

## Installation of Foundation Flood Openings

Return completed form to Scott  
Boettcher at either:

1. Chehalis River Basin Flood Authority  
2601 Capitol Way S  
Olympia, WA 98501-3326; or
2. [scottb@sbqh-partners.com](mailto:scottb@sbqh-partners.com).

### Form 4-2015 -- Foundation Flood Opening Installation Contract

This CONTRACT is entered into and between Clean Space Northwest the CONTRACTOR  
and → Dan J. Coffman the Owner(s) of the subject property at:

101 W. Martina St. Bucoda, WA 98530 64132600501  
(street address) (city, state, zip) (parcel number)

WHEREAS, at My/Our request the CONTRACTOR performed an evaluation of My/Our property for the sole purpose of determining its suitability for installation of FEMA compliant foundation flood openings, and, if suitable, the design and bid of such openings to be submitted to the State of Washington for approval.

WHEREAS, the CONTRACTOR's evaluation determined the property is suitable for FEMA compliant foundation flood openings and prepared a design and bid which has been approved by the State of Washington for such payment as set forth through Form 2 -- Contractor Bid and Form 3 -- State of Washington Approval of Bid, both attached.

I/We the Owner(s) acknowledge by My/Our initials below that I/We have received a copy of both the completed Form 2 -- Contractor Bid and completed Form 3 -- State of Washington Approval of Bid:

→ DC → \_\_\_\_\_  
(owner's initials) (owner's initials)

WHEREAS, the CONTRACTOR has agreed to install FEMA compliant foundation flood openings at My/Our property for an amount not to exceed \$ 9,637 (plus tax) and the State of Washington has agreed to pay such amount as stated on Form 3 -- State of Washington Approval of Bid.

The parties to this CONTRACT hereby agree to the following terms and conditions as follows:

1. The Owner(s) grants permission to the CONTRACTOR to enter the Property at a prearranged date and time for the sole purpose of installing FEMA compliant foundation flood openings as shown on Form 2 and approved on Form 3 (both attached). The Owner(s) agrees to sign necessary building and permitting applications as may be required to complete this work.
2. The Owner(s) understand the project will require that holes be cut in the foundation of My/Our residential and/or business structure and there may be some unavoidable damage to plantings in close proximity to the foundation work, for which the Owner(s) shall be responsible.
3. The Owner(s) will not be responsible for the costs of installing the foundation flood openings.
4. The CONTRACTOR will seek compensation for the costs of installing the foundation flood openings solely from the State of Washington pursuant to the State of Washington Approval of Bid.



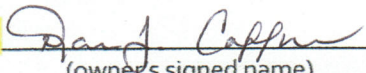
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5. The CONTRACTOR is solely responsible for any negligence, errors, or defects in installation, materials, design, or any aspect of the work performed.
6. The Owner(s) hereby release the Chehalis River Basin Flood Authority and the State of Washington, including all of its agencies, offices, and departments and employees, and agents for which it is vicariously responsible, from any liability or costs that may arise in connection with any such negligence, errors or defects. The Contractor is an independent contractor and not under the control or direction of the Chehalis River Basin Flood Authority or the State of Washington.

Signed -- Owner(s):

→   
(owner's signed name)

→ Dan J. Coffman  
(owner's printed name)

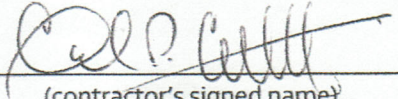
→ 4-22-16  
(date)

→ \_\_\_\_\_  
(owner's signed name)

→ \_\_\_\_\_  
(owner's printed name)

→ \_\_\_\_\_  
(date)

Signed -- Contractor:

  
(contractor's signed name)

Gale P. Gilbert  
(contractor's printed name)

4/21/2016  
(date)

**NOTE:** If the residential and/or business structure is non-owner occupied, please complete the following:

7. I/We have notified the occupants of My/Our residential and/or business structure that a CONTRACTOR will need to access both the interior and exterior of the foundation of My/Our residential and/or business structure to install FEMA compliant foundation flood openings, and have secured their full cooperation.

