



March 15, 2017

TO: Flood Authority Members

FROM: Scott Boettcher, Staff

SUBJECT: Amendment to Lewis County/RCO Agreement Re French and Associates

The purpose of this memo is to provide Flood Authority members with a recommendation on authorizing a \$60,000 increase in Lewis County's Chehalis River Basin Flood Authority contract with RCO to further support work across the Basin on local flood proofing as described below. We will review and discuss this proposal on tomorrow's 3-16-2017 Flood Authority conference call. Please feel free to call or email if you have questions (i.e., 360/480-6600, scottb@sbgh-partners.com).

A. Background

French and Associates has been under contract to Lewis County to provide "Local Flood Proofing" support and technical assistance to the Flood Authority and its member jurisdictions across the Basin.

In light of increasing interest for French and Associates services from local communities and local interests in the Basin, and budget increase is needed as follows:

- French and Associates Contract Provision Task 1.2: Work with the Department of Ecology to develop a floodproofing strategy for the next biennium. This will include drafting the community participation criteria and standards for an inventory of flood prone buildings in the Basin.
- French and Associates Contract Provisions Tasks 3.1. and 3.2: Assist Aberdeen, Hoquiam, and Grays Harbor County apply to join the Community Rating System.
- French and Associates Contract Provision Task 3.3: Provide guidance and support to Basin communities on administering the recommended improved floodplain management regulatory standards.
- French and Associates Contract Provision Task 3.5: Assist Chehalis with the latest changes in the Community Rating System and prepare for its five-year verification visit in Fall 2017.

B. Recommended Next Steps

The Flood Authority recommends authorizing the additional local flood proofing work as described at a cost of \$60,000 as follows:

1. Lewis County first approve the attached RCO prepared \$60,000 cost increase to Lewis County's overall budget.
2. Lewis County prepare and then execute a \$60,000 cost increase with French and Associates to accomplish the above described work.

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STATE OF WASHINGTON
RECREATION AND CONSERVATION OFFICE

February 23, 2017

Lee Napier
Lewis County Comm Development
2025 NE Kresky Ave
Chehalis, WA 98532

RE: Lewis County Chehalis River Basin Flood Authority, RCO #15-1475P
Amendment # 3

Dear Ms. Napier:

In response to your request to amend the above-referenced Project Agreement, we have reviewed the circumstances and pertinent RCWs, WACs, and program policies relating to your request. As a result, I am approving an amendment to the Lewis County Chehalis River Basin Flood Authority project.

Enclosed are two original amendments to the Project Agreement. Please sign both amendments, retain one for your records, and return one original. If you have any questions, please call Alice Rubin at (360) 902-2635, or send an e-mail to alice.rubin@rco.wa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Kaleen Cottingham".

Kaleen Cottingham
Director

Enclosures



Amendment to Project Agreement

Project Sponsor: Lewis County Comm Development **Project Number:** 15-1475P
Project Title: Lewis County Chehalis River Basin Flood Author **Amendment Number:** 3

Amendment Type:

Cost Change

Amendment Description:

Add \$60,000 to Taks 4 to allow for continued outreach to local communities for building retrofitting for flood protection.

Project Funding:

The total cost of the project for the purpose of this Agreement changes as follows:

	Old Amount		New Amount	
	Amount	%	Amount	%
RCO - CBS Activities	\$600,429.19	100.00%	\$660,429.19	100.00%
Project Sponsor	\$0.00	0.00%	\$0.00	0.00%
Total Project Cost	\$600,429.19	100%	\$660,429.19	100%
Admin Limit	\$0.00	0.00%	\$0.00	0.00%
A&E Limit	\$0.00	0.00%	\$0.00	0.00%

Agreement Terms

In all other respects the Agreement, to which this is an Amendment, and attachments thereto, shall remain in full force and effect. In witness whereof the parties hereto have executed this Amendment.

**State Of Washington
Recreation and Conservation Office**

Lewis County Comm Development

BY: 
Kaleen Cottingham

AGENCY: _____

BY: _____

TITLE: Director

TITLE: _____

DATE: 2/23/17

DATE: _____

Pre-approved as to form:

BY: IS/
Assistant Attorney General

Amendment Agreement Description

Project Sponsor: Lewis County Comm Development

Project Number: 15-1475 P

Project Title: Lewis County Chehalis River Basin Flood Authority **Amendment Number:** 3

Agreement Description

For study, analysis and implementation of flood control projects in the Chehalis River Basin.

Amendment Special Conditions

Project Sponsor: Lewis County Comm Development

Project Number: 15-1475 P

Project Title: Lewis County Chehalis River Basin Flood Authority **Amendment Number:** 3

Special Conditions

None

Amendment Eligible Scope Activities

Project Sponsor: Lewis County Community Development
Project Title: Lewis County Chehalis River Basin Flood Authority
Program: CBS Activities

Project Number: 15-1475
Project Type: Planning
Amendment #: 3

Planning Metrics

Worksite #1, Lewis County CBS Flood Authority

Chehalis Basin Flood Hazard Reduction Activities

Project Management

Briefly describe the expected deliverable for this work:

- 1) Track progress of local capital projects funded by the Legislature to reduce flood damage and improve aquatic species habitat.
- 2) Advise the Chehalis Basin Governor's Work Group on the design and implementation of studies regarding alternative flood damage mitigation projects and aquatic species enhancement.
- 3) Design and conduct public outreach to keep the public informed of their work and solicit input to the overall strategies for flood damage reduction and aquatic species enhancement in the basin.
- 4) Secure necessary technical expertise to advise the Flood Authority and participating Basin communities on retrofitting buildings to meet flood opening criteria requirements, preparing local area analyses to identify candidates for future building elevation projects, and improving local floodplain management programs.
- 5) Implement a comprehensive review and inventory of the gage and sensor network in the Chehalis Basin. This work includes inventory and develop a prioritized plan to impleme