

SBLT MEETING 1:00 p.m. – 2:30 p.m.

Agenda – May 28, 2015

**LOCATION – Department of Commerce, 1011 Plum Street SE, Olympia, WA
4th Floor, Sunrise Room #407**

Welcome & Agenda Overview

Topic	Lead
WELCOME AND AGENDA OVERVIEW	Sharon
Thurston County Economic Development Council - Washington Center for Women in Business (WCWB)	Victoria Wortberg, WCWB Program Director and Liz Jamieson, Business Coach
Q and A for WCWB	All Members
2015 SBLT Work Item- Develop and share a calendar of events with SBLT members – Work Plan and Update	Rachael Lindstedt, ORIA Business and Data Management Analyst and Committee
2015 SBLT Work Item – Provide training to the SBLT in the development of Web-ex series as a tool to provide targeted workshops to small business owners	Scott Hitchcock, ORIA IT Manager and Committee
Roundtable	All Members
Reminder – ORIA move to new location and future SBLT and UBI Board meetings	Brittany Wilson, ORIA Executive Assistant

UBI BOARD MEETING 2:30 p.m. – 3:30 p.m.

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Approve Minutes	All
UBI Ops committee	Kim
LNI “for hire” changes	Julie
Legislative updates	All
UBI for Sole Prop’s	Patrick
Good of the order	All