

## **MEETING MINUTES**

**August 13, 2015**

- I. Introductions - In attendance were Dean Parsons, Bunny Williams, Todd Stephens, Eric deMontigny, Doug Welch, Tom Zerkel, Patricia Neve, and Jason Dunsmoor.
- II. Review agenda – No items were added to the agenda.
- III. Review and approval of July 9, 2015 meeting minutes. A motion to accept the July 9, 2015 minutes was made by Todd, seconded by Jason, and carried unanimously.
- IV. EXECUTIVE SESSION – Moved to the top of agenda at the request of Jason Dunsmoor
  - a. To discuss any matter suitable for Executive Session under RCW 42.30.11
  - b. Adjourned for executive session at 5:40. Returned to regular meeting at 5:52.
- V. Regional WWTP Update
  - a. Punchlist status
    - i. Spare drives: Spare drives for screens and washer compactor. Richard Howard awaiting confirmation of order to finalize. They need something from the city to proceed.
    - ii. AllMax O&M Software issue: G&O is trying to schedule a conference with Conley Electric and AllMax.
    - iii. TWAS flow meter: Totem was on site Wednesday. There was no improvement in performance by jumping the wires. They will install a new flow meter.
    - iv. The work platform fell through cracks but is back on track.
    - v. Peristaltic pump: Is it okay to order? Todd wants to run it by Ron who will return from vacation on Monday, August 17<sup>th</sup>.
    - vi. Paving: to take place next spring
    - vii. Fuel sump gasket: Continuing to monitor. If mitigation is required G&O will deal with it in the spring. Roglin's needs to complete the remaining portion of the change order for the jet header modifications. Roglin's has yet to bill G&O for the first round of work.
  - b. Settlement monitoring – nothing new
- VI. South Bend Lagoon decommissioning
  - a. Jay was on site this morning and met with Dennis Houk and a Roglin's foreman. Sludge is being moved to an adjacent area to be air dried. It seems to be drying

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out nicely. Because most of the solids are sand and shell, it will break up easily for the screening process.

- b. The silt fence has been installed around perimeter.
- c. Demo of the site structures is happening.
- d. We are still waiting for a biosolids letter from DOE. Kelsey Dunn has taken over Jamie Alvarez's cases; however, she cannot access his e-mails. G&O will assist Kelsey by providing documentation.-
- e. Funding Update: Hester is working with Debbie. No grant money will be awarded. No hardship funding will be awarded. Eric asked Doug to find out why. Doug will advise.

VII. South Bend Central Avenue Project Update

- a. Nova has contracts, although they are not yet fully executed. They are waiting for insurance. All bids were high; however, through negotiation G&O was successful in having Nova agree to cut out one of the spurs. As a result 300 feet of sewer was pulled out of the job resulting in a \$95,000 credit.
- b. G&O was able to go back to CDBG for \$72,000 for South Bend. Their total available CDBG remains at \$750,000. They agreed to a reduced scope of work.
- c. Everything is falling into place; however, the job will not include pulling out the old sewer piping.
- d. Nova is scheduled to begin shortly after the Labor Day festivities.

VIII. Other:

- a. Developments at the Port of Willapa Harbor – nothing new

IX. Schedule next meeting --- September 24, 2015 – South Bend City Hall

X. Adjourn 6:12 PM