



## Installation of Foundation Flood Openings

Return completed form to Scott Boettcher at either:

1. Chehalis River Basin Flood Authority  
2601 Capitol Way S  
Olympia, WA 98501-3326; or
2. [scottb@sbgh-partners.com](mailto:scottb@sbgh-partners.com).

### Form 4-2015 -- Foundation Flood Opening Installation Contract

This CONTRACT is entered into and between \_\_\_\_\_ the CONTRACTOR  
and \_\_\_\_\_ the Owner(s) of the subject property at:

\_\_\_\_\_  
(street address)

\_\_\_\_\_  
(city, state, zip)

\_\_\_\_\_  
(parcel number)

WHEREAS, at My/Our request the CONTRACTOR performed an evaluation of My/Our property for the sole purpose of determining its suitability for installation of FEMA compliant foundation flood openings, and, if suitable, the design and bid of such openings to be submitted to the State of Washington for approval.

WHEREAS, the CONTRACTOR's evaluation determined the property is suitable for FEMA compliant foundation flood openings and prepared a design and bid which has been approved by the State of Washington for such payment as set forth through Form 2 -- Contractor Bid and Form 3 -- State of Washington Approval of Bid, both attached.

I/We the Owner(s) acknowledge by My/Our initials below that I/We have received a copy of both the completed Form 2 -- Contractor Bid and completed Form 3 -- State of Washington Approval of Bid:

\_\_\_\_\_  
(owner's initials)

\_\_\_\_\_  
(owner's initials)

WHEREAS, the CONTRACTOR has agreed to install FEMA compliant foundation flood openings at My/Our property for an amount not to exceed \$\_\_\_\_\_ (plus tax) and the State of Washington has agreed to pay such amount as stated on Form 3 -- State of Washington Approval of Bid.

The parties to this CONTRACT hereby agree to the following terms and conditions as follows:

1. The Owner(s) grants permission to the CONTRACTOR to enter the Property at a prearranged date and time for the sole purpose of installing FEMA compliant foundation flood openings as shown on Form 2 and approved on Form 3 (both attached). The Owner(s) agrees to sign necessary building and permitting applications as may be required to complete this work.
2. The Owner(s) understand the project will require that holes be cut in the foundation of My/Our residential and/or business structure and there may be some unavoidable damage to plantings in close proximity to the foundation work, for which the Owner(s) shall be responsible.
3. The Owner(s) will not be responsible for the costs of installing the foundation flood openings.
4. The CONTRACTOR will seek compensation for the costs of installing the foundation flood openings solely from the State of Washington pursuant to the State of Washington Approval of Bid.



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5. The CONTRACTOR is solely responsible for any negligence, errors, or defects in installation, materials, design, or any aspect of the work performed.
6. The Owner(s) hereby release the Chehalis River Basin Flood Authority and the State of Washington, including all of its agencies, offices, and departments and employees, and agents for which it is vicariously responsible, from any liability or costs that may arise in connection with any such negligence, errors or defects. The Contractor is an independent contractor and not under the control or direction of the Chehalis River Basin Flood Authority or the State of Washington.

Signed -- Owner(s):

_____	_____	_____
(owner's signed name)	(owner's printed name)	(date)

_____	_____	_____
(owner's signed name)	(owner's printed name)	(date)

Signed -- Contractor:

_____	_____	_____
(contractor's signed name)	(contractor's printed name)	(date)

**NOTE:** If the residential and/or business structure is non-owner occupied, please complete the following:

7. I/We have notified the occupants of My/Our residential and/or business structure that a CONTRACTOR will need to access both the interior and exterior of the foundation of My/Our residential and/or business structure to install FEMA compliant foundation flood openings, and have secured their full cooperation.

8. Signed:

_____	_____	_____
(owner's signed name)	(owner's printed name)	(date)

Attachments:

- Completed Form 2 -- Contractor Bid
- Completed Form 3 --State of Washington Approval of Bid