



March 14, 2024

TO: Flood Authority Members

FROM: Katrina Sukola, Staff

SUBJECT: Flood Authority Appointments to Chehalis Basin Board

Purpose of this memo is to outline Chehalis Basin Board reappointment process, timeline for discussion at 3-21-2024 Flood Authority meeting. Call or email with questions (617/417-8520, katrina.sukola@icf.com).

A. Background

1. Flood Authority is by statute required to appoint three members to the Chehalis Basin Board (CBB) for staggered four-year terms. Two appointments are for even-year cycles. One appointment is for odd-year cycles. This achieves the desired staggered membership. See [here](#).
2. Current Flood Authority appointees to CBB are:
 - Jay Gordon (Term = July 2023-June 2027).
 - Vickie Raines (Term = July 2020 through June 2024).
 - Edna Fund (Term = July 2020 through June 2024).See [here](#).
3. Flood Authority has run several processes over time to appoint and reappoint representatives to CBB.
 - July 1, 2017 Appointees -- See process resulting in appointment of Vickie Raines (initial three-year term), Edna Fund (initial three-year term), and Jay Gordon (initial two-year term) [here](#).
 - July 1, 2019 Appointee – See process resulting in reappointment of Jay Gordon (standard four-year term) [here](#).
 - July 1, 2020 Appointees – See process resulting in reappointment of Vickie Raines (standard four-year term) and Edna Fund (standard four-year term) [here](#).
 - July 1, 2023 Appointee -- See process resulting in reappointment of Jay Gordon (standard four-year term) [here](#).
4. Flood Authority should act soon to refill appointments expiring June 2024.

B. Proposed Process

See attached "DRAFT Chehalis Basin Board Recruitment" Document



DISCUSSION DRAFT
***Chehalis River Basin Flood Authority Seeks
Applicants For Chehalis Basin Board Position***

In 2016, the Washington State Legislature created the Office of Chehalis Basin to “*aggressively pursue implementation of an integrated strategy and administer funding for long-term flood damage reduction and aquatic species restoration in the Chehalis river basin.*”

The Legislature also created in that same Act a seven-member Chehalis Basin Board to (a) oversee implementation of the Chehalis Basin Strategy and (b) develop biennial and supplemental budget recommendations to the Governor. The Chehalis Basin Board oversees implementation of a comprehensive habitat restoration effort intended to significantly improve the environmental health of the Chehalis River and its tributaries for the benefit of salmon and other aquatic species. The Board also ensures actions are implemented to significantly reduce damage from major floods and protect communities throughout the Basin. The Board additionally makes recommendations to the Washington State Department of Ecology, Governor and Legislature regarding changes in laws, budgets and other actions needed to achieve the objectives of the integrated strategy.

Three of the seven Board members are appointed by the Chehalis River Basin Flood Authority. Board members may not have a direct financial interest in the actions of the Board and must possess one or more of the following as listed in [RCW 43.21A.731](#):

- Expertise necessary to provide strong oversight for implementation of the Chehalis Basin Strategy.
- Extensive knowledge of local government processes and functions.
- Understanding of issues relevant to reducing flood damages and restoring aquatic species.

Currently two of the Flood Authority’s four-year appointments to the Board end July 1, 2024 to be replaced with two more four-year terms running July 1, 2024 to July 1, 2028.

Individuals interested in applying for one of the four-year positions to the Board must submit the following to Katrina Sukola (katrina.sukola@icf.com) no later than 5:00 p.m., May 10, 2024:

- One-page statement of interest and experience.
- Statement of commitment to regularly attend Chehalis Basin Board meetings (typically 1st Thursday of each month from 9 to 4) and Chehalis River Basin Flood Authority meetings (typically 3rd Thursday of odd numbered months from 10 to 11:30 AM).

Attachment:

- Process Flow to Refill One Chehalis Basin Board Position (3-21-2024)



Process Flow To Refill One Chehalis Basin Board Position (3-21-2024)

Refill Two Four-Year Terms Beginning July 1, 2024

