



SBLT Regulatory Work Group

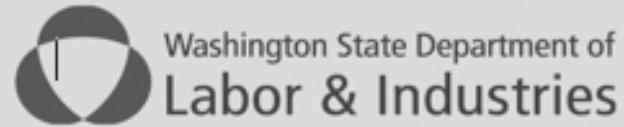
Action steps from initial discussions

- Listen to businesses
- Prioritize
- **Sharing promising/best practices among SBL team members –**
intra and inter agency regulatory challenges

Goals of sharing:

- Motivate/Inspire sustainable CHANGE
- Join us

Case Study:



Safety & Health Support Project for Adult Family Home Businesses

1. **Awareness** of the need
2. **Desire** to support and participate
3. **Knowledge** of how
4. **Ability** to implement required skills & behaviors
5. **Reinforcement** to sustain



Adult Family Home (AFH) providers are licensed by the DSHS to provide long-term care in a home for 2 to 6 residents

- 2,400 AFH providers (small business)
- Growing # of providers
- Likely half are immigrants (LEP)
- Safety training: resident vs. worker focus
- \$18,000 fine from L&I's Division of Safety & Health inspection
- Other regulatory discrepancies
 - Railing height
 - Three work hours requirements



Adult Family Homes have become an increasingly popular choice for long term care

Adult Family Home (AFH) Safety and Health Support Project

Industry Partnership – AFH Council

- *Formed a task force with AFH providers*

Intra agency – Safety and Health, Workers’ Comp, Labor Standard

- *Project charter with executive sponsors*
- *Customize S&H requirements for this industry*
- *Standardize L&I training for AFH licensing*
- *Customize requirements for this industry*

Inter agency – DSHS, US Department of Labor

- *Communicate progress with DSHS*
- *Connect US DOL resources to the AFH Council*



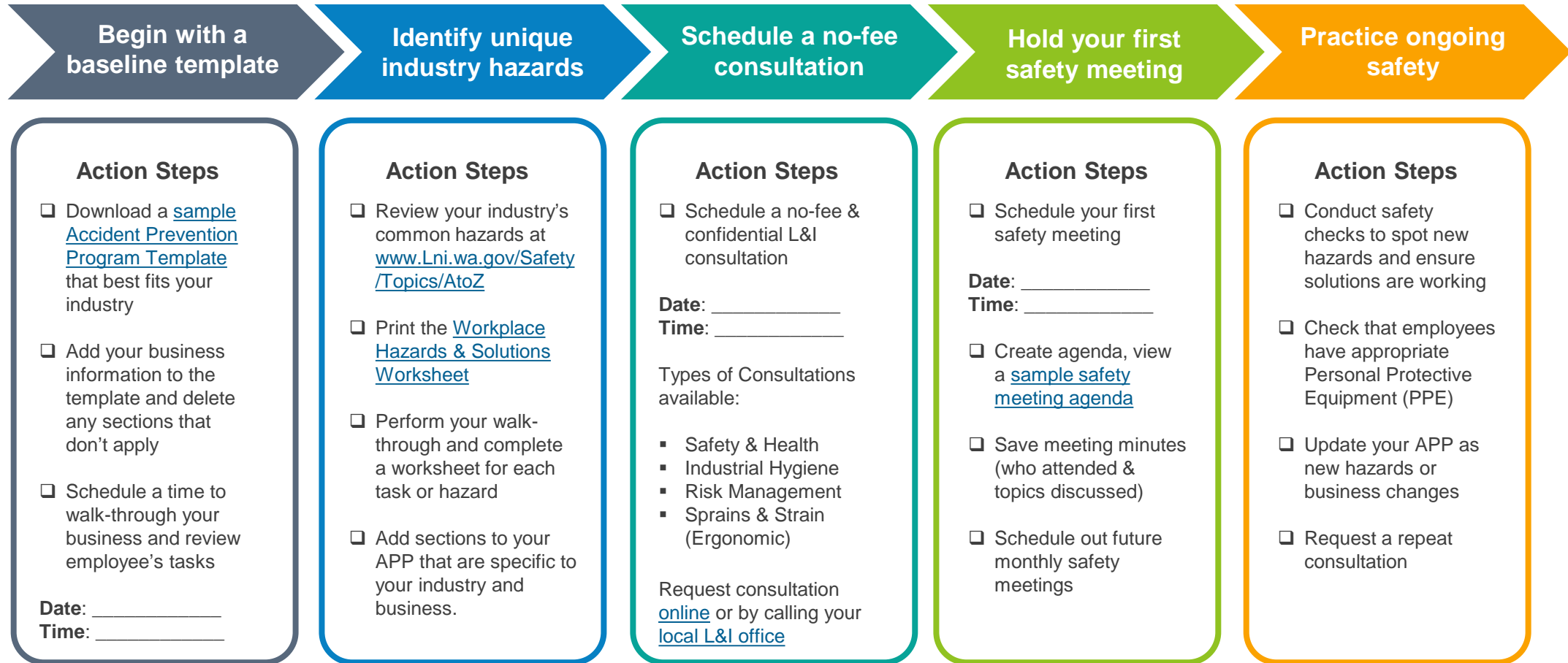
Developed a baseline Accident Prevention Program AFH to customize:
- a seven-module APP baseline package!

