

MEETING MINUTES

April 30, 2015 – 5:30 PM

Raymond City Hall

In attendance were Eric deMontigny, Bunny Williams, Todd Stephens, Dean Parsons, Jay Swift, Patricia Neve, Jason Dunsmoor,

- Introductions – None necessary
- Review agenda – Jason added a discussion on the budget to the agenda. A motion to accept the amended agenda was made by Todd, seconded by Jason, and carried unanimously.
- Review and approval of March 19, 2015 meeting minutes – A motion to accept the March 19, 2015 meeting minutes was made by Todd, seconded by Jason and carried unanimously.
- Regional WWTP Update: Punch List Status
 - **Sodium Hypochlorite pumping issue** is unchanged. The problem may be air-locking, resulting from off-gassing from the sodium hypochlorite solution. Aaron Pease is working on drawings for a fix.
 - **Landscaping (weeds):** The contract stipulates that the area must be weed-free. Eradicating the weeds is a contractor issue.
 - **TWAS meter** not functioning. Four technicians looked at it and Rognlins disassembled, cleaned and reassembled it; however, it still did not work. The technicians were unable to identify or resolve the problem.
 - **Fuel sump gasket issue:** Pictures have been sent to Doug/Craig with Rognlins showing that the tank is beginning to lean due to settling. This needs to be fixed sooner rather than later. The fix will have to accommodate further settling.
 - **Jet mix pump in biosolids building:** The pump simply quit. While it should be under warranty, an electrician who inspected the motor stated that there was a

short in the motor windings. The manufacturer was notified of the situation by Rognlin's. The Manufacturer responded to Rognlin's stating that if there was a short in the motor, it must have been caused by water in the motor. The Manufacturer advised that the warranty does not include water in the pump; however, the motor is equipped with a seal fail alarm as well as a leak detector alarm, and there were no warnings or alarms indicating water. There is no possible way that the manufacturer can diagnose water in the motor without even seeing the unit. The unit has been packaged up and is ready to send off for inspection to whomever. We are waiting to hear. Craig at Rognlins will handle.

- **Settlement:** Settlement continues at the predicted rate. Doug and Tom will bring a detailed survey report to the next meeting. It is expected that we can do an overlay over the pavement when settlement settles down next summer. G&O will come back with an overlay plan.
- South Bend Lagoon decommissioning
 - G&O Report on Current Status
 - Public comment period ends May 8th – no comments yet. Specs went out last week and the project was advertised yesterday. A final version of the plan is 99.9% complete. While not anticipating delays, any substantive comments may push the project back. The estimate remains at \$600K. RD has given approval to advertise. The only change made was to the fence alignment around lagoons.
 - Stabilization ponds and structures being demoed within 3 feet of final grade. Mixture of sand, sediment, biosolids and shells in stabilization ponds being hand-raked. Material from aeration lagoons being pumped through screens and moved to the larger areas where it will be reapplied and raked. Primary power source decommissioning to be performed by contractor coordinating with PUD.
 - There has been a lot of native plant growth along the interior banks which will require grubbing.
 - Eric's questions:
 - 01110-1and -2 – Summary of Work/Scope of Work Item D: Summary of work section – Eric expresses concern over the term “clear water”.

How does the contractor quantify what is clear water and what is not? What we want them to do is remove as much of the water as possible and allow discharge to the river if it meets permits conditions. How the contractor gets there is means and methods and for him to decide. Also, we allow the contractor to pump water not meeting the discharge criteria to the South Bend collection system, but are there alternatives – a separate system, treat on-site etc? Is old undercrossing operational? It's been out of operation for 2 years. Eric suggests more thought and clarity about how the contractor will test and convey water. Jay will investigate and respond by e-mail.

- Regulatory requirements: 01160-1 Permits and Licenses – Is the NPDES permit current?
- Submittals: 01300 – Work Included – 1.2A – Schedules and Plans – The specifications section was written around the construction projects. It is important to include description of means and methods of water removal, monitoring of discharge water, discharge to South Bend system – screening and removal of madmade materials, grading methods, final grading and restoration and disposal of waste.
 - 02050 – Electrical – Is there equipment onsite that needs to be removed? Cabling? Yes per Jay – expand wording.
 - 02225 –Biosolids legalization – Replace term “biosolids” with “sediment mixture”.
- Funding – Hester and Debbie conversing. Debbie is awaiting a final estimate, which G&O will provide after the public comment period ends. RD has reviewed and approved.
- South Bend Central Avenue Project Update: The environmental report is complete. Waiting on the finding of no significant impact report. Project is 90% designed and just needs to be finalized. G&O hopes to advertise the last part of May. Regarding moving the sewer line outside of the pipe, Eric and Dom are talking to the South Bend City about that. Suggest that it be added as a separate bid item.

- Other:
 - Developments at the Port of Willapa Harbor – 2 sets of plans for the South Fork site were received last week. The new plans include a redesigned piping configuration. Confusion about connection fees needs to be cleared up. A hook up is a hook up whether it is to the Port lines or the City lines. Connection fees apply in either case. Usage will be based on ERUs. Determine who will pay for maintenance. Ensure these issues are resolved before plans are signed off.
- EXECUTIVE SESSION
 - To discuss any matter suitable for Executive Session under RCW 42.30.11
- Budget
 - Discussion to amend the budget to provide greater detailed breakouts. This will provide extra tools with which to build a realistic budget. The 2015 budget amount will remain unchanged at \$710,500. A motion to adopt a budget format with more detailed breakouts was made by Eric, seconded by Bunny, and carried unanimously. When given all paid invoices, Todd will analyze last year's invoices with the new format.
- Schedule next meeting – May 28th – South Bend – 5:30 PM
- Adjourn – 7:03 PM