8. Signed:

→ \_\_\_\_\_  
(owner's signed name)

→ \_\_\_\_\_  
(owner's printed name)

→ \_\_\_\_\_  
(date)

Attachments:

- Completed Form 2 -- Contractor Bid
- Completed Form 3 -- State of Washington Approval of Bid





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### Form 3-2015 -- State of Washington Approval of Bid

1. Subject to the General Terms and Conditions and other provisions of RCO Contract No. 15-1030 and RCO Contract No. 15-1031, as applicable, the State of Washington, acting through the Recreation and Conservation Office (AGENCY), approves Clean Space Northwest's attached bid to install FEMA compliant foundation flood openings in the residential and/or business structure located at:

101 W. Martina St. Bucoda, WA 98530 64132600501  
(street address) (city, state, zip) (parcel number)

2. The State shall reimburse Clean Space Northwest up to but not exceeding the amount of \$ 9,637 + tax, upon satisfaction by the CONTRACTOR of the following:
- CONTRACTOR certifies to the AGENCY it has obtained a FEMA Elevation Certificate (EC) from a Registered Land Surveyor licensed in the State of Washington and provided the same to the building owner with a copy to the local Basin government.
  - Following inspection of the installation by a building code official, CONTRACTOR provides the AGENCY a copy of the building code official's final approval of the installation of FEMA compliant foundation flood openings in the residential and/or business structure identified in the above bid.
  - The CONTRACTOR has provided the AGENCY properly completed invoices that describe and document to the AGENCY'S satisfaction a description of the work performed, final approval of the building code official, and fees. To receive reimbursement, CONTRACTOR must provide a detailed breakdown of authorized expenses, identifying what was expended and when.
3. Payment shall be considered timely if made by the AGENCY within thirty (30) days after receipt of properly completed invoices. Payment shall be sent to the address designated by the CONTRACTOR.
4. This bid approval is good until June 15, 2016.

5. Approved by AGENCY (Recreation and Conservation Office):

Scott Robinson  
(printed name)

Deputy Director  
(title)

Scott Rob  
(signed name)

4/19/16  
(date)





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### Form 2-2015 — Contractor Bid Form and State of Washington Approval

1. The following lump sum bid is to install FEMA compliant foundation flood openings in the residential and/or business structure located at:

101 W. MARTINA ST.      BUCODA, WA. 98530      64132600501  
(street address)      (city, state, zip)      (parcel number)

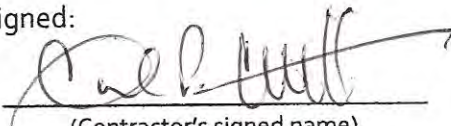
2. The time required to install FEMA compliant foundation flood openings at this residential and/or business structure shall not exceed 60 days following notice to proceed.

3. The cost to install FEMA compliant foundation flood openings at this residential and/or business structure shall not exceed:

- a. Labor = 3899<sup>00</sup>
- b. Materials = 3063<sup>50</sup>
- c. Permits, licenses and approvals = 375<sup>00</sup>
- d. Elevation certificate = 2300<sup>00</sup>
- e. Total = 9637<sup>50</sup> PLUS TAX.

4. This bid is good until JUNE 15, 2016

5. Signed:

  
(Contractor's signed name)

Gale P. Culbert  
(Contractor's printed name)

4/4/2016  
(date)



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### Enclosure A

1. The estimated average elevation of the basement/crawlspace is 35' feet (above or below) the lowest adjacent grade (LAG). **NOTE:** If the Elevation of the basement/crawlspace is subgrade on all sides and exceeds 2 feet below LAG the enclosure will be considered a basement of insurance purposes.
2. The estimated average elevation of the next higher floor is 4.16 feet above the LAG.
3. If basement/crawlspace is subgrade on all sides, then A+B= 4.51 feet. **NOTE:** If the sum of A + B exceeds 5 feet the enclosure will be considered a basement for insurance purposes.
4. Length of basement/crawlspace is 52' feet.
5. Width of basement/crawlspace is 26' feet.
6. Area of basement/crawlspace is 1352 square feet.
7. Total number of flood openings to be installed is 7.
8. Square inches of each flood opening 200.
9. Total number of square inches 1400.
10. Cost for enclosure #1:
  - a. Labor = 3087<sup>00</sup>.
  - b. Materials = 2425<sup>50</sup>.
  - c. Permits, licenses and approvals = 225<sup>00</sup>.
  - d. Elevation certificate = 1,700.
  - e. Total = 7437<sup>50</sup> plus Tax
11. In space below please provide drawing showing foundation and location of proposed vents.

(see Attached)