- 1. Sample APP for AFH
- 2. Slips trips and falls
- 3. Safe resident handling
- 6. Workplace violence
- 4. Bloodborn Pathogen Exposure Control Plan
- 5. Globally Harmonized System for Hazard Communication
- AFH S&H FAQ draft

Looks overwhelming!



Accident Prevention Program (APP) Roadmap



Work in Progress – Food Truck Permit

1

Food Trucks & Trailers

Contact Us

FAQs

1. See If You Have a Food Truck

2. Need to Submit Plans?

3. Submit Plans

4. Inspection Only

Check To See If You Have a Food Truck

Does your food truck or trailer require an L&I inspection? If it does, you must get the inspection done before you start your food truck business. First, answer **Yes** or **No** to the following questions:

- Will you sell food or other items from the truck/trailer at temporary sites?
- Is the truck/trailer licensed as a vehicle?
- Do people work inside?
- Do customers stand on the outside (and not go inside)?
- Does it have *at least* one of the following:
 - Electrical system 120v or greater.
 - Water or drain system.
 - Propane gas piping system.
- Is the truck/trailer no more than 8.5 feet wide?

If you answered "Yes" to all the questions above, you have a food truck or trailer. Check to see if you must submit plans [Go to Step 2](#).

If you answered "No" to any of the questions, you may have another type of unit that may require L&I approval. For example:

- If customers can go inside, you may have a commercial coach or modular building. Please contact the plan review staff at **360-902-5218**, or Craig.Sedlacek@Lni.wa.gov.
- If employees work outside, you may have a push cart or food delivery truck. These are not regulated by Labor & Industries. Contact the state [Department of Health and/or local health department](#) (www.doghhousecarts.com).
- [See an example of a food truck label](#).

Note: Be sure to check with all local building departments where you plan to use your unit. Some building departments may not allow the use of food trucks / trailers in their jurisdiction. You may be required to have a *commercial coach* in that jurisdiction. [View additional information about operating a mobile food business in Seattle](#) (www.growseattle.com).

2

How to get your Food Truck or Concession Trailer Permit in Washington State



Congratulations on taking the first steps to start your food truck business! Before you start, Labor and Industries must approve Food Trucks and Concession Trailers **prior to use** in Washington State.

This packet will go over the following questions and steps to help get your food truck or trailer approved and in business!





Knowledge and Ability?

