TOWN OF YACOLT, WASHINGTON
TOWN COUNCIL MEETING MINUTES

DATE July 7, 2008
CALL TO ORDER
PLEDGE OF ALIEGANCE
ROLL CALL ATTENDANCE
PRESENT: Councilmember(s): Ron Madler, James Weldon, Dave Hancock, Karen Holyk Cindy Marbut
ABSENT: Joe Warren, Mayor
STAFF: Lynne Oldham: Town Clerk
Paul Tester: Public Works Supervisor
Pete Roberts: Public Works Director

MINUTES OF PREVIOUS MEETING
MOTION: Councilmember: Marbut moved to approve the minutes
SECOND: Councilmember: Holyk moved to approve with corrections
*Under Warrants: should read thru' #11324 in the amt. of $11,725.90
VOTE: 5 - 0
YES: Councilmember(s): Madler, Holyk, Marbut, Weldon, Hancock
NO: None
ABSENT: None
Motion unanimously passed.

LATE CHANGES TO THE AGENDA
*Mayor: Town Council to vote on Mayor Pro-Tem (under Old Business)

CITIZEN COMMUNICATION
*Clarence & Anne Pennington: Concerns over children's street safety on Farrer & Hubbard. Cars continue to speed. The Mayor & Council member: Holyk suggested taking down the license numbers & calling 9-1-1 & reporting the drivers. Mr. Pennington: When can we expect "speed bumps" ? Mayor: They should be in place by the end of summer. Of course, we have to rely on the County to do the job, so the timeline may be longer.

OLD BUSINESS
*Town Council to vote on the Mayor Pro-Tem. Council Member Marbut has served her six-month position.
MOTION: Council Member: Marbut made a motion to elect Council Member Karen Holyk.
SECOND: Council Member: Weldon
VOTE: 4 - 0
YES: Councilmember(s): Madler, Marbut, Weldon, Hancock
NO: None
ABSTAIN: Councilmember: Holyk
ABSENT: None
Motion unanimously passed.

NEW BUSINESS

A. Septic Inspection Bid

Discussion: Pete Roberts, Public Works, suggested a workshop on this topic. The County will charge $1.99 for an E-Site report & $20.00 filing inspection fee. The Town should look into doing the inspections as County Health Dept. regulates the timelines, i.e. every one- yr., two years or three years as scheduled. Mayor Pro-Tem: Holyk: Who is licensed to do these septic inspections? Paul Tester, Public Works Supervisor: Pete has a license & can do this for the Town. Mayor: The workshop is good & if everyone's schedules are cleared for August 11th.. Meeting will be at 7:00 PM in Council Chambers. All agreed & meeting is set.

MOTION: Councilmember:
SECOND: Councilmember:
VOTE:
YES: Councilmember(s):
NO:
ABSENT: Councilmember:
*No action taken

B. TIB..On-going street projects

Paul Tester, Public Works: Time to prioritize street/sidewalk projects. Pete Roberts, Public Works: attended TIB meeting & suggested that the Town re-apply for the 2010 TIB with W. Cushman (to Parcel) & N. & S. Johnson (to West Yacolt Rd.).

Discussion: Mayor: Why was this request denied? Paul: Not every grant request is funded. Out of 56 applications..only 5 projects were accepted. We can apply again. Council Members agreed that we should continue to apply for grants for the above streets & that Johnson should take priority on the list.

MOTION: Councilmember: Marbut moved to continue street projects
SECOND: Councilmember: Holyk
VOTE: 5-0
YES: Councilmember(s): Madler, Holyk, Marbut, Weldon, Hancock
NO: None
ABSENT: None
Motion unanimously passed.

C. Award Bid: South Blackmore Phase III

*Mayor to sign documents from Gibbs & Olson to allow work to begin. Mike Nieto, Cat Works, was awarded the bid to complete the S. Blackmore street project.

