

**FRANKLIN COUNTY
PLANNING COMMISSION
AGENDA**

REGULAR MEETING: December 22, 2020 – 6:30 P.M.
VIRTUAL MEETING-WEBEX

VIRTUAL MEETING DETAILS

There will be no in-person attendance at Planning Commission meetings until further notice due to Covid-19 pandemic, but public participation for tonight’s hearing, by one or more of the following ways, is encouraged:

(You won’t be able to log in earlier than 25 minutes before meeting start time!)

How to participate:

1. **Submit written comments by email prior to meeting:**
planninginquiry@co.franklin.wa.us. **Please Note:** Comments need to be received by 4:00 PM on day of meeting.
2. **Via WebEx Invite**, this option is for people who want to give verbal testimony at the meeting. In order to receive this invite, please contact staff by either email at planninginquiry@co.franklin.wa.us or phone at 509-545-3521 by end of business day on the Friday before meeting date, in order to receive said invite. Invites will be emailed out by end of business day Monday before meeting date.
3. **Submit written comments by mail prior to meeting:** Franklin County Planning Commission, Attn: Derrick Braaten, 502 W. Boeing St., Pasco, WA 99301. **Please Note:** Comments sent within a few days of meeting, may not be received by time of said meeting.

How to watch/listen only:

1. **Via computer**, go to our YouTube live page link below to watch meeting:
<https://www.youtube.com/channel/UCUc4CBy71j5xCo8sc4ssRkQ>
2. **Via phone**, you will need to contact staff by either phone at 509-545-3521 or email at planninginquiry@co.franklin.wa.us, sometime on the day of the meeting before 4:00 PM in order to receive information needed to call in. **Please Note:** You will not be able to participate over the phone.

OPEN PLANNING COMMISSION REGULAR MEETING – 6:30 P.M.

CALL TO ORDER

ROLL CALL

Current Planning Commission Members/Districts/Terms:

Member	District	Term Expires
Mike Vincent	Columbia River West Area	August 1, 2021
Roger Lenk	Riverview/Pasco UGAB	August 27, 2022

Layton Lowe	Connell/Kahlotus Area (Combined)	December 9, 2023
Claude Pierret	Snake River Area	May 1, 2023
Kent McMullen	Riverview/Pasco UGAB	March 26, 2023
Mike Corrales	Basin City Area	May 1, 2022
Melinda Didier	Eltopia Area	March 1, 2022

DECLARATION OF QUORUM

PLEDGE OF ALLEGIENCE

APPROVAL OF AGENDA

Approval of (or request changes to) Agenda for December 22, 2020

APPROVAL OF MINUTES

Postponed to January 5, 2021

NON-ACTION PUBLIC HEARING - ITEM #1 – CPA 2018-03, City of Pasco UGA Expansion

Request, a proposal to increase the City of Pasco Urban Growth Area (UGA) by approximately 3,488 acres. CPA 2018-03 has been significantly amended since the original application was submitted and remanded back to the City for additional work. The City of Pasco, based on the results of an Environmental Impact Study (EIS) that provided three (3) alternatives (No Change, Alternative #2 – proposing a UGA increase of approximately 4,800 acres, and Alternative #3 reducing the originally proposed UGA expansion from approximately 4,800 acres to approximately 3,488 acres), has adopted Alternative #3 as its preferred alternative.

APPLICANT: City of Pasco

OWNER: N/A

1. **Open Public Hearing**
 - a. Staff Report
 - b. Proponents
 - c. Opponents
 - d. Clarification of Public Statements/Questions
2. Close Public Hearing
3. Planning Commission Discussion
4. Recommendation/Motion/Finding of Fact

ADMINISTRATIVE ITEMS

- Questions?

WORKSHOP

- None Scheduled

UPDATE ON PAST ITEMS

- Nothing to report

ADJOURN PLANNING COMMISSION REGULAR MEETING



FRANKLIN COUNTY

PLANNING AND BUILDING DEPARTMENT

Planning Commission Public Hearing Procedures, Protocols and Etiquette

The Planning Commission Process:

The Planning Commission is a seven (7) member volunteer board that is appointed by the Board of County Commissioners.

This public hearing is the **'only' open record hearing** for a land use application and is the public's opportunity to speak in favor or against an application. The Planning Commission is not a "final" decision making committee but rather makes "recommendations" to the elected officials for the different applications they review. The purpose of the 'open record public hearing' is for the Commission to gather factual information to assist them in formulating their recommendations. The hearing is not a debate or a question and answer session with the audience.

Copies of the agenda and staff reports are available in the hearing room. Please ask staff if you have any questions.

The Public Hearing:

The Chair will introduce the item on the agenda. The public hearing will be "opened" and Staff will be requested to give a summary of the Staff report.

1. **The Chair will request input from proponents (people in favor of the application).** Please step forward to the middle of the room or near a podium and state your name and address for the record before stating your testimony.
2. **The Chair will request input from opponents (people not in favor of the application).** Please step forward to the middle of the room or near a podium and state your name and address for the record before stating your testimony.
3. **The Chair will ask the public for any clarification of statements or questions.** Also the Planning Commission members may ask questions of proponents and opponents. Please step forward to the middle of the room or near a podium and state your name and address for the record before stating your testimony.
4. **The Chair will "close" the public hearing.**
5. **The Chair will allow for Planning Commission Member discussion only.** Once deliberation has ended The Chair will ask for a motion for recommendation with findings of fact and/or conditions.

Hearing Tips, Protocols and Etiquette:

Please speak clearly. State your name and address for the record;

Speak only when recognized by the Chair;

Focus your testimony on the matter at hand, state only the relevant facts and opinions;

Avoid repetitive testimony. If another witness has made similar points please make note of it in the record and state that you concur with the previous speaker;

Please be prepared to limit your comments to five (5) minutes per speaker per item. When large groups are present, the Chair may reduce the time per speaker (usually to three minutes each);

Speaking time may not be deferred to another witness;

Do not speak to the Commission unless you step forward to the middle of the room or near a podium;

Exhibits (photographs, letters, maps) become part of the permanent record and cannot be returned;

The Commission's hearings are conducted in a courtroom-like environment and audience conduct shall be in accordance with courtroom etiquette. Clapping, cheering, speaking out of order or disorderly conduct are not appropriate and are grounds for removal from the hearing room by order of the Chair. Pagers and cellular phones should be turned off or placed on vibrate as to not disturb the hearing.

Please contact the Planning and Building Department at 545-3521 if you have questions.