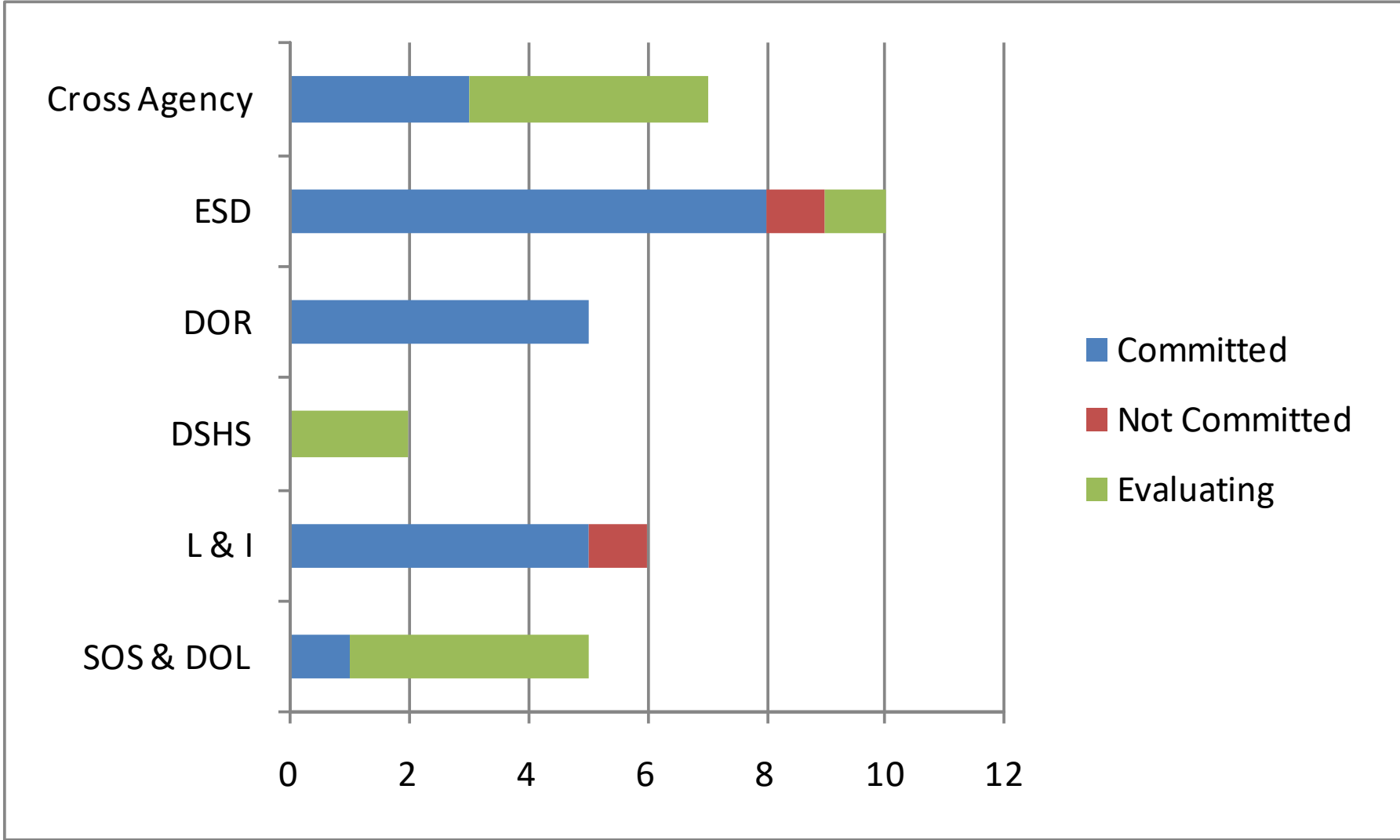
1. **Awareness** of the need
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History can inform and equip us!



42 Tasks Commitment by Agency March 2011

Improve the way
State government
serves small
business EO 10-05





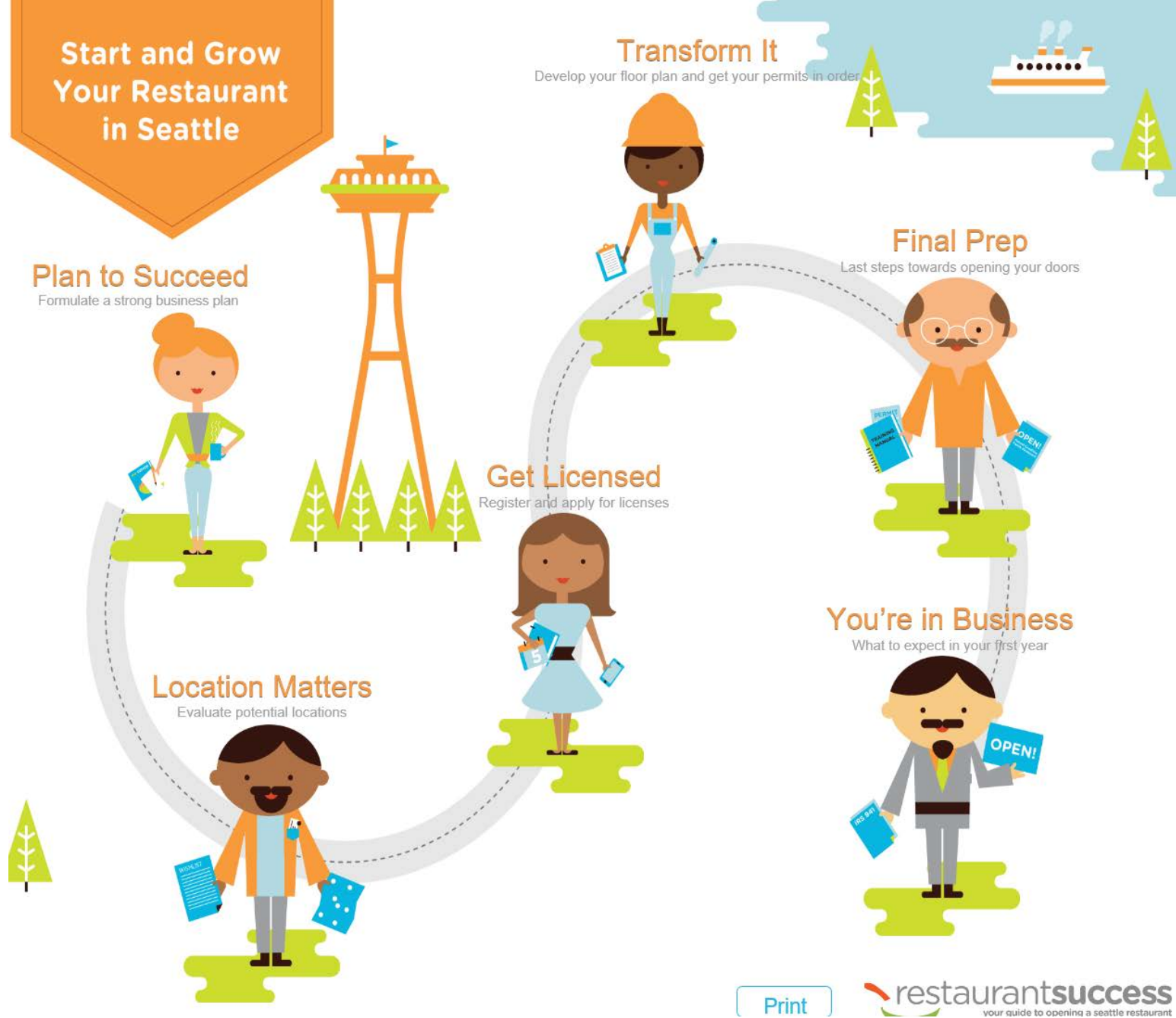
Regulatory Reform
to help Small
Business Succeed
EO 12-01

