



SBLT MEETING 1:00 p.m. – 2:30 p.m.

Agenda – January 23, 2014

took over entire mtg.

**Welcome &
Agenda
Overview**

Topic	Lead
Welcome & Agenda Overview	Sharon
Special Guest Presentation - Washington Small Business Development Center	Ron Nielsen, Duane Fladland

Highlights

Introduction – New Business and Data Management Analyst – Joseph Ringold	Sharon
Workforce Training and Education Coordinating Board	Mike Brennan
Topics submitted by Members for SBLT Work Plan 2014	Sharon/ Members
Review of existing Sub-Groups and Members Involved	Sharon/Members
IT Updates	Scott Hitchcock
Results Washington and SBLT Role	Sharon/Members

UBI BOARD MEETING 2:30 p.m. – 3:30 p.m.

Agenda – January 23, 2014

Legislative Update	All
Operations Committee Update	Kim
New UBI Search and Issue Module	Kim
Annual Report to the Directors	Patrick
UBI Crosswalk Assignments	Janet/Kim/Patrick
Good of the Order	All

WSBDC – Discussion of Pain Points

- Labor & Industries definition of what is an employee vs. a contractor (definition is not intuitive). There is also confusion around what is a covered employee or person, and how this applies to a contracted person. Confusion between definitions of WA, L&I and the IRS.
- Labor & Industries violation fines set by law to be punitive to larger business, can bankrupt a small business.
- No meaningful goals for state agencies using small/disadvantaged/women-owned businesses.
- Calculating and tracking worker's compensation insurance payments where duties performed by an employee in a small company may include multiple risk classifications
- Negative impact to small businesses of pending minimum wage increase
- Do I need to get a city, county business license for every area that I might sell a product or service in. for example in Pierce county, I have 3 salesmen that sell trinkets to every convenience store in the county on their premises. City and county business licensing requirements vary, so it is best to contact the local jurisdiction to verify their specific licensing requirements.
- The Washington DOR has several good docs available in print on the various types of taxes. How come they are no longer supplied to us to hand out to our clients? Likewise for the excellent booklet titled "Business Tax Guide" It has been a cost saving measure to discontinue printing many of DOR's publications as they are all available on the web for viewing and printing. However, we are happy to provide printed copies of the PDFs upon request. If we know that there is enough demand for a specific publication, we can place a small print order.
- RE: Veteran's certification. Washington state community property laws make it extremely difficult for any married veteran to get the Federal veteran owned certification.
- This topic came up in a client meeting today. Small businesses who are new to having employees need a bit of help understanding their responsibility to report new hires to DSHS for parental support screening. There isn't anything in the Office of Regulatory Assistance Small Business Guide about this process.
- Several of my small boat builders are confused about the state respirator use regulations in voluntary use environments. I spoke to NW Clean Air but couldn't get any definitive info.
- I just spent most of the morning holding a client's hand as she went through online filing of state Articles of Incorporation, IRS S Corp application for an EIN #, etc. The State has

done a good job of speeding up processes by putting all applications online, BUT some clients (and this one is 10-year successful business owner) are nervous about filling out online forms, worried that if they don't understand something or make a mistake it will trigger problems. The State could help matters by having a help line phone number on every page of these online forms.