



July 20, 2016

TO: Flood Authority Members

FROM: Scott Boettcher, Staff

SUBJECT: Process for Soliciting Next Biennium Projects (2017-19 Biennium)

The purpose of this memo is to provide Flood Authority members with a DRAFT 2017-19 local projects recruitment document for review and discussion at tomorrow 7/21/2016 Flood Authority meeting. Please feel free to call or email if you have questions (i.e., 360/480-6600, scottb@sbgh-partners.com).

A. Background

At last month's Flood Authority call (6/16/2016), the Flood Authority supported the Projects Committee moving forward to develop for Flood Authority review and consideration a 2017-19 local projects recruitment document. [See staff memo from June meeting [here](#).]

B. DRAFT 2017-19 Local Projects Recruitment Document

Attachment A provides DRAFT 2017-19 Local Projects Recruitment Document.

Highlights:

- Greater emphasis on advanced coordination and vetting with regulatory agencies and tribes.
- Greater emphasis on quantification of benefits.
- Clarification that the project needs to be vetted and advanced through a public entity like a City, County, Conservation District, Agency, etc.
- Addition of language encouraging projects with multiple benefits, natural system design features, etc.

Refinements/Clarifications Needed:

- Need further "roles and responsibilities" discussion with Ecology in light of new Office of Chehalis Basin. Purpose would be to discuss and clarify budget development roles, budget implementation roles, scope and breadth of "local projects" (e.g., bank stabilization??, farm pads??, flood proofing??), etc. [Note:



Projects Committee will meet with Ecology immediately following 7/21/2016 Flood Authority meeting for this purpose.]

- Projects Committee and Ecology should work with QIN, Chehalis Tribe, and regulatory agencies to clarify and refine overall process, schedule and coordination needs.

Schedule (as set forth in June Flood Authority meeting):

July 21, 2016 (FA In-Person Mtg.)	<ul style="list-style-type: none"> • Send out local projects solicitation request on 7/22/2016 following Flood Authority review/discussion at their 7/21/2016 meeting. • Allow three weeks for project proposals/submittals.
August 18, 2016 (FA Conf. Call Mtg.)	<ul style="list-style-type: none"> • Receive proposals/submittals. • Update Flood Authority at their 8/18/2016 meeting on number received, type of projects received, distribution, etc.
September 15, 2016 (FA Conf. Call Mtg.)	<ul style="list-style-type: none"> • Update Flood Authority at their 9/15/2016 meeting on status of Projects Committee's effort to review, rank, discuss with Tribes, discuss with agencies, preliminarily sort and rank, etc.
October 20, 2016 (FA In-Person Mtg.)	<ul style="list-style-type: none"> • Review/discuss DRAFT ranked and prioritized list with Flood Authority at their 10/20/2016 meeting.
November 17, 2016 (FA In-Person Mtg.)	<ul style="list-style-type: none"> • Seek Flood Authority approval of FINAL ranked and prioritized list at their 11/17/2016 Flood Authority meeting.

C. Recommended Next Steps

1. Projects Committee will update and distribute recruitment form on 7/22/2016 (via Pat Anderson's distribution list) based on input and discussion at 7/21/2016 Flood Authority meeting.
2. Projects committee and Ecology work with QIN, Chehalis Tribe, and regulatory agencies to clarify and refine overall process, schedule and coordination needs and do so before next Flood Authority meeting (8/18/2016).



ATTACHMENT A

DRAFT 2017-19 Local Projects Recruitment Form



2017-19 Local Projects Recruitment Form

Chehalis Basin Flood Relief

A. What are local flood relief projects? -- In general, local projects are those projects that provide predominantly localized and quantifiable benefit, are capable of being completed within the funding cycle, are supported by the jurisdiction within which the project is proposed, and are vetted and advanced through a public entity like a City, County, Conservation District, Agency, etc. Furthermore, local projects are envisioned as helping with flooding, not adverse to fish or habitat and (where possible) providers of multiple, quantifiable benefits.

