

## **MEETING MINUTES**

**March 19, 2015**

**Raymond City Hall**

The meeting was called to order by Chairman Eric deMontigny at 5:35 PM. In attendance were Eric deMontigny, Jason Dunsmoor, Bunny Williams, Cathi Read, Tom Zerkel, Dean Parsons, Patricia Neve, and Todd Stephens.

- Introductions – None necessary
- Review agenda – No additional items.
- Review and approval of February 19, 2015 meeting minutes – A motion to approve the February 19<sup>th</sup> 2015 meeting minutes was made by Todd, seconded by Jason and carried unanimously.
- Regional WWTP Update
  - Punch list status
    - Work on the punch list items is proceeding. The main items are a spare airflow monitor for air headers, testing and maintenance of Genset, the generator issue, and the fuel sump gasket . (The gasket is rolling over which is allowing water to come in which causes a high alarm. Continuing settling may result in the internal lines separating.) The TWAS meter is not functioning – one works and one is intermittent. Coast Controls is scheduled for a calibration visit, and they will check it out when they are here. The sodium hypochlorite system has air locking problems caused by off-gassing. Aaron is looking at alternate pumps. The cause appears to be because the pumps are sometimes submerged and sometimes not.
    - Items to resolve: G&O recommends the purchase of operation and maintenance software (ALMAX) for \$5,145.00. G&O also recommends the purchase of four spare motors plus a spare right angle gear drive for the washer compactor for \$8,800.
- Lagoon decommissioning
  - South Bend update
    - G&O Report on Current Status: Ecology met with the County. The County is aware of what is going on and has stepped away from any decision making or oversight. This process is 95% complete. A meeting

with Ecology to review the project is scheduled for next week. G&O expects to publish the public notice the week of March 30. After a 30-day comment period the ad for bids would be published May 4<sup>th</sup>. Tom suggests we accelerate this process by three weeks and run the Public Comment and the Request for Bids concurrently. This would allow G&O to issue the bid notice the second week of April. A motion to go ahead with the 3-week acceleration was made by Jason, seconded by Bunny, and passed unanimously.

- Funding – Dee and Debbie Harper are working on this. Debbie has asked for some additional information. Tom will follow up with Jay to see this through-
- EXECUTIVE SESSION called at 5:50 and ended at 6:05.
  - To discuss any matter suitable for Executive Session under RCW 42.30.11
- Other:
  - Developments at the Port of Willapa Harbor – nothing new -
  - In order to avoid any confusion about who is authorized to sign the Joint Prosecution and Work Product Sharing Agreement (JPA) documents on behalf of the RWCC a motion was made by Jason to designate the RWCC chairman as the official RWCC signatory. The motion was seconded by Todd and passed unanimously.
- South Bend Central Avenue Project Update: The project is underway. NEPA has been completed, signed by both mayors, and sent out to all agencies. City and G&O personnel will venture into the arch on Monday to evaluate the condition of the sewer. The project will go out to bid the beginning of May with construction expected to begin in July.
- Raymond Decommissioning: A motion to recommend the Raymond Decommissioning contract as final was made by Bunny, seconded by Todd, and carried unanimously. The next step is to present the recommendation to the Raymond City Council for approval. Tom will provide Jason with whatever backup is needed.
- Elevation measurements: Todd mentioned some settlement issues and asked Tom about recent elevation measurements. Tom answered that measurements had been taken today and he will forward the readings to Todd as he receives them.-
- Schedule next meeting April 30th – Raymond
- Adjourn – 6:18 PM