



June 15, 2016

TO: Flood Authority Members

FROM: Scott Boettcher, Staff

SUBJECT: Process for Soliciting Next Biennium Projects (2017-19 Biennium)

The purpose of this memo is to update Flood Authority members on a proposed approach for securing and vetting local project funding requests for next biennium (2017-19 biennium). This topic will be discussed at our 6/16/2016 Flood Authority meeting. Please feel free to call or email if you have questions (i.e., 360/480-6600, scottb@sbgh-partners.com).

A. Background

- Projects Committee met 6/10/2016 to develop a proposed approach for securing, vetting, ranking, and prioritizing next biennium local project funding requests (2017-19 biennium).
- Past local projects funding amounts have been as follows:
 - 2012 local projects funding = \$5M. See (section 313) at <http://lawfilesexternal.wa.gov/biennium/2011-12/Pdf/Bills/Session%20Laws/Senate/5127.SL.pdf>
 - 2013-15 local projects funding = \$15M. See (section 1084) at <http://lawfilesexternal.wa.gov/biennium/2013-14/Pdf/Bills/Session%20Laws/Senate/5035-S.SL.pdf>
 - 2015-17 local projects funding = \$15M (out of \$23M). See (section 1074) at <http://lawfilesexternal.wa.gov/biennium/2015-16/Pdf/Bills/Session%20Laws/House/1115.SL.pdf>
- Projects Committee's proposed approach for 2017-19 is as follows:

2017-19 Local Project Solicitation Process	
1.	Local projects will in general consist of: <ul style="list-style-type: none">• Government-agency initiated infrastructure, community protection, emergency response, and flood proofing projects.• Conservation District initiated flood hazard reduction projects (farm pads, evacuation routes, bank erosion/bank stabilization**, etc.).
2.	Local projects will require sponsorship by a government agency or entity.



<p>3. Local bank erosion/bank stabilization projects will be included in the habitat restoration plan and not the local projects flood protection list; however the Projects Committee will be involved in helping identify and prioritize bank erosion/bank stabilization projects.</p>	
<p>June 16, 2016 (FA Conf. Call Mtg.)</p>	<ul style="list-style-type: none"> • Discuss with Flood Authority at their 6/16/2016 meeting proposed approach/timeline.
<p>July 21, 2016 (FA In-Person Mtg.)</p>	<ul style="list-style-type: none"> • Send out local projects solicitation request following Flood Authority review/discussion at their 7/21/2016 meeting. • Allow three weeks for project proposals/submittals.
<p>August 18, 2016 (FA Conf. Call Mtg.)</p>	<ul style="list-style-type: none"> • Receive proposals/submittals. • Update Flood Authority at their 8/18/2016 meeting on number received, type of projects received, distribution, etc.
<p>September 15, 2016 (FA Conf. Call Mtg.)</p>	<ul style="list-style-type: none"> • Update Flood Authority at their 9/15/2016 meeting on status of Projects Committee's effort to review, rank, discuss with Tribes, discuss with agencies, preliminarily sort and rank, etc.
<p>October 20, 2016 (FA In-Person Mtg.)</p>	<ul style="list-style-type: none"> • Review/discuss DRAFT ranked and prioritized list with Flood Authority at their 10/20/2016 meeting.
<p>November 17, 2016 (FA In-Person Mtg.)</p>	<ul style="list-style-type: none"> • Seek Flood Authority approval of FINAL ranked and prioritized list at their 11/17/2016 Flood Authority meeting.
<p>Note:</p> <ol style="list-style-type: none"> 1. Projects Committee's proposed approach has been extended in time over previous biennia in order to accommodate Flood Authority's commitment to more extensive coordination with Tribes and Agencies (particularly Ecology) on the front-end of local project list development. 2. End-result will be a ranked and prioritized local projects list that will be provided as part of the next biennial funding package (via Governor's Workgroup and new Office of Chehalis Basin). 	

B. Next Steps

- Projects Committee will update above approach based on revisions and refinements discussed.
- Projects Committee will develop proposed solicitation request for review and discussion at 7/21/2016 Flood Authority meeting. [Note: Projects Committee will review and evaluate the effectiveness of the 2015-17 local projects request template (Attachment A) as a starting point for developing the 2017-19 request material.]



