



January 9, 2013

Mr. M. Dean Parsons, P.E.
Public Works Director
City of Raymond
300 First Street
Raymond, Washington 98577

SUBJECT: JANUARY 2013 STATUS REPORT – WILLAPA REGIONAL
WASTEWATER FACILITIES AND ASSOCIATED PROJECTS
CITIES OF RAYMOND AND SOUTH BEND, PACIFIC COUNTY,
WASHINGTON

Dear Mr. Parsons:

Enclosed is the status of current projects for services rendered through December 8, 2012 (including invoices covering the period from November 11 through December 8, 2012). We have implemented Earned Value Analysis Tracking for the major projects and have included a brief summary of that analysis along with any concerns about the project and/or consultant budget under "Budget/Schedule Status." The table below contains project/billing summaries with budget/schedule status and brief descriptions of major work performed on each project during this period.

Project No.	Project	Description of Work/Budget Status (This Billing Period)
Regional Projects		
1.	Willapa Regional WWTP and Conveyance Construction Management Amount of Current Invoice: \$42,858.24 Authorized Budget: \$2,058,541.00 Total Amount Billed: \$1,484,540.43 Budget Remaining: \$574,000.57 G&O Project No.: 11419.00 Invoice No.: 25	Description of G&O Work: Construction management, including submittal review, responses to RFIs, construction meetings, office engineering, meeting RD documentation requirements, on-site inspection, regional project accounting, meeting regulatory requirements, and RD pay requests. Description of Conley Work: Work included review of electrical pay estimate, review of construction information, and work on programming – motor nameplate, tag database, and I/O. Budget/Schedule Status: The project is on schedule and within budget.



Mr. M. Dean Parsons, P.E.
January 9, 2013
Page 2

Project No.	Project	Description of Work/Budget Status (This Billing Period)
		<p>Overall, we have consumed 72.1% of the authorized budget, while 75.9% of working days to Substantial Completion (70.0% to Final Completion) have elapsed and an estimated 79.1% of earned value has been realized. Conley Engineering has consumed 57.0% of their total authorized budget. Testing and operator training for the new regional WWTP is occurring this month (January). The clear water test will be conducted in mid-February. Liquid stream substantial completion is scheduled for early March.</p>
2.	<p>South Bend WWTP Decommissioning and Habitat Enhancement Plan Amount of Current Invoice: \$1,019.57 Authorized Budget: \$22,895.00 Total Amount Billed: \$1,019.57 Budget Remaining: \$21,875.43 G&O Project No.: 12582.00 Invoice No.: 1</p>	<p>Description of G&O Work: Work this period included consultations with regulators and agencies, communications with Weyerhaeuser, preliminary work on Biosolids Permit Application, Site-Specific Land Application Plan, and Habitat Enhancement Plan.</p> <p>Budget/Schedule Status: G&O's contract for this project was executed on December 3, and approved by Dave Dunnell at RD on December 19, 2012. Topographic survey of the 35-acre leased site started this week. Draft versions of the Biosolids Permit Application, Site-Specific Land Application Plan, and Habitat Enhancement Plan will be provided to the RWCC for review later this month. After several attempts to contact her regarding the status of the appraisal of the South Bend WWTP site, Karen Temen at Weyerhaeuser contacted South Bend on January 4, 2013, and indicated that she had not completed an appraisal of the site (as she had pledged to</p>



Mr. M. Dean Parsons, P.E.
January 9, 2013
Page 3

Project No.	Project	Description of Work/Budget Status (This Billing Period)
		complete in summer 2012). Karen requested the City hire an independent appraiser, with the cost split between the City and Weyerhaeuser. Per discussion with Dave Dunnell, an appraisal is reimbursable by the RD grant. It is suggested that this topic be discussed at the RWCC meeting on January 10, 2013.

Please advise should you require any additional information.

Very truly yours,

GRAY & OSBORNE, INC.

A handwritten signature in blue ink, appearing to read "Jay L. Swift".

Jay L. Swift, P.E.

JLS/hhj
Encl.

cc: Mr. Eric DeMontigny, P.E., Chairman, Regional Wastewater Coordinating Committee
Ms. Patricia Neve, Secretary, Regional Wastewater Coordinating Committee (for RWCC distribution)
Mayor Kirk Church, City of South Bend
Mr. Dale Little, City Supervisor, City of South Bend