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Location SSA Marine-Conference Room Orcas-San Juan Island
1131 SW Klickitat Way
Seattle, WA 98134

Purpose Affirm cooperation, collaboration and process timeliness

Attendees Bob Watters, Ari Steinberg, Cindy Zehnder, Pablo Chico – SSA Marine
Jesus Sanchez, Kelly Craig, Greg Hueckel – Governor's Office for Regulatory
Innovation and Assistance
Josh Baldi – Washington State Department of Ecology
Tyler Schroeder (by phone) – Whatcom County

Introduction

This meeting was organized by the Governor's Office of Regulatory Innovation and Assistance (ORIA) to discuss schedule and brief applicant executives on the progress of the Gateway Pacific Terminal (GPT) project.

Goals:

- To re-introduce the key Project co-leads to the Project proponents.
- To strengthen communication and collaboration at the policy level, to improve responsiveness by both parties.
- Reaffirm by both project proponents and regulating agencies, the value of continued communication, through quarterly meetings and looking for process improvements as well as timely responses by both parties when required.

General Discussion: Jesus Sanchez, Director for Regulatory Innovation and Assistance, chaired the quarterly meeting, discussing the importance of having frank discussions, and asking everyone to engage in sharing views/perspectives both from the project proponents and regulating parties, what were the key issues affecting timely project reviews or project delays, that required attention or change in direction from either party.

Key specifics that were agreed to:

- Real-time discussions, as issues arise - move to address them by engaging the parties.
- Ensure quality and timely conversations between parties are taking place.
- Track the schedule for each milestone (deliverables), and if there is a non-response from responsible party, establish a process by which a conversation takes place between the decisions-makers, and move the project forward, avoiding further delays.
- Quarterly meetings will be continued - ORIA will establish quarterly meeting schedule for next year.

Action Items - The following action items were identified and discussed during the meeting:

- Bimonthly (every two weeks) Meetings –The co-leads, consultants and SSA will participate in this meeting, where the development of the SEPA EIS and the analysis process are discussed.
- Engineer-to-Engineer/Analyst-to-Analyst/Tech-to-Tech Meeting (s) – Direct dialogue - when necessary.
- Quarterly Meetings – ORIA will develop a tentative schedule for 2015
- Real-time Discussion/Special Meeting - To determine whether the Vessel Traffic Study satisfies the Settlement Agreement.
- Project Schedule – Ecology will track the schedule for each milestone (deliverables), and if there is a non-response from a responsible party, establish a process by which a conversation takes place between the decisions-makers, and move the project forward, avoiding further delay.
- Project Schedule – Ecology will work with the consultant to develop a key milestone project schedule for higher policy executives. SSA Marine, regulatory agencies and ORIA to review.