

RWCC MEETING MINUTES

Raymond City Hall

September 24, 2015 – 5:30 PM

- 1) Introductions – None necessary. Those present were Julie Struck, Jay Swift, Eric deMontigny, Dean Parsons, Todd Stephens, and Patricia Neve.
- 2) Review agenda – No additional items
- 3) Review and approval of August 13, 2015 meeting minutes – A motion to accept the August meeting minutes was made by Todd, seconded by Patricia and passed unanimously.
- 4) EXECUTIVE SESSION –
 - a) To discuss any matter suitable for Executive Session under RCW 42.30.11 -
- 5) Other
 - a) Budget planning: The IGC requires that a budget be prepared by the Administrative Manager, submitted to and approved by the RWCC by the first of November. Dean and Todd are working together and will have something for the committee to consider by the next meeting. Todd is tracking expenditures. While the majority of the budget will be similar to last year's numbers, expenditures on chemicals may cause an increase of around \$10,000.
 - b) Biosolids disposal
 - i) A large amount of biosolids was picked up by a person from Wilson Point who has a very large grassy area. The rest of the biosolids was hauled to a land application site operated by Fire Mountain Farms. Fire Mountain Farms charges a tipping fee for taking the biosolids. A landscaper expressed interest in taking some on a periodic basis, and staff will be following up with them. At this point we are basically giving it away or paying for disposal. If word spreads to where supply cannot keep up with demand, we may be able to get a certain price for it.
 - ii) We are eligible for a rebate on the sales taxes that we paid for the biosolids handling equipment. This is a "manufacturing" rebate that is offered by the state for organizations that manufacture products for sale. Biosolids has been considered a "product" that can be sold to the public. This would require some steps, including having Hester create a revenue line item for biosolids sales. It is much easier and makes for less paperwork if this process takes place within four years of the equipment purchase. Rebate requests beyond this point involve additional effort relating to tax immunity. Todd and Jay have been through this process before when Todd was running the wastewater department for the City of Westport. Todd will check the files and get us the equipment purchase date. Jay will check to see if other City departments can purchase the material, how much needs to be charged, etc ,
- 6) Schedule next meeting --- October 15th – Raymond – 5:30

7) Regional WWTP Update

a) Punchlist status

- i) Spare Drives – WesTech has notified us there has been a manufacturing change since one of the original drive units was made for this project. As a result, they apparently can no longer provide an identical unit to what is installed. Richard Howard has worked with their engineering group and has provided what they consider as an equivalent proposal for a slightly different drive unit that would work. G&O would still like to review this proposal closer before the City proceeds with the order.
- ii) AllMax – Jay needs to touch base with Nathan or David at Conley Engineering. They, along with an AllMax technician, ran a remote test on the Plant's computer network to test whether or not the AllMax software would easily integrate to the existing network. Jay is not sure what the results of this test were. He will try to touch base with them tomorrow and let us know by phone.
- iii) TWAS Flowmeter - Rognlin's and QCC have proposed a conference call to discuss this item. Doug and Aaron need to get this call scheduled with them to find out more about what their plan is for replacement.
- iv) Work Platform – Jay had lost the cut sheets on what the Plant guys want to purchase and asked for a new version via email a couple weeks ago. He thinks his email to them got lost as well, because he never heard back. Jay recommends that the City order what they had elected. As long as Jay can get copies of the invoices right away, he can include them in the next outlay report for reimbursement.
- v) Peristaltic Pump for NaOCl – Jay has not heard anything more from them. As long as the plant guys are okay he recommends we get it ordered. Again, the City should order it and send Jay copies of the invoice as quickly as possible.
- vi) Fuel Sump Gasket – G&O will continue to monitor the fuel sump when they are on-site. It has been measured by Aaron twice now and has dropped maybe $\frac{1}{4}$ " at that time. They have determined that the secondary containment fuel line conduit into and out of the sump are flexible enough to accommodate this, but they will consider some way to restrain the sump when settlement mitigation measures are finalized next spring.
- vii) There is moisture in the Headworks electrical boxes. This has caused so much corrosion that the disconnects aren't functioning. Two electricians and a PLC representative are trying to get the connections back. A picture was sent to Doug and Aaron. Should Totem return to check penetrations? What about Rognlin's bond? Is it based on substantial completion of the electrical reset? If not, it may be out of warranty. It was part of the original punchlist. We need to send a letter to Rognlin's stating that we need action on this as it is causing consequential damages. It could require sending a letter to Rognlin's surety.

- b) Todd advised that Dan Lee retiring tomorrow. He is a certified Class III operator. At this point Raymond does not plan to replace him. This will leave the plant understaffed, which creates a real risk of violating the NPDES permit. Fines for violating the permit are high, potentially very high. Todd has advised this to the mayor. Julie

asked if we could have a part-time on-call person to fill in and ensure that at any given time we would be in compliance. Todd can provide figures from the man-power calculation for anyone interested.

- 8) Settlement monitoring – Jay compared the slopes of the last three sets of data. The graph shows that the slope is not getting worse. It is certainly not like the dip we saw in 2014. The slope is flattening out and is on track with projections.
- 9) South Bend Lagoon decommissioning
 - a) Funding Update – There was discussion last time questioning why we did not qualify as hardship. Jay has been working with Debby Harper on this. She agrees that there is a case for it; however, RD does not allow multi-family housing into the calculations. Jay protested to no avail. The state agrees with the federal standards on this as the state does not want to oversell a product or funding situation for fear of an audit. As a result, those with the fewest resources are hit the hardest as they are not part of the calculation. Debby shared with Jay that this is why she is leaving RD.
 - b) Construction Update –
 - i) They should be off the site in about two weeks. The site looks good. They are still waiting for the analytical results – tests for metals, fecal coliforms, and pathogens. They should come back okay.
 - ii) Fencing installation will begin tomorrow or Monday. That should take about a week.
 - iii) Mixing and tilling will follow that. G&O will continue to monitor the progress.
 - iv) Crushed rock is being brought in for the road.
 - c) The fill balance looks okay. In a year or so it should look like the surrounding area. The demolished piping and structures will be taken away on Friday, 9/25/15, and finished on Monday, 9/28/15.
- 10) South Bend Central Avenue Project Update
 - a) Even though this project is now a City project, the RWCC is interested in its progress.
 - b) A manhole has been installed in SR101. 160 feet of pipe has been connected to the system. A second manhole should be installed tomorrow, 9/25/2015.
 - c) The contractor uncovered an old clay line which was broken and caused a rush of water into the work area. This was a live line connecting to the archway; however the pipe was not on any of the plans. The line was repaired and reconnected to the system.
 - d) This is the deepest trenching of the project. So far, so good. The risk of problems should decrease in the shallower trenching areas.
 - e) Jay is not aware of any changes from the contractor as he has not talked to Dominic Miller.
 - f) The Nova crew is less experienced than those hired by other contractors. Their means and methods are not what would be recommended, but the manhole installation turned out okay. Nova is being educated by this project about the “standards of the practice”.

Raymond - South Bend Regional Wastewater Coordinating Committee

300 First Street • Raymond • WA 98577 •

11) Adjourn 6:14 PM

Final