

CHAIRMAN:  
 Jeff Tincher, Director/County Engineer  
 Grant County Public Works  
 124 Enterprise Street SE  
 Ephrata, WA 98823  
 (509) 754-6082  
 CHAIR PRO TEM:  
 John Marshall, Commissioner – Adams County

LEAD AGENCY:  
 Grant County  
 124 Enterprise Street SE  
 Ephrata, WA 98823  
 (509) 754-6082

# MINUTES

## QUADCO COUNCIL MEETING

August 23, 2018

10:00 a.m. to 12:00 Noon.

Grant County Public Works, Large Conference Room

124 Enterprise St. SE, Ephrata, WA 98823

### 1. Welcome/Introductions/Roll Call

*Jeff Tincher called the meeting to order and welcomed 12 attendees. Introductions were made and roll was collected. A quorum was present.*

### 2. Meeting Minutes

Jeff Tincher presented the minutes from the May 24, 2018 QUADCO meeting.  
Action: Rick made a motion to move, Scott second the motion.  
 Minutes approved unanimously.

### 3. Unified Planning Work Program (UPWP) Planning Project Updates

Project Sponsors for Lincoln County, City of Ellensburg, City of Davenport, Town of Roslyn & City of Odessa.

Present update on the status of your project. Note any challenges you anticipate moving forward.

Action Requested: For information only. **See notes for current status.**

<u>Regional Transportation Planning Projects</u>	SFY 20118	SFY 2019	TOTAL
<b>Lincoln County ADA Transition Plan</b> <i>Have selected consultant, working on agreement.</i>	\$5,000	\$45,000	\$50,000
<b>Ellensburg ADA Transition Plan Update</b> <i>Ongoing hopefully done by the end of the year</i>	\$10,547	\$24,453	\$35,000
<b>Davenport Land Acquisition Engineering &amp; GIS Study</b> <i>80% completed with the planning work.</i>	\$16,000	\$0	\$16,000
<b>Roslyn Transportation Plan Update</b> <i>Completed traffic counts. Are now developing transportation plan.</i>	\$25,000	\$8,000	\$33,000
<b>Odessa East 3<sup>rd</sup> Ave Right-of-Way-Study</b> <i>In process of working with a short plat. Asking for extension till the end of July.</i>	\$28,453	\$0	\$28,453

### 4. Federal Program Target Delivery & Transportation Alternative Program (TAP) and Carryforward STPE Funds from 2010

Project Sponsors for City of Ephrata to provide update on the status of their project.

Action Requested: For information only.

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Lead Agency & Project	Type of TAP funds	TAP Funding Allocation By Federal Fiscal Year					Status
		2013	2014	2015	2016	Total	
City of Ephrata - Beezley Hill Trail Phase 1 (Awarded July 15, 2010)	Carry forward STPE					128,500	Not present. Unable to provide update. Brief discussion about obligating funds (10 years?)

**5. Federal Program Target Delivery & Surface Transportation Block Grant Set-aside Program Projects Re-Submission Call**

Project Sponsors to provide update on the status of their projects.

Action Requested: For information only.

STBG Set-aside Projects		STBG Set-aside Funding Allocation By Federal Fiscal Year					
Project Title	Agency	Type of Funds	2017	2018	2019	2020	Federal Funds Total
<b>John Wayne Trail</b> <i>3<sup>rd</sup> section funded, obligating construction funds by August and out to bid later this summer. Possibly beginning fall/spring.</i>	Ellensburg City of	Urban	57,432	57,432	57,432	57,432	229,728
		Flexible	79,414	65,858	-	-	145,272
		Total	136,846	123,290	57,432	57,432	375,000
<b>Pioneer Meadows Trail</b> <i>Meeting 3 weeks ago with agencies and working through wetland setbacks. Hoping to negotiate whole width trail. Brief discussion about funding delays.</i>	City of Moses Lake	Flexible		13,556	79,414	79,414	172,384
		Total		13,556	79,414	79,414	172,384
<b>Sports Complex Rec Trail Phase 1</b> <i>Packet submitted into local programs. Engineer on board summer/fall with construction in the spring.</i>	Davenport City of	Carryforward	12,188				12,188
		Rural	58,234	58,234	58,019	-	174,487
		Total	70,422	58,234	58,019		186,675

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<b>Ballfields Safe Pathway Phase 2</b> <i>Lead Agency suggested allowing Rearden to move forward with funding. Will revisit.</i>	City of Reardan	Rural	Available IF additional or other funds become available	58,449	58,449
		Total			

**6. Unified Planning Work Program (UPWP) 2017-2019 Budget Update.**

Lead Agency - Present Update on 2017-2019 UPWP Budget.  
 Discuss potential uses of Remaining Unallocated UPWP Funds (\$7,547), Additional Unallocated UPWP Funds (\$28,682), & Lead Agency underspent Administrative & Coordination budget (approximately \$10,000) Total of approximately \$46,229.  
 Lead Agency ideas – Call for TPP/??  
Action Requested: Move to approve identified use of funds.  
*No motion moved- Discussion of what to do with unallocated funds as QUADCO group.*  
*Options: current planning projects request additional funding if needed with a written response to QUADCO. Or use towards end of biennium.*  
*Rick suggested possibly funding current planning projects with a written request to QUADCO/lead agency. Lead agency will send out for request.*

**7. HSTP Plan Update – People for People**

Review of Draft HSTP Plan, Jan Ollivier.  
*Jan Ollivier gave a brief description about the stakeholder meetings (summits) held. Summits covered topics such as; project needs and how to get them. Transportation to court & mental health, access to medical facilities etc...*  
*Next steps is to call for WSDOT projects in July. Due September 14<sup>th</sup> 2018.*  
Action: Motion to approve the Draft HSTP Plan made by Derek, Scott second the motion. With addendums as needed.

**8. Regional WSDOT Planning Offices and Headquarters Updates**

WSDOT Region Representatives

- WSDOT Region Updates

Action Requested: For information only  
*SC region- I90 Snoqualmie work*

*NC region- 3 projects were discussed:*  
 1- Prior Farms, federal funding for turn lane. Channelization improvement.  
 2- East of Othello HWY 26 bridge deck repair.  
 3- Pavement rehab work HWY 17 crack sealing, pothole repairs etc..

**9. 4-County HSTP Planning Committee**

Next meeting June 20<sup>th</sup> at Moses Lake Work Source, Group Room 106, 10:30 to noon  
 For those of you calling in, dial: **605-472-5588** access code: **815207#**  
Action Requested: Ask for volunteer to serve as representative.  
*Still looking for a volunteer. Lead agency will try to attend.*

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**10. "New" Business**

Jeff Tincher, Chair

Action Requested:

- *Equipment QUADCO List: Traffic counters/pedestrian counters. Check legacy files to see what we have and account for.*

**11. Next QUADCO Meeting**

**August 23<sup>rd</sup> 2018 10:00 a.m. to 12:00 p.m.**

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**12. Adjourn** – Jeff Tincher adjourned meeting at 11:06am.

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