# Proposal

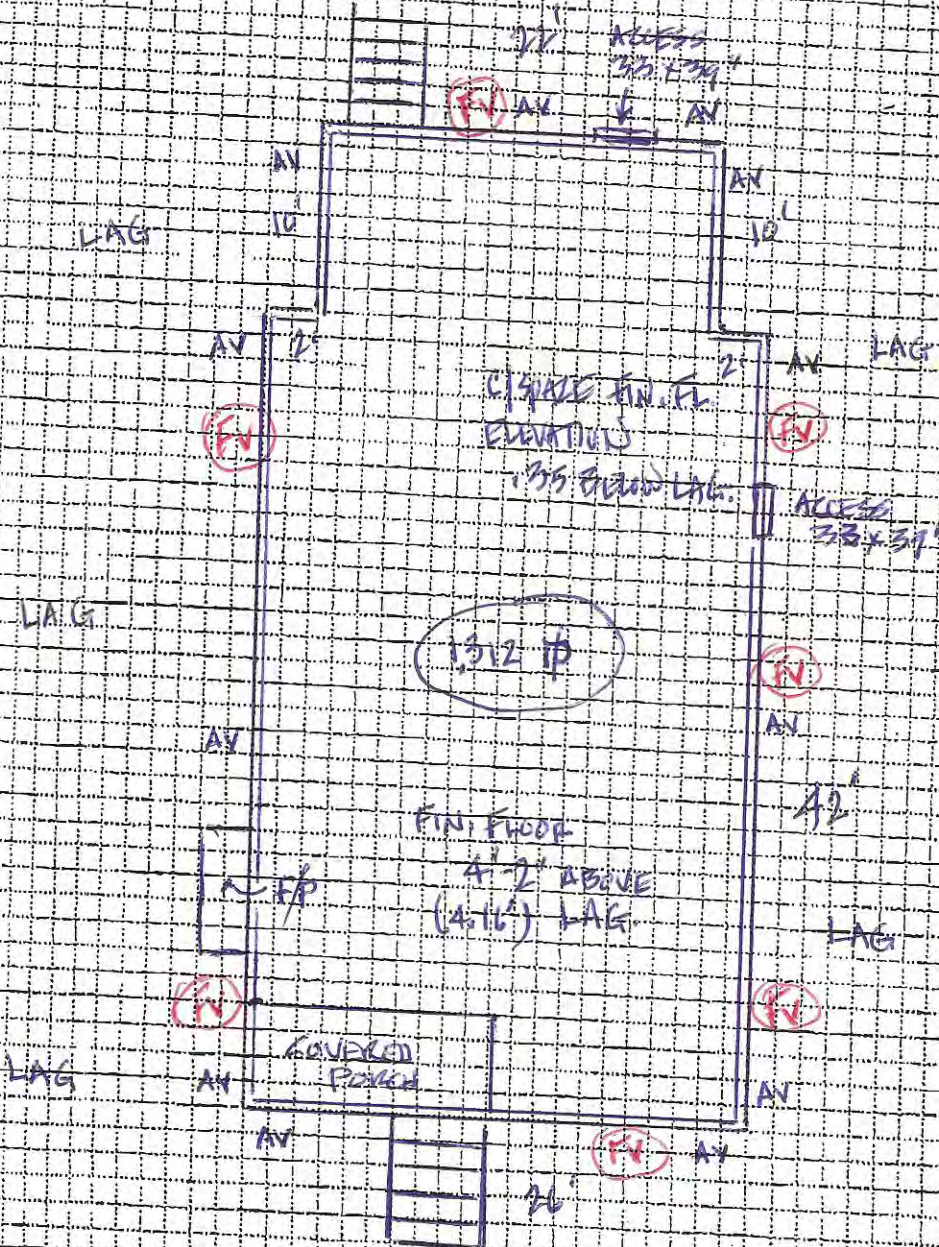
CUSTOMER NAME

DAN COFFMAN

JOB LOCATION

101 W. MARTINA ST.  
BILLOBA WA. 98530

PAGE 3 OF 5



V - AIR VENT IN 5<sup>TH</sup> COURSE OF BLOCK

FV - SMART VENT IN 2<sup>ND</sup> COURSE OF BLOCK MODEL 1540 - 520 INSULATED



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### Enclosure B<sup>1</sup>

(Only fill out if structure has more than one enclosure)

1. The estimated average elevation of the basement/crawlspace is 0 feet (above or below) the lowest adjacent grade (LAG). **NOTE:** If the Elevation of the basement/crawlspace is subgrade on all sides and exceeds 2 feet below LAG the enclosure will be considered a basement for insurance purposes.
2. The estimated average elevation of the next higher floor is 0 feet above the LAG.
3. If basement/crawlspace is subgrade on all sides, then  $A+B=$  0 feet. **NOTE:** If the sum of A + B exceeds 5 feet the enclosure will be considered a basement for insurance purposes.
4. Length of basement/crawlspace is 20.5 feet.
5. Width of basement/crawlspace is 18 feet.
6. Area of basement/crawlspace is 340 square feet.
7. Total number of flood openings to be installed is 2.
8. Square inches of each flood opening 200.
9. Total number of square inches 400.
10. Cost for enclosure #1:
  - a. Labor = 812<sup>00</sup>
  - b. Materials = 638<sup>00</sup>
  - c. Permits, licenses and approvals = 150<sup>00</sup>
  - d. Elevation certificate = 600<sup>00</sup>
  - e. Total = 2,200<sup>00</sup> plus tax
11. In space below please provide drawing showing foundation and location of proposed vents.

