

MEETING MINUTES

January 14, 2016

- Introductions were made to new RWCC member Ian Farrell. Those present were Dennis Houk, Tom Zerkel, Doug Welch, Jason Dunsmoor, Eric deMontigny, Patricia Neve, and Ian Farrell.
- Review agenda – additional items for discussion – There were no changes to the agenda.
- Review and approval of November 12, 2015 meeting minutes – A motion to approve the November minutes was made by Jason, seconded by Ian, and carried unanimously.
- Regional WWTP Update
 - Punch list status
 - The punch list items have been settled. Rognlin's has submitted their final application for payment. This process normally takes 2 – 3 weeks.
 - A couple of items other remain:
 - The jet aeration system is not yet functioning as it should. Sludge is somehow getting back into the air header. Doug met with TEC and nobody, including the manufacturer has a solution. The manufacturer said they have never seen this problem before and it remains a mystery. The operators are aerating continuously at a reduced rate to keep it running. The current status of the equipment will require annual maintenance which will require dismantling and cleaning. It is a hassle to do so, not to mention the extra time required of the operators to monitor the equipment.
 - There is still corrosion is some of the disconnects. There seems to be no rhyme nor reason why some corrode and others do not – even when they are right next to one another. This too, remains a mystery.
 - There was a question about there being sufficient funds available to cover the remaining issues. Doug assured the committee that there is enough for this last payout plus leaving some for any repaving that becomes necessary next year.
 - Recent survey information? Yes, as of the middle of December in preparation for mediation. Settlement is continuing on the projected trend in a straight line.
- South Bend Lagoon decommissioning

Raymond - South Bend Regional Wastewater Coordinating Committee

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- Kelsey Dunn has drafted a letter for closeout. It is currently on Peter Lion's desk awaiting action.
 - The new fence is bringing about unforeseen consequences such as catching logs and trees and other debris that results after torrential rains. Will this lessen the life of the fence?
 - Rognlin's has already closed out for the Raymond decommissioning project.
- South Bend Central Avenue Project Update
 - The contractor is on winter shut-down. Start-up in the spring is weather-dependent. There are some maintenance issues that the contractor will address tomorrow (Friday January 15).
 - There have been no issues with homes or businesses.
 - The sewer line has plugged a couple of times in the past two weeks at Third Street and by the Post Office. The cause is unknown.
- EXECUTIVE SESSION
 - To discuss any matter suitable for Executive Session under RCW 42.30.11 – Executive session began at 6:02 PM and ended at 6:13 PM
- Schedule next meeting
 - A motion to meet quarterly, or as-needed, was made by Jason, seconded by Patricia and carried unanimously. G&O will advise the RWCC of any issues that may require a special meeting.
 - The next regular RWCC meeting is scheduled for Thursday, March 31, 2016 at 5:30 PM in Raymond.
- Staffing / Budget
 - The plant is operating with three employees – Two are Class 3 and one is Class 2.
 - Ron will be retiring later this year. Jason said this is on his radar.
 - Jason will have a year-end budget report at the next meeting.
- Election of Officers
 - Officers remain the same: Eric deMontigny – President; Jason Dunsmoor – Vice President; Patricia Neve - Secretary
- Adjourn at 6:22 PM.