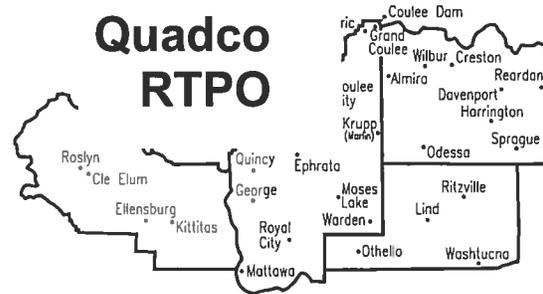


CHAIRMAN:
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July 24, 2013

Teri Hickey
Washington State Department of Transportation
PO Box 47370
Olympia, WA 98504

RE: QUADCO RTPO - SFY 2013 UPWP FINAL REPORT

Dear Teri,

This letter serves as the summary of the significant Unified Planning Work Program (UPWP) elements and accomplishments of the QUADCO RTPO during SFY 2013.

Lead Agency Accomplishments:

Adams County was the Lead Agency during SFY 2013. A brief summary of the Lead Agency's work during this period included the following:

- Providing program management incl. financial accounting of the RTPO planning effort,
- Coordinating contacts; scheduling meetings; and completing various work assignments as directed by the QUADCO Council.
- Administering the transportation enhancement program.
- Coordinating and scheduling various special committee meetings.
- Attending various training and outreach events as the Lead Agency representative.
- Collection and submittal of QUADCO Regional member TIPs.
- Obtaining and distributing information to member agencies and interested parties.
- Attended MPO/RTPO/WSDOT coordinating meetings.
- Administer the QUADCO Call for the Human Services Transportation Plan (HSTP) Projects and update the HSTP project list.
- Manage QUADCO UPWP projects including project submittals, reimbursement requests, and a call for projects.

QUADCO Council Accomplishments:

The QUADCO Council met four times during this past fiscal year. Regular Council meetings were held September 13th, 2012; November 29, 2012; February 28th, 2013, and June 27st, 2013. The business of the RTPO was presented and discussed at these meetings. Agendas were prepared and attendance was good with quorum requirements met at each meeting.

The Council acted as necessary on all business of the RTPO. Legislative Outreach and Education was not executed; The Council received project updates from UPWP Projects. The Council approved an Update to the HSTP project list.

At the November meeting the Council elected Kittitas County Commissioner Obie O'Brien chairman and City of Moses Lake Engineer Shawn O'Brien chair pro-tem elect for 2013.

At the June meeting the Council approved the UPWP and Budget for SFY 2014. Work for 2014 focuses on updating the Regional Transportation Plan, HSTP, bylaws, and inter local agreements.

Unified Planning Work Program Accomplishments:

The UPWP Planning funds were allocated for SFY 2013 and are listed below. In 2012 the Quadco Council approved and adopted the UPWP projects.

SFY 2013 Administration Expenses

Adams County – Lead Agency

Expenses Reimbursed: \$15,740

SFY 2013 UPWP Planning Projects

	Expenses Reimbursed:
City of Ellensburg/Kittitas Country- GIS Right of Way Mobile Mapping	\$52,000
City of Davenport- Community Path/Trail System Plan	\$16,500
City of Othello- Main Street Improvement Study	\$9,500
City of Davenport- Davenport Major Corridors Traffic Study	\$14,225
City of Ellensburg - Intersection Turning Movement Counter Purchase	\$1,826
City of Reardan- Wildlife Preserve Direct SR-2 Access Study	\$17636
City of Quincy - GIS Mobile Mapping System	\$13971
	Subtotal
	\$125,658

We have received copies of the studies completed in SFY 2013. The completed projects, funding information, and calls for projects were posted on our web site at <http://www.co.adams.wa.us/departments/quadco.asp>. Please don't hesitate to call me if you have any questions or need additional information.

Legislative Outreach/Education Work:

The QUADCO RTPO did not produce any legislative outreach work this year.

In Closing:

The end of this fiscal year concludes Adams County's 2 year term the Lead Agency. Starting July 1, 2013 Kittitas County representatives will be administering QUADCO. The QUADCO RTPO will continue its efforts to serve its member agencies and looks forward to continuing transportation planning work.

Sincerely,



Todd O'Brien
Director of Public Works

TBO:bc