

MEETING MINUTES

Raymond City Hall – 5:30 PM

March 31, 2016

1. Introductions – Present were Dominic Miller, Jason Dunsmoor, Eric deMontigny, Bunny Williams, Patricia Neve, Eric Weiberg – (New Public Works Director for the City of Raymond) and new Administrative Manager of the RWCC
2. Review agenda – additional items for discussion – The agenda was approved as presented.
3. Review and approval of January 14, 2016 meeting minutes – A motion to accept and January minutes was made by Jason, seconded by Bunny, and carried unanimously.
4. Regional WWTP Update
 - a. Reconciliation Change Order –
 - i. A change order (CO #22) was presented to close out the WWTP construction project. The result of the change order is a net reduction of the contract of approximately \$1,500 which will be deducted from the outstanding pay application.
 - ii. A quorum was not present. Ian Farrell is a current member of the RWCC; however he was not present. The newest Raymond city council member, Colby Rogers, will be asked to fill the Raymond RWCC vacancy. To facilitate timely processing of the change order and the outstanding pay application, a motion to wave the quorum requirement for a vote on this change order was made by Patricia, seconded by Jason, and carried unanimously. A motion to accept Change Order #22 was made by Jason, seconded by Bunny, and carried unanimously.
 - b. Equipment Issues
 - i. Dominic and Doug are coordinating on the generator system and paving issues. Although these issues are not under the “big” contract”, Dominic reported that these issues can be handled outside the Rognlin’s WWTP contract and payment for these items can be handled outside of the contract and with RD money. Doug will confirm with RD that another contract will not be necessary even though the paving cost may be large enough to be put out for bid and/or require three quotes. The work must be contractually correct. Doug will confirm by e-mail to RWCC the remaining RD funds available.

- ii. They are still working on the jet aeration system. The manufacturer does not have an answer. The problem with the other unit was solved and the plan is to do the same with this one. Doug and Aaron are working on this. The fix will cost between \$6,000 and \$7,000. RD funding is available to make that change.
 - iii. Regarding the corrosion issue: 9 new disconnects with SS inside are on site and the operators will need to find a local electrician to install. These particular disconnects were not available at the time of original installation.
 - c. Surveyors will be out toward the end of April
- 5. South Bend Lagoon decommissioning – DOE sign-off and project completion
 - a. Kelsey Dunn drafted letter dated January 20, 2016 to Peter Lyon stating that based on their visit in November everything is fine to proceed with closeout. This is the letter we need to close out Rognlin's contract.
 - b. Jay called Kelsey for an update and apparently DOE wants to make a follow-up visit to evaluate the noxious weed and invasive plant control situation. This is somewhat of a surprise as we were told to let the weeds regrade site "self-inoculate". Comments about the logs caught on the fence? Apparently not. Dom will follow up and determine what DOE is after in terms of noxious weeds.
- 6. South Bend Central Avenue Project Update
 - a. This project is expected to restart the first half of May. There is an ongoing issue with a patch by the County annex. It's an asphalt patch on 101 in front of Coast Seafoods. The westbound lane seems to be okay; however the eastbound lane is quite rough. The area was backfilled with CDF which remained plated for a couple of days. Unfortunately they hit a water line. The trench line from west softened and the weather was not right for a patch. It did not last even over the weekend. WSDOT was not happy and called the city to say it needed to be fixed. The fix is supposed to take place tomorrow; however, nobody has asphalt at this time of the year. The city will attempt temporary patching which will be overlaid by WSDOT. Hopefully the patches will last until WSDOT comes in for their project which could be anytime during the summer or the fall.
 - b. The First street puddles are to be addressed by Nova.
 - c. There is not a lot that can be done with the Third Street plugging issue as the pipe takes a 90 degree turn at that point which causes a natural blockage. G&O has not heard of any issues since the blockages reported in January.

Raymond - South Bend Regional Wastewater Coordinating Committee

300 First Street • Raymond • WA 98577 •

7. EXECUTIVE SESSION – 5 min 6:07 – 6:12
 - a. To discuss any matter suitable for Executive Session under RCW 42.30.11
8. Staffing / Year-end Budget Report / Budget –
 - a. Ron is retiring December 31st.
9. Jason will provide the year-end budget at the next meeting.
10. Schedule Next Meeting – June 30th -5:30 - Raymond
11. Adjourn – 6:22