(SEE ATTACHED)

<sup>1</sup> Use this section only for structures that have two enclosures below the BFE. If the structure has more than two enclosures STOP.



## Proposal

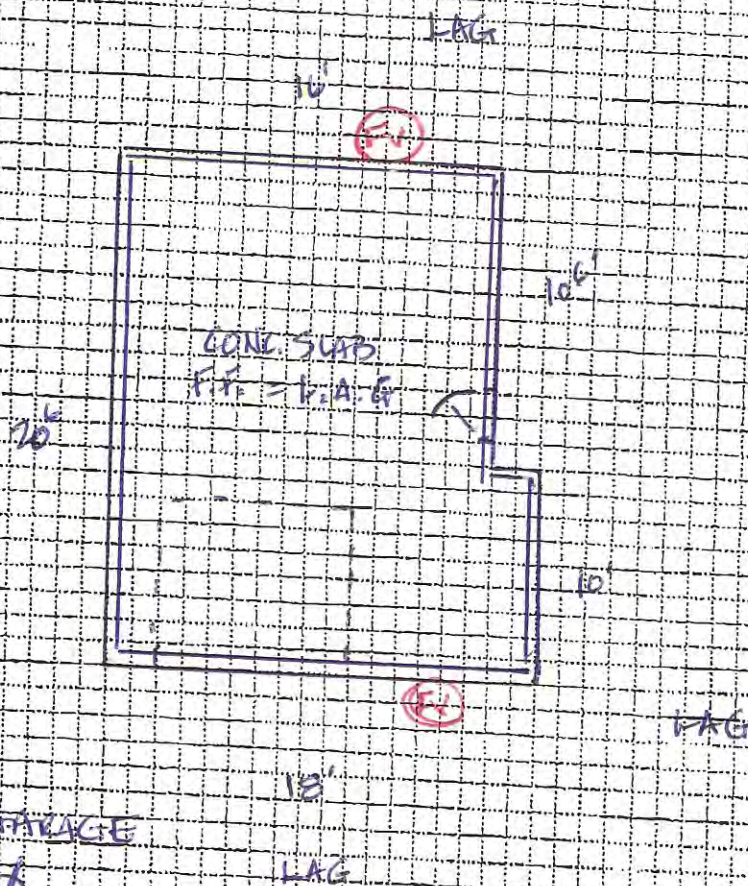
CUSTOMER NAME

DAN COFFMAN

JOB LOCATION

101 W. MARTINA ST.  
BUCODA, WA. 98530

PAGE 5 OF 5



FV - FLOOD VENT SMART VENT MODEL 1540-570 (WOOD WARE)





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### Form 1-2015 — Property Access Permission Form

#### PART I — Owner of Residential and/or Business Structure

1. I/We are requesting an evaluation be prepared to estimate the suitability and costs of installing FEMA compliant foundation flood openings at no cost to me for the residential and/or business structure that I/We are Owners of located at:  
  
101 W - Martina St      Bucoda WA 98530      64132600501  
(street address)      (city, state, zip)      (parcel number)
2. I/We also understand the purpose of the foundation flood openings is to reduce the potential for structural damage to the foundation of My/Our residential and/or business structure that could result from future flood events.
3. I/We hereby grant permission to the Contractor(s), "McCann Construction" and "Clean Space Northwest", to enter My/Our property at a prearranged date and time for the sole purpose of taking measurements and collecting data to prepare an estimate of the cost to install FEMA compliant foundation flood openings. I/We understand that the Contractor(s) will need to inspect both the interior and exterior of the foundation to prepare an accurate estimate of the cost and schedule to install FEMA compliant foundation flood openings. The estimate will be submitted to the State of Washington for approval of funding for installation. If funding for installation is approved and effective, the installing Contractor will not proceed with any work until You sign Form 3-2015 — Property Owner Installation Permission Form.
4. I/We hereby release the State of Washington, including all of its agencies, offices, and departments and employees, and agents for which it is vicariously responsible, from any liability or costs that may arise in connection with this Property Access Permission and any resulting access. The Contractor(s) are independent contractors and do not act under the control or direction of the State of Washington. This release is not intended to include any indemnification.
5. Signed:

  
(owner's signed name)

4-28-15

(date)

\_\_\_\_\_  
(co-owner's signed name)

\_\_\_\_\_  
(date)

Dan J. Coffman  
(owner's printed name)

360-280-2267

(owner's preferred contact information)

\_\_\_\_\_  
(co-owner's printed name)

\_\_\_\_\_  
(co-owner's preferred contact information)