



10:00 AM Virtual Meeting

July 18, 2024 - Meeting Notes

Flood Authority Members Present			
Representative	Jurisdiction	Representative	Jurisdiction
Edna Fund	Lewis County	Ron Averill	Centralia
Brian Shay	Hoquiam	Vickie Raines	Grays Harbor County
Steven Lyle	Bucoda	Mike Olden	Montesano
Tony Ketchum	Chehalis	Frank Chestnut	Cosmopolis
Lonnie Wiley	Pe Ell	Wayne Fournier	Thurston County
Rick Sangder	Aberdeen		

Flood Authority Members Absent			
Duane Crouse	Napavine	Richard Armstrong	Oakville

Staff Members Present			
Scott Boettcher	Erika Britney	Sarah Hensley	Katie Johnson
Katrina Sukola			

Others Present			
Brandon Rakes, Chehalis-Centralia Airport	Jay Gordon, CBB	Kat Dickey, OCB	Ken Ghalambor, Ross Strategic (OCB)
J. Vander Stoep	Nat Kale, OCB	Scott Brummer, CBB	Larry Karpack, WSE

Meeting Materials:

https://www.ezview.wa.gov/site/alias_1492/34798/meetings.aspx#July%202024

1. Call to Order

Vickie Raines, Chair, called the meeting to order at 10:09am. Staff and Member introductions were made.

2. Determination of Quorum

Eleven members were present; there was a quorum.

3. Approval of July 18, 2024, Agenda

A motion was made to approve the agenda for the July 18, 2024, meeting. The meeting agenda was approved.

4. Approval of May 16, 2024, Meeting Notes

A motion was made to approve the meeting notes from May 16, 2024. The meeting notes were approved.

5. Revised Staff Directory and Contact List

The updated Staff Directory and Contact list are provided on the EZ View website. Both outlined the appropriate members and representatives to contact related to the Flood Authority.

6. Review of 2025-2027 Local Project Proposals

Katrina Sukola gave an update on 2025-2027 Local Projects. Recruitment for 2025-27 Local Projects resulted in 9 proposed projects. The request for project funds totaled approximately \$17 Million. After discussing the project work and feasibility of completing projects within the 2025-27 funding cycle, the total cost was adjusted to \$14,065,000. After reviewing the projects, two projects could be funded under the Erosion Management Program, reducing the total cost to \$13,915,000. There are 4 construction projects and 5 design projects.

Jay Gordon asked if there is a federal match on the specific pumps or part of an overall package. Katrina Sukola replied that federal matches have been considered for some pump projects, but requirements can be restrictive.

See the EZ View website for the presentation and table of information.

7. Status of Current Local Projects

Katrina Sukola gave an update on current projects. Several projects required amendments with time extensions and task adjustments. Most of the amendments have been approved. Cosmopolis' sponsorship of the Joint Surface Water Management Comp Plan is being changed to Hoquiam. Hoquiam's city council will be approving the purchase of equipment for the Queen Ave Pump Station on July 22. As the shift from RCO to the Department of Ecology takes place in the coming months, completing projects and amendments is imperative to minimize any conflict in the transition. Pat Brommer was hired as fiscal agent for the Office of Chehalis Basin.

See the EZ View website for the table summarizing each project's details.

8. Legislative Site Visit and OCB Community Outreach

Erika Brittney gave an update on the OCB Legislative field trip to the Skookumchuck area in September 2024. The purpose of this trip is: to provide an opportunity for legislators/legislative staff to learn more about the state's investment in the Chehalis Basin Strategy; to create a venue for dialogue and discussion between legislators/legislative staff, Chehalis Basin Board members, Office of Chehalis Basin staff, and basin partners (e.g., Flood Authority); and to highlight the collaborative work across organizations to implement habitat restoration and flood damage reduction in the basin.

See the EZ View website for the draft itinerary of this trip.

9. 2024 Flood Authority Outreach Visits to Member Councils and Commissions

Erika Brittany shared the idea of restarting outreach visits to council members and commissions with the changes to leaderships after the November 2023 elections. The purpose of these visits would be to ensure the newly elected members are familiar with what the Flood Authority does and to clarify the roles of those involved with the Chehalis Basin Long Term Strategy. The last round of outreach visits was made in 2022.

Edna fund was newly appointed as the Chair of the Chehalis River Basin Flood Control Zone District (FCZD) Advisory Committee. During the outreach, it will be important to share information on how the Flood Authority and the FCZD can work together on flood mitigation issues.

Edna Fund, Chair of the Outreach Program, mentioned that the Flood Authority should consider doing a booth at the SWWA Fair to give citizens additional information discussing agriculture, projects that have been completed by the Flood Authority, and information on the purpose of the Flood Authority.

See the EZ View website for the proposed plan of the new outreach visits and the list of the previously made visits in 2022.

10. Chehalis Basin Board (Jay Gordon, Scott Brummer)

Jay Gordon gave an update on what the CBB is working on. Financials have taken up most of the discussion on the board. Jay Gordon also gave a reminder that budgets need to be finalized by the August CBB meeting.

11. Public Comment

Erika Brittany gave up an update on receiving public comment regarding Hopkins Drainage District and Jeremy Ashbeck: Reynolds Ave/Skookumchuck Commerce Center.

12. Financial Report(s)

Sarah Hensley from Lewis County Community Development reported expenditures for the months of May and June. All payment of claims via warrants issued by the Lewis County Auditor's Office are entered into Board of County Commissioners' meeting minutes in compliance with the Washington State Auditor's Office, Budgeting, Accounting, and Reporting system manual requirements.

- Expenditures for May were \$18,099.39 salaries and wages for Lewis County staff, including consulting services for SBGH. No contracts were executed during this period.
- Expenditures for June were \$7,329.39 for salaries and wages for Lewis County, including consulting services for SBGH. No other expenditures during this time.

Resolution 24-133: Approved Twenty-seventh Supplement to Personal Services Agreement between WEST consultants and Lewis County, acting as the Fiscal Agent for the Chehalis River Basin Flood Authority.

Resolution 24-134: Approval of Amendment No. One (2) to amend Project #23-1297 and increase funds by \$50,000.00 not to exceed \$286,104.31.

13. Confirm Next Regular Meeting, Topics, and Location

The lower basin may be the best location for the in-person meeting. Brandon Rakes mentioned the Airport has a meeting room that is open to be used.

Vickie Raines shared a couple meeting locations open to use around Grays Harbor.

14. Next meeting is September 19th, 2024, in person

The next meeting is an in-person meeting on September 19, 2024. The location is TBD.

Adjournment was at 11:26am.