

## Minutes – Update Jan 18, 2023

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### QUADCO COUNCIL MEETING

January 19, 2023

10:00 a.m. to 12:00 p.m.

Via – Webex (see invite for link)

Quadco Council Meeting

Thursday, January 19, 2023 10:00 AM - 12:00 PM (PDT)

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#### 1. Welcome/Roll Call

*Josh Fredrickson, Chair*

- Please remember to identify who you are representing when making a motion.

Adams Co-Todd O'Brien

Lind-

Hatton

Othello-here

Ritzville-

Washtucna

Grant Co-here Dave Bren and Alt. Sam

Castro

Coulee City-

Coulee Dam-

Electric City-

Ephrata-here

George-

Grand Coulee-

Hartline-

Krupp-

Mattawa-

Moses Lake-

Quincy-

Royal City-

Kittitas County-here

Cle Elum-here

Ellensburg-here

Kittitas-

Roslyn-

S Cle Eum

Lincoln Co-here

Almirea-

Creston

Davenport-here

Harrington-

Odessa

Reardan

Sprage

Wilbur

#### 2. Meeting Minutes

*Josh Fredrickson, Chair*

**Action Requested:** Motion to approve the November 17, 2022 QUADCO meeting minutes.

Motion to approve minutes by Cle Elum, Lincoln Co 2<sup>nd</sup>

Approved

#### 3. Unified Planning Work Program (UPWP)

*Josh Fredrickson, Chair*

1. UPWP updates being drafted. Upcoming call for projects.

**a. 2021 – 2023 – Project Updates, Kittitas County**

i. Member Agency to provide update on status of their project.

MEMBER AGENCY & PROJECT	UPWP FUNDS	MEMBER AGENCY MATCH	TOTAL PROJECT	TOTAL EXPENDED THROUGH 11-05-2022	REMAINING BALANCE
City of Almira	\$55,744	\$0	\$55,744	\$11,125	\$44,619
City of Davenport	\$40,500	\$4,500	\$40,500	\$1,579	\$38,921
City of Othello	\$30,000	\$0	\$30,000	\$23,385	\$6,615
City of Ritzville	\$33,700	\$0	\$33,700	\$0	\$33,700

City of Almira—Matt Morkert (CenturyWest)

Collecting data-traffic counts  
 compiling into plan, on schedule for June completion

City of Davenport Matt Morkert (CenturyWest)

Collecting data traffic counts  
 Compiling, will discuss with city and WSDOT to discuss geometry to project  
 On schedule to complete in June

City of Othello

Cameron Williamson for Shawn  
 Plan complete, requesting public comment next week  
 Public meeting to go over  
 Will be adopted by late February/early March  
 On schedule

City of Ritzville

Scott of City of Ritzville  
 Working with WSDOT; due to development on south side of I90; WSDOT has gotten Complete Street funding for project. City of Ritzville will need to withdraw the project from UPWP and return the funding.

Mark Cook-Kittitas Co. asked if the other 3 applicants use the funding for their projects?  
 Kittitas could use the funds for STEER I90.

Recommended to use \$4500 to Davenport for member agency match

Kittitas County shared that a consultant is on board. Currently using local funds and could utilize the funding. Had asked WSDOT who confirmed this is acceptable.

Adams Co- motion to cover member agency match and remainder to KCPW for STEER I90 projects

Grant Co. 2<sup>nd</sup>

CHAIRMAN:  
**Josh Fredrickson, County Engineer**  
 Kittitas County  
 411 N. Ruby St., Suite 1  
 Ellensburg, WA 98926  
 (509)962-7609

LEAD AGENCY:  
 Kittitas County  
 Public Works Department  
 411 N Ruby ST Suite 1  
 Ellensburg, WA 98926  
 (509)962-7523

Discussion-none  
 Approved

**4. Federal Program Target Delivery TA & STBG Set-aside Program Projects/Carryforward STPG Funds**

STBG Set-aside Projects								
STGB Set-aside Funding Allocation by Federal Fiscal Year								
Project Title	Agency	Funding Type	2017	2018	2019	2020	2021	Federal Funds Total
Ballfields Safe Pathway (Phase 2)	Reardan, Town of	Rural	Available IF additional or other funds become available			\$58,449	\$434,017	
		<b>Total</b>				<b>\$58,449</b>	<b>\$434,017</b>	<b>\$492,466</b>

Brian Hicks from Century West shared the project is on schedule, should utilize all funds, possibility to return \$17 to \$18K in unspent funding.

