Meeting Notes
Small Business Liaison Team (SBLT) Meeting
Thursday, May 28, 2015, 1:00-2:30 p.m.

Please send corrections, edits, or additional information to Margeret.Musser@gov.wa.gov.

Location
Sunrise Room, Department of Commerce Building

Purpose
Thurston County Economic Development Council - Washington Center for Women in Business; 2015 SBLT Works Items – Calendar of Events and Web-ex series as a tool; Reminder ORIA is moving to new location

Attendees
Peter Beaton • Scott Hitchcock • Brittany Wilson • Patrick Reed • Rachael Lindstedt • Margeret Musser • Sharon Wong • Servando Patlan • Mary May • Jackie Bayne • Kari Gilje • Alexis Oliver • Mike Brennan • Nancy Skewis • Ni Mcmullin • Linda Alongi • Doug Cheney • Aaron Hoffman • Edmon Lee • Celia Nightingale • Liz Jamieson • Victoria Wortberg

Agenda Highlights
- Thurston County EDC – WCWB – Presentation on the new Model for the WCWB:
  Victoria Wortberg and Liz Jamieson
- 2015 SBLT Work Items – Rachael Lindstedt and Scott Hitchcock
- ORIA moves to new location June 20 – Brittany Wilson

Thurston County Economic Development Council (EDC) – Washington Center for Women in Business (WCWB)

Victoria Wortberg and Liz Jamieson, Thurston County EDC – WCWB

- Introduced Victoria Wortberg and Liz Jamieson and then presented a PowerPoint presentation on the new model of the Women’s Business Resource Center (WBRC) in Lacey.
  o After conducting national research, this specific WBRC model was adopted.
  o The model includes:
    ▪ Entrepreneurship
    ▪ Business
    ▪ Community
    ▪ Legal Services
    ▪ Training
    ▪ Services for Minority Women
  o The new WBRC model is currently in process by EDC.
  o The WBRC website will be updated.
The WBRC building will open its doors September 2015, and will be located in Lacey on the corner of Sleater-Kinney St. and College St.

- The WBRC is a one-stop resource for businesses to receive services.
- The WBRC is a collaborative partnership; the one-stop resource will be co-located with the:
  - Women’s Business Center,
  - Score,
  - Thurston County Economic Development Council, and
  - South Puget Sound Community College.
- Helps more than just small businesses; It was developed to help all business thrive.
- Building will have idea spaces – The idea spaces were created so that businesses can work collaboratively.
- Celia Nightingale will be the WBRC Director.

- Provided Business Resource Center Handout, “start IT grow IT; Helping small business owners succeed”.
- EDC encouraged SBLT to refer all customers that would like to start a business to the WBRC.
- If you have an event you would like the Thurston County EDC to speak at, please let Victoria Wortberg or Liz Jamieson know.

2015 SBLT Calendar Workgroup – Work Plan and Update

Rachael Lindstedt, Office for Regulatory Innovation and Assistance

- Provided workgroup update.
- Provided hand out – the location of agency outreach information and frequency tasks have been completed.
- The public facing workgroup calendar will be located on ORIA’s website, located as a new under the Business Services.
- ORIA is requesting that agencies submit new event information to help@oria.wa.gov at least two-weeks prior to the event starting.
- **Action:** By June 4, 2015, please send all agency outreach calendar items to help@oria.wa.gov.

2015 SBLT Web-Ex Workgroup

Scott Hitchcock, Office for Regulatory Innovation and Assistance

- Still working on this request and will have an update on this at the next SBLT meeting.
Reminder – ORIA Moves to New Building

Brittany Wilson, Office for Regulatory Innovation and Assistance

- Will be moving to the General Administration Building June 20, 2015.
- Future SBLT and UBI Board meetings will be held at the General Administration Building.
- Brittany will be sending directions and parking information to meeting attendees.

Final Notes

Sharon: Provided newspaper article, “For more businesses, a crowd has their back.” Sharon encouraged attendees to read the article, and thanked EDC for attending.