



January 18, 2024

TO: Flood Authority Members
FROM: Scott Boettcher, Staff
SUBJECT: Staff Directory (Flood Authority Looking Ahead)

The following will be discussed at today's Flood Authority meeting. Please feel free to contact me with questions (360/480-6600, scottb@sbgh-partners.com).

Background

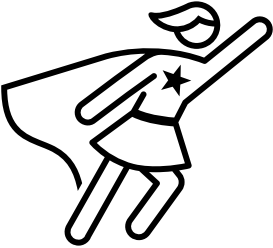


1. Implementing and administering the daily work of the Flood Authority is accomplished through many people and several different organizations (Lewis County Community Development, WEST Consultants, SBGH-Partners, ICF, WA State Recreation and Conservation Office, WA State Office of Chehalis Basin).
2. The following directory is intended to identify who is responsible for what, primary points of contact, and a be a "Who's Who" to Flood Authority staffing.

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Staff Directory

(Flood Authority Contact Sheet = [Here](#))

Lewis County Community Development Fiscal Agent, Chehalis River Basin Flood Authority	
 <p>Lewis County Main Point of Contact</p>	<p style="text-align: right;">Lee Napier</p> <p>Lee's role is to oversee the Lead Administrative Agent responsibilities as outlined in the Interlocal Agreement. In this capacity, she negotiates and executes scopes of work and agreements, manages the receipt and disbursement of funds from state and federal agencies, as well as Basin governments. Lee is dedicated to providing regular reports to the parties of the ILA and ensures a thorough accounting of the receipt and expenditure of funds.</p> <p>Contact: 360/740-2606 Lee.Napier@lewiscountywa.gov</p>
	<p style="text-align: right;">Katie Johnson</p> <p>Katie's role supports facilitating regular meetings of the Chehalis Basin Flood Authority. Her responsibilities include preparing comprehensive meeting summaries and communicating with members and the interested public. She ensures smooth coordination by maintaining distribution lists.</p> <p>Contact: 360/740.2782 Katie.Johnson@lewiscountywa.gov</p>
	<p style="text-align: right;">Sarah Hensley</p> <p>Sarah's role is to prepare and maintain accurate records for accounting and administration. She plays a key role in generating monthly financial reports and provides essential backup support to Lee in executing her duties. Sarah's attention to detail and dedication to maintaining precise records contribute are critical to the success of the Lead Administrative Agency role outline in the ILA.</p> <p>Contact: 360/740-12328 Sarah.hensley@lewiscountywa.gov</p>

WEST Consultants
Chehalis River Basin Flood Warning System



Cheryl Vincent

Cheryl is a GIS Specialist and project manager for the Chehalis Flood Warning System program. She is responsible for the design and maintenance of the Flood Warning System Contrail home page and subscriptions, the ArcGIS Dashboard, and the sign-up survey.

West Consultants Main Point of Contact

Contact:
425/646-8806
cvincent@westconsultants.com



Dave Curtis, PhD

Dave is a hydrologist and has been involved in the design, implementation, operation, and on-going improvements to the Chehalis River Basin Flood Authority Flood Warning System since 2010. Dave provides senior oversight for operation and system improvements to the Flood Warning System.

Contact:
916/932-6870
dcurtis@westconsultants.com



Jeff Budnick

Jeff is a hydrologist and project manager who leads the installation, operation, and maintenance of gages owned by the Flood Authority. Specializing in the most up-to-date stream gage site technology, operations protocols, and hydrographic surveying, Jeff ensures the Chehalis Flood Warning System runs continuously and efficiently to address the community's flood risk assessment needs.

Contact:
360/518-9664
jbudnick@rivermeasurement.com



Andreas Kammereck

Andreas is a hydrotechnical engineer and vice president of operations for WEST Bellevue. With experience in hydrology, hydraulics, risk-based assessment, planning, design, and emergency response, Andreas serves as a lead expert in early flood warning and flood forecast systems for the Chehalis River Basin.

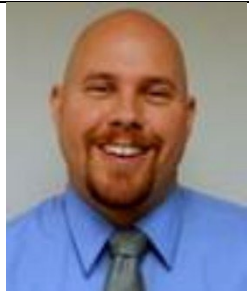
Contact:
425/894-0440
akammereck@westconsultants.com



Peter Regan

Peter is a staff engineer and operates several tasks involving the Chehalis Conrail website, including managing flood alert settings and subscribers, backing up webcam photos, and connecting new gaging locations to the website. Peter was also involved in the development of the Flood Warning System's 5-Year Master Plan.