ATTACHMENT A

2015-17 Small Projects Recruitment Form



2015-17 Small Projects Recruitment Form

“Additional Local Flood relief Projects”
(for 2015-17 biennium)

Chehalis River Basin Flood Relief

What are small projects? -- In general, small projects are those projects that provide predominantly localized benefit, are capable of being completed within the funding cycle, are supported by the jurisdiction within which the project is proposed, and are vetted and advanced through the Chehalis River Basin Flood Authority’s Chehalis Basin Projects Committee.

What are additional local flood relief projects? – Additional local flood relief projects are small projects seeking to utilize surplus 2015-17 small project monies as a result of other small projects coming in under budget, being re-scoped or otherwise resulting in surplus resources. Additional local flood relief projects, like small projects are to be completed within the funding cycle, supported by the jurisdiction within which the project is proposed, and vetted and advanced through the Chehalis River Basin Flood Authority’s Chehalis Basin Projects Committee.

Instructions:

- a. Please submit additional local flood relief project requests (via this form) to Scott Boettcher (scottb@sbgh-partners.com) no later than 5:00 p.m. April 1, 2016.
- b. Please submit individual project request forms for each project in your jurisdiction, even those projects previously or partially funded in the past.
- c. Note: Parts III and IV below [marked by “(**)”] will be scored as part of the Chehalis Basin Projects Committee’s review and evaluation. Part I and II will not be scored.

Part I General	
1. Date:	
2. Project Name:	
3. Project Location -- Please identify the location of the project as precisely as possible, preferable with latitude/longitude coordinates.	
4. Project Contact -- Please identify who will be	



responsible for overseeing and managing the project (i.e., name, email, telephone number, etc.).	
5. Lead Organization -- Please identify the lead organization, agency, entity, etc. responsible for this project. Please identify key partners responsible for assisting in the delivery or implementation of the project.	
Part II Description, Timing and Cost	
6. Project Description -- Please describe the project, what it is intended to accomplish, and the benefits that will accrue and to whom.	
7. Project Timeline -- Please describe the overall timeline for completion of the project as well any interim stages or phases.	
8. Project Cost and Funding -- What is the cost of this project? What are the on-going maintenance and operation requirements? Is it clear who will be responsible for on-going maintenance and operations costs?	
9. Other Funding -- Please explain the extent to which other funding sources or funding partners are available.	
Part III (**) Completion and Doability by June 30, 2017	
10. Project Completion -- Does the funding requested complete (or substantially complete) a project that has already been started? If so, please explain.	
11. Project Doable -- Can this project or the stage/phase for which funding is sought be completed by June 30, 2017? Does the project face problem areas that could impact its doability and timeline, e.g., permitting or regulatory unknowns.	



<p>12. Project Impacts -- Please identify how any project impacts will be mitigated and if that mitigation will be accomplished by June 30, 2017?</p>	
<p>Part IV (**) Benefits Stated and Quantified</p>	
<p>13. Emergency Response -- Please explain how this project enhances our ability to respond in a flood emergency (e.g., does it keep critical access roads, transportation facilities, etc. open and functional.)</p>	
<p>14. Essential Infrastructure Protection -- Please explain how this project protects essential infrastructure (as well the risks or consequences of not acting this funding cycle).</p>	
<p>15. Public Health, Safety and Welfare -- Please explain how this project protects public health, safety and welfare.</p>	
<p>16. Residential, Commercial and/or Agricultural Protection -- Please explain how this project protects residential, commercial and/or agricultural interests and communities and the benefits of acting (or consequences of not acting) this funding cycle. Consider factors like number of structures at risk, number of people at risk, historic frequency of flood damage, magnitude of benefit to be gained for the cost, etc.).</p>	
<p>17. Other Project Impacts -- Please explain how this project impacts or is potentially impacted by another project.</p>	
<p>18. Anything Else -- Please feel free to offer any additional information (e.g., photos, maps, drawings, etc.) that would be helpful to better understand the scope, timeline and benefits of this project.</p>	