

Small Business Liaison Team Meeting Agenda

December 8, 2016 1:00 pm – 2:30 pm

**LOCATION: Department of Commerce – Town Square, Building 5,
Floor 1, Large Room 110, Columbia Room
1011 Plum St SE, Olympia WA**

Topic	Lead	Time
Welcome and Agenda Overview <ul style="list-style-type: none"> • 2017 Outreach Plan • Business Roadmap Update – next steps 	Scott Hitchcock (ORIA)	1:00 – 1:10
Calendar of Events – Updates of Events to the Calendar (located at: http://www.oria.wa.gov/BizEvents) & Web Traffic Report – Small Business Guide	Rachael Lindstedt (ORIA)	1:10 – 1:15
Small Business Guide & Washington BusinessHub – Update	Elizabeth Wheat (WaTech)	1:15 – 1:25
SBLT DRAFT 2016 Annual Report	Scott Hitchcock (ORIA)	1:25 – 2:00
Thurston County Chamber Outreach Discussion	Korey Twombly, (Thurston County Chamber)	2:00 – 2:30