Contact:
425/646-8806
pregan@westconsultants.com



J. Paul Rinehimer, PhD

Paul is a senior engineering and technical advisor for the Chehalis Flood Warning System program. He managed the development of the most recent 5-year Master Plan.

Contact:
425/646-8806
jprinehimer@westconsultants.com

SBGH-Partners Staff, Chehalis River Basin Flood Authority



Scott Boettcher

Scott has been primary staff to the Flood Authority since 2011. Starting in 2024, Scott has assumed a "Special Projects" role for the Flood Authority, moving away from day-to-day operations in favor of several select projects requiring Scott's coordination and "on-the-ground" project delivery expertise. Current projects include: Working with National Weather Service on Skookumchuck and lower basin river forecasting; Working with Bucoda and BNSF to resolve egress and flood stranding concerns; Working with City of Chehalis and Port of Chehalis on comprehensive flood investment planning; and continuing to advance the Flood Warning System as a model of success.

Contact:
360/480-6600
scottb@sbgh-partners.com

ICF
Staff, Chehalis River Basin Flood Authority



Erika Britney, PMP

Erika is a project manager, planner, and facilitator. She is serving as Program Manager: planning work, facilitating meetings, developing strategies, representing Chehalis Flood Authority before the Chehalis Basin Council and Office of Chehalis Basin and delegating/overseeing specific assignments other ICF staff.

Contact:
O: 206/801-2802 M: 425/260-6640
Erika.britney@icf.com



Katrina Sukola

Karina is a Water Quality/Water Resources Specialist. She is providing coordination/administration support, which includes Local Project tracking and progress reporting (primarily focused on the lower Basin), meeting planning and preparation.

Contact:
408/216-2806
katrina.sukola@icf.com



Jennifer McAdoo, EIT

Jennifer is a habitat restoration and green infrastructure engineer. She is supporting local project recruitment, funding, and Flood Warning and Alert System oversight.

Contact:
503 855 7060
Jennifer.mcadoo@icf.com



Jimmy Kaplan

Jimmy is a GIS analyst supporting GIS support, as needed and maintenance of the project dashboard.

Contact:
Jimmy.kaplan@icf.com

**WA State Recreation and Conservation Office
State Funding Grant Administration**



Sasha Medlen

Sasha is the Chehalis Basin Strategy Program Manager. She manages grants for projects administered by the Chehalis Strategy program.

Contact:
360-819-3374
sasha.medlen@rco.wa.gov



Alice Rubin

Alice reviews contract scopes of work for clarity and completeness and helps to ensure the appropriate processes and procedures have been followed for funding projects. She provides programmatic advice and guidance on how to implement projects and initiatives to make sure they are consistent with state rules and RCO contracting rules. Generally, she works internally to support the RCO staff who manage and administer the Chehalis Strategy program at RCO.

Contact:
360-867-8584
alice.rubin@rco.wa.gov

**WA State Office of Chehalis Basin
Program Implementation and Coordination**



Nat Kale

Nat is Principal Planner for the Office of Chehalis Basin. He serves as staff lead for technical questions or project implementation and coordinates with the planners responsible for the Community Flood Assistance and Resilience (CFAR), Aquatic Species Restoration Plan (ASRP), and Erosion Management programs. He is also the lead for work regarding the Skookumchuck Dam, the Local Actions Non-Dam Alternative, and other initiatives and can address questions about OCB policy.

Contact:

360/706-4277

nat.kale@ecy.wa.gov



Cindy Malay

Cindy is Program Operations Coordinator for the Office of Chehalis Basin Contracts Coordinator and is leading development of the funding strategy for the Chehalis Basin Strategy. She serves at the main point of contact for OCB on all contract related matters. Cindy supports and facilitates contract development done by Chehalis Basin Strategy (CBS) Project Managers and is the liaison between the Recreation and Conservation Office (RCO) and project managers in the ongoing management of contracts and sub-contacts. Any contract questions directed to RCO related to the Prism database, contract status, and billing should be routed through Cindy.

Contact:

360/791-3488

Cindy.Malay@ecy.wa.gov



Curt Hart

Kurt is the Department of Ecology communications manager for the Office of Chehalis Basin. He develops communications strategies and plans, writes and edits media releases, articles and documents, serves as media spokesperson and writes and distributes social media posts.

Curt Hart
360/701-1220
curt.hart@ecy.wa.gov



Ken Ghalambor (Ross Strategic)

Ken is the Project Manager for the Ross Strategic Team.

Contact:
206/792.4058
kghalambor@rossstrategic.com