on job for about a month. He seems to be a good fit and is doing a good job.
 - Over the past month there were 10 journeyman electricians on site. All wiring could be completed in the next couple of weeks.
 - PUD service is in. After obtaining L&I clearance we could energize in the next 2-3 weeks.

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- Grade beams are in in the solids handling building. The Headworks building is almost complete. The foundation has been poured for the control building.
 - It's obvious that everyone is working hard toward project completion.
 - There is some concern about the progress on the Control Building. Liquid stream start-up is scheduled for March 6th. That does not leave much time to get the control building built and wired. Tom will check on the control building progress and get back to the RWCC by e-mail.
 - Payment status
 - Outlay report 21 just completed. We just moved from loan to grant. We are now using \$11 million of grant. The loan closes on December 7th which will make the first payment due in May.
 - Change orders and potential construction issues - none
 - Schedule – no change
 - Quality – quality good
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- **BIOSOLIDS REMOVAL / LAGOON DECOMMISSIONING**
 - Update on South Bend WWTP decommissioning and habitat enhancement plan
 - The scope of work and fee estimate for G&O to prepare the enhancement plan was approved by the Raymond City Council. G&O will begin work on it tomorrow.
 - Jay is preparing to send a formal letter to Weyerhaeuser with a copy to Corporate to get things moving. A similar letter prompted action by Weyerhaeuser in the purchase of a strip of land adjacent to the Raymond WWTP earlier in the project.
 - Jay and Kirk received an e-mail from Karen Temen apologizing for the delay in action.
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- **SET NEXT MEETING**
 - January 10, 2013 at Raymond – 5:30 PM
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- **ADJOURN 6:35 PM**