



**GPT MAP Team
 Project Mgmt – Critical Path Schedule and Task Details**

Date	Parties Responsible	Tasks – Detailed	Status/Notes
CONSULTANT SELECTION			
1/04/2012	NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Issue RFP for Potential NEPA/SEPA 3 rd party contractors.	Posted (1/04/2012) – County
1/13/2012	Consultants – various	Optional submittal of questions.	Share questions with applicants if need input.
1/27/2012	NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Optional pre-proposal conference.	Applicants will attend to respond to questions regarding project proposals. (Addendum 1 change – 1/17/2012)
1/25/2012	NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Issuance of addendum.	Include sample county contract for consultant review (County). (Addendum 1 change – 1/17/2012)
2/14/2012	Consultants – various	Proposals due.	Copies provided to applicants. (Addendum 3, verbal change noted – 1/27/2012)
2/14-3/6/2012	NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Review and evaluate consultant proposals.	(Addendum 3, verbal change noted – 1/27/2012)
3/7/2012	SEPA Co-leads (Tyler, Alice)	Select and invite consultants for interviews.	The USACE will participate according to MOU. (Addendum 3, verbal change noted – 1/27/2012)
3/14-15/2012	SEPA Co-leads (Tyler, Alice)	Conduct interviews.	The USACE will participate according to MOU. Applicants will be in room to listen. (Addendum 3, verbal change noted – 1/27/2012)
3/30/2012	SEPA Co-leads (Tyler, Alice)	Select 3 rd party consultant (3PC).	The USACE will participate according to MOU. Agency selection will be followed by discussion with applicant.

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4/16/2012	County (Tyler) 3 rd Party Consultant (3PC)	Negotiate and finalize contract.	Includes: Notice to Proceed. EIS work plan and schedule. Communications Protocol. (Addendum 3, verbal change noted – 1/27/2012)
4/16/2012	County (Tyler)	Announce “Apparent Successful Contractor” and send notification via fax or e-mail to unsuccessful proposers.	
(April 2012)	County (Tyler)	Hold debriefing conferences (if requested).	(Addendum 3, verbal change noted – 1/27/2012)
4/16/2012	County (Tyler)	File contract.	Key milestone.
4/16/2012	NEPA/SEPA Co-leads (Randel, Tyler, Alice) 3PC	Begin contract work.	
COMPLETE APPLICATIONS			
3/19/2012	PIT (Ari)	Submit New Shoreline Substantial Development Permit (SSDP) application to the County.	Due date based on County extension deadline. Ari committed to submittal before 3/19/2012.
3/19/2012	PIT (Ari)	Submit Major Development Permit (MDP).outstanding information items to the County (as originally identified in 6/23/2011 County letter).	Ari committed to submittal before 3/19/2012.
3/19-4/2/2012	County (Tyler)	Review SSDP and MDP.	
4/2/2012	County (Tyler)	Issue determination of completeness for processing for SSDP.	
4/2/2012	County (Tyler)	Issue determination of completeness for processing for MDP.	
4/16/2012	County (Tyler)	Issue Notice of Application	
TBD	BNSF	Submit JARPA to Ecology (401 certification).	Will submit after receiving response from USACE.
TBD	PIT (Ari) BNSF (Skip K)	Submit project information, including technical reports, BA/BE, ESA/EFH, NHPA, etc.	Determine whether critical path. Provide prior to commencement of scoping.

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SCOPING			
3/20/2012	SEPA Co-leads (Tyler, Alice) ORA (Jane, Greg, Scott)	Public information meeting – pre-scoping #1. Focus on environmental impact review process .	Conduct at Bellingham High School theater, 6-8 p.m.
(April 2012)	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Introductory meeting of 3PC with NEPA/SEPA co-lead agencies, applicants, ORA.	Discuss communication protocols, coordination, moving forward.
TBD	3PC	Consultant familiarizes team with project.	
TBD	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Develop public participation plan (PPP), communication plan, scoping approach (schedule, logistics).	
TBD	NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Review and approve PPP, communication plan, scoping approach (schedule, logistics).	
(April/May 2012)	USACE (Randel)	Issue Notice of Intent (NOI) for NEPA and local “Special Public Notice”.	Key milestone.
(April/May 2012)	USACE (Randel)	Tribal notifications.	
(April/May 2012)	USACE (Randel)	Publish Notice in Federal Register (FR).	
(April/May 2012)	County (Tyler)	Issue Determination of Significance (DS) for SEPA.	Key milestone.
(April/May 2012)	County (Tyler)	Issue public notice per WCC 16.08.130.	
(April/May 2012)	Ecology (Alice)	Post DS in SEPA Register.	
(April/May 2012)	3PC	Arrange for scoping events.	
TBD	SEPA Co-leads (Tyler, Alice)	Public meeting – pre-scoping #2. Focus on scoping process and preparation for scoping.	May be conducted if part of the PPP.
June 2012	NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Begin Public Scoping Period (60 days).	
(June/July 2012)	3PC w/ NEPA/SEPA	Distribute scoping info, materials.	

Date	Parties Responsible	Tasks – Detailed	Status/Notes
	Co-leads (Randel, Tyler, Alice)		
(June/July 2012)	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	First scoping event.	Applicants will attend to provide information.
(June/July 2012)	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Second scoping event.	Applicants will attend to provide information.
(June/July 2012)	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Third scoping event.	Applicants will attend to provide information.
(June/July 2012)	NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Agency scoping event.	Applicants will attend to provide information.
(July 2012)	NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Close of scoping period.	
(July/August 2012)	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Compile and review comments.	
(July/August 2012)	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Establish scope of analysis for EIS.	
(August 2012)	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Draft, review, and release scoping summary report.	
ENVIRONMENTAL IMPACT STATEMENT (EIS)			
(Fall 2012)	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Begin preparing draft EIS.	
(Fall 2013)	3PC w/ NEPA/SEPA Co-leads (Randel,	Issue draft EIS, open public comment period, have public hearing.	

Date	Parties Responsible	Tasks – Detailed	Status/Notes
	Tyler, Alice)		
(Summer 2014)	3PC w/ NEPA/SEPA Co-leads (Randel, Tyler, Alice)	Issue final EIS.	

Updated: Monday, March 26, 2012
(version 5)

Source: GPT MAP Team website: https://secureaccess.wa.gov/ofm/iprmt24/site/alias__1357/22844/welcome.aspx