MOTION: Councilmember: Holyk moved for the Mayor to sign all documents to proceed
SECOND: Councilmember: Marbut
VOTE: 5 - 0
YES: Councilmember(s): Madler, Holyk, Marbut, Weldon, Hancock
NO: None
ABSENT: None
Motion unanimously passed

D. Notice of Liquor License Application: Tall Man's Saloon

Discussion: Tall Man's Saloon's liquor license was suspended after a period of non-business activity by the State Liquor Board. Owner, Gary Felkel, is working on his re-model & would like to continue doing business. Since the Town has not experienced any problems with Tall Man's Saloon the Mayor & Council agreed to sign the application.

MOTION: CouncilmemberL: Marbut moved to allow Mayor to sign application
SECOND: Councilmember: Madler
VOTE: 5 - 0
YES: Councilmember(s): Madler, Holyk, Marbut, Weldon, Hancock
NO: None
ABSENT: None
Motion unanimously passed

E. CDSC (Cities & District Sewer Coalition)

Discussion: Pete Roberts, Public Works Director, will attend July 18, 2008 meeting at the Clark Regional Wastewater bldg. (8000 NE 52nd. Ct.) in Vancouver. Senator, Joe Zarelli supports this coalition. Others who will attend: Mayor, Joe Warren..Paul Tester, Public Works Supervisor..Ron Madler, Council Member & Dave hancock, Council Member.
*Informational only. No action taken.

F. Clothing Allowance: Public Works Department

Discussion: Mayor: We have not had this in the past but as in other Towns & Cities, it pays for work boots & outerwear. Council Member: Marbut said that a reasonable allowance per person should be allowed. $400.00 per person, per year was set as a yearly budget within the Public Works Department.

MOTION: Councilmember: Weldon moved to include a clothing allowance at $400.00 per person.
SECOND: Holyk
VOTE: 5 - 0
YES: Councilmember(s): Madler, Holyk, Marbut, Weldon, Hancock
NO: None
ABSENT: None
Motion unanimously passed.

G. New Accounting System: Clerk/Treasurer Office

Discussion: Lynne Oldham, Clerk/Treasurer, has requested to up-date the office software system with the BIAS (Bars Integrated Accounting System). This is customized for Towns & Cities & will comply with all WA State auditing & reporting. Approx. cost is $7,000.00 (Software/Basic package) & $2,000.00 (Training & Support).

MOTION: Councilmember: Weldon moved to approve the new accounting system.
SECOND: Councilmember: Marbut
VOTE: 5 - 0
YES: Councilmember(s): Madler, Holyk, Marbut, Weldon, Hancock
NO: None
ABSENT: None
Motion unanimously passed

MAYOR'S COMMENTS

*The Finance Committee (Council Members: Karen Holyk & James Weldon) will meet July 17, 2008 from 4:00 - 5:00 PM to review all claims before the next Council meeting.

*Rod Orlando should pursue a CDBG Grant: Park Project(s) suggested: (1)Chelatchie Rail Trail (will be partially funded at our end) (2) Park w/Tennis Court or Skateboard Will take other suggestions at next meeting.

*Paul: Ask Mayor if the Town should make application to widen N. Hubbard & purchase the right-of-way. Mayor: will check this.

*Mayor: The Rendevous, July 4th. Celebration was a huge success & cost projection is at original budget. "Thanks" to Pete, Paul, Lynne, Council Members and all who helped to make this event a good one for the community.

*Next community event is "National Night Out" Tuesday, August 5th

CLAIMS/WARRANTS

*Current Expenses (#001): $ 73,981.05

*includes 1st yrly. payment on new Town Hall of $66,607.35

*Current Expense (Parks):	$	60.56
*Cemetery Fund (#103):	$	7.73
*City Street (#101):	$	155.92
*Stormwater (#403):	$	5.00

Warrants (#11325 thru' #11349) presented in the amount of $74,210.26

MOTION: Councilmember: Holyk moved to authorize payments of the Warrants
SECOND: Councilmember: Madler
VOTE: 5 - 0
YES: Councilmember(s): Madler, Holyk,Marbut, Weldon, Hancock
NO: None
ABSENT: None
Motion unanimously passed.

ADJOURN 8:30 P.M.

Lynne A. Oldham
Town Clerk

Joe Warren
Mayor

Minutes approved on 7/21/08