(2) Inspection Coordination and Consistency

- ... a pilot program that **streamlines and reduces** the number of **duplicative and conflicting requirements**, decisions and inspections that affect small businesses.
- ...must be the **subject of inspections by multiple state and local** regulatory agencies.
- ...develop ways to **communicate...the most common regulatory violations and how to avoid...**by leveraging industry partnerships in outreach and education
- ORIA and Commerce...working with the liaison team...for the **expansion of the program to other ...industry sectors.**

Roadmap

- Industry specific roadmap with regulatory requirements and business advice from planning to opening the business.

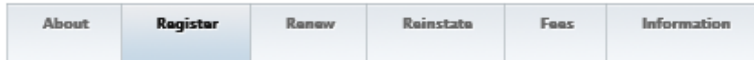


Which one will likely generate better success rate?

1

How to Register as a Contractor

[Español](#)
[Contact Us](#)



Register As a Contractor for the First Time

If this is a **new business**, you must do the following:

- Choose your business structure.**
If you are going to operate as a **Sole-Proprietor** or **General Partnership**, skip to step 3. If you are going to operate as a **Corporation**, **Limited Partnership (LP)**, **Limited Liability Partnership (LLP)** or a **Limited Liability Company (LLC)** continue with step 2.
- Register with WA Secretary of State** (www.secstate.wa.gov) or call **360-725-0377**. Cost is approximately \$180. You can pay an additional fee for expedited service.
- Complete a **Business License Application online** (bls.dor.wa.gov) to get your Uniform Business Identifier number (UBI#), or go into a Department of Revenue, Employment Security, or Labor & Industries office to pick up the form and get your business license. Cost is \$19 - \$24.
- Get your IRS Employer ID#** if you plan to employ workers.
Call the **IRS** (www.irs.ustreas.gov) at **1-800-829-4933** to get a free **Employer Identification Number (EIN)** (344 KB PDF) (www.irs.ustreas.gov).
- Fill out the Application for Contractor Registration** (F625-001-000) and have it notarized.
Your **local L&I office** will notarize it for you.
- Purchase bond and liability insurance.**
Get a **surety bond or assignment of account** from your insurance agent:
 - \$12,000 for a **general contractor**.
 - \$6,000 for a **specialty contractor** (one trade only).Get proof of **general liability insurance coverage** from your insurance agent:
 - \$50,000 property damage policy and \$200,000 public liability policy.
or
 - \$250,000 combined single limit policy.NOTE: Originals of your bond and insurance will be required to complete your registration.
- Prepare to pay the registration fee.**
Go to [Contractor Registration Fees page](#) for the correct amount.
- Submit your application and required documents to L&I.**
The easiest and quickest way to complete this process is to **walk in to a local L&I office**.

2





Next steps:

1. AFH project

- Inter-agency streamlining: discuss Roadmap potential with DSHS

2. SBL Regulatory Workgroup

- apply KAR
- learn from SBLT's past success and expand
- your suggestion
- Join us