B. What kinds of local flood relief projects are likely to be logical funding candidates for 2017-19?

- Projects that complete an effort previously funded/started.
- Projects that advance improved emergency response.
- Projects that advance improved public infrastructure protection.
- Projects that advance improvements in local or community flood hazard reduction, including local flood proofing projects (e.g., elevations, buy-outs, foundation venting/opening, etc.).
- Projects that advance Conservation District initiated flood hazard reduction (e.g., farm pads, evacuation routes, bank erosion/bank stabilization, etc.)
- Projects that demonstrate innovation (e.g., thinking beyond traditional bank stabilization techniques in favor of natural system designs), partnerships, cost-sharing/leveraging resources, multiple benefits, and proactive vetting with agencies and tribes.
- Projects that tend to fall into the \$0 to \$3M range for the stage/phase being funded.

C. Are there projects that would not be good candidates?

- Projects that seek to utilize State Capitol Budget dollars for uses not typically allowed (e.g., maintenance and repair work, cost-sharing under select circumstances, etc.).
- Projects likely to increase potential for flood damage upstream or downstream.
- Projects with unmitigable adverse environmental impacts or significant uncertainty regarding potential environmental impacts.
- Projects not sponsored by a public entity.

Instructions:

- a. Please submit local flood relief project requests (via this form) to Scott Boettcher (scottb@sbgh-partners.com) no later than 5:00 p.m. August 12, 2016.
- b. Please submit one request form for each project proposed, even those past projects previously or partially funded.
- c. Note: Parts III and IV below [marked by "(**)"] will be scored as part of the Chehalis River Basin Projects Committee's review and evaluation. Part I and II will not be scored.



Part I General	
1. Date:	
2. Project Name:	
3. Project Location -- Please identify the location of the project as precisely as possible, including providing decimal degree latitude/longitude coordinates.	
4. Project Contact -- Please identify who will be responsible for overseeing and managing the project (i.e., name, email, telephone number, etc.).	
5. Lead Organization -- Please identify the lead organization, agency, entity, etc. responsible for this project. Please identify key partners responsible for assisting in the delivery or implementation of the project.	
Part II Description, Timing and Cost	
6. Project Description -- Please describe the project, what is intended to be accomplished, the benefits to be accrued, and to whom.	
7. Project Timeline -- Please describe the overall timeline for completion of the project as well any interim stages or phases.	
8. Project Cost and Funding -- What is the cost of this project? What are the on-going maintenance and operation requirements and costs? Is it clear who will be responsible for covering on-going maintenance and operation costs?	
9. Other Funding -- Please explain the extent to which other funding sources or funding partners are available.	



Part III (**) Completion and Doability by June 30, 2019	
10. Project Completion -- Does the funding requested complete (or substantially complete) a project that has already been started? If so, please explain.	
11. Project Doable -- Can this project or the stage/phase for which funding is sought be completed by June 30, 2019? Please describe any circumstances with potential to impact the project's doability or timeline (e.g., permitting or regulatory unknowns, lack of availability of other cost-share funding resources, etc.). Please describe any advance coordination or vetting with agencies, tribes, other entities, etc. and the outcomes of that effort.	
12. Project Impacts -- Please identify how any project impacts will be mitigated, funded and if that mitigation will be accomplished by June 30, 2019?	
Part IV (**) Benefits Stated and Quantified	
13. Emergency Response Benefits -- Please describe (and quantify) how this project enhances emergency response in a flood emergency (e.g., does it keep critical access roads and transportation facilities open and functional, does it enable easy movement of cattle, equipment and farm chemicals out of harm's way, etc.).	
14. Essential Infrastructure Protection Benefits -- Please describe (and quantify) how this project protects essential infrastructure and the risks or consequences of not acting this funding cycle.	
15. Public Health, Safety and Welfare Benefits -- Please describe (and quantify) how this project protects public health, safety and welfare.	
16. Residential, Commercial and/or Agricultural Protection Benefits -- Please describe (and quantify) how this project protects residential, commercial and/or agricultural interests and	



<p>communities and the benefits of acting (or consequences of not acting) this funding cycle. Consider factors like number of structures at risk, number of people at risk, historic frequency of flood damage, magnitude of benefit to be gained for the cost, etc.).</p>	
<p>17. Other Project Impacts -- Please explain how this project impacts or is potentially impacted by another project.</p>	
<p>18. Anything Else -- Please feel free to offer any additional information (e.g., photos, maps, video, drawings, etc.) that would help to better understand the scope, timing and benefits of this project.</p>	

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