**5. Federal Program OA Target Delivery & Surface Transportation Block Grant (STBG) TA set aside**

- Project Sponsor to provide update on status of their project.

STBG Set-aside Projects			
Project Title	Agency	Urban/Rural	Total STBG Project Funds Requested
Pfenning Rd. Shared Use Pathway	Ellensburg	Urban	\$403,011
Lions Park	Othello	Urban	\$259,500
Davenport Sports Complex Rec Trail Phase 2	Davenport	Rural	\$323,550
Daisy Street SR-17 Sidewalk Improvements Phase 1	Soap Lake	Rural	\$261,250

City of Ellensburg  
 Josh Mattson

Working on R/W with property owner, making progress  
 On schedule to obligate construction funds in September  
 Begin construction in early winter 2023 thru early spring

City of Othello

Cameron Williamson

Go to bid as soon as construction is approved, early February

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Davenport

Steve Goemmel and Brian Hicks

ROW stage-documents to property owner, waiting for reply

Still on schedule to obligate and bid this spring

City of Soap Lake

Michael Woodkey-Osborn

Near completion of design then to WSDOT for approval

Early spring bid

Construction summer this year

Any questions or comments?

Matt from Century West-last call for STBG—will there be an issue with projects getting bottlenecked.

Todd from Adams Co. shared this should not be a problem.

Will City of Ellensburg need PE or City of Othello need PE funds?

City of Ellensburg-obligated

City of Othello- none

WSDOT local programs-Brian Pearson

Confirmed that STBG funding should not be a problem if projects all go together.

It was shared that if PE is not obligated by sept 30, then that puts us in construction for 3 years

#### **6. 4-County HSTP Planning Committee Update**

*Betsy Dunbar, Committee Facilitator*

- Update

Per Betsy Dunbar the 4-County Team followed voting policy

Rankings were voted and approved to send to QUADCO Council.

**Action Requested:** No action. For information only.

#### **7. Lead Agency Update**

*Josh Fredrickson, Kittitas County*

- HSTP Ranking Review

**Action Requested:** Motion to approve the HSTP Ranking and forward to WSDOT.

Josh Fredrickson shared 4 County and People for People were very involved.

Goals and objectives need to follow guidelines for HSTP. Received 8 applications for projects to be ranked and then sent to WSDOT consolidated applications

Reviewed projects and reviewed rankings

Committee did not have any issues raised at the time and there was a vote to forward to QUADCO Council the recommended project list and rankings.

It was corrected that nine projects were submitted. There is an additional project  
5 As  
4 Bs

City of Ritzville motion to approve and send project ranking list to WSDOT  
City of Ellensburg 2<sup>nd</sup>  
No Discussion  
Approved

## 8. Regional WSDOT Planning Offices and Headquarters Updates

WSDOT Region Representatives

WSDOT Region Updates (Eastern, North Central, South Central)

Eastern Region

North Central Region—Kathy Murray shared about several projects including: SR28 Trail, SR I90 ramps will be advertised soon

Kate Tolleson brought on

Per Kate Tolleson—Thank you 4-County for effort into ranking

Re: Remaining funds from HSTP; eligible cost could be ongoing

coordination, one page summary to promote awareness,

Having a local approved plan can help with federal grant applications

WSDOT wants to help support that

—Brian Pearson shared Legislation in session; discussion about transportation funding. Reach out to local programs engineer with any questions.

South Central—Paul Gonseth

Working with Kittitas Co. on several projects, STEER I90, Last phase of I90 will be pushed out a couple of years.

## 9. STEER I-90 Update Mark Cook

Mark Cook invited everyone to go to website to STEERI90.com to review project

SCJ Alliance is the project consultant currently developing a formal purpose and need statement, Pre-NEPA for 2023, Local funds to date. Please find a way to engage with the STEER I90 Coalition to help build stakeholder to see the broad needs of all users

Work program to finish purpose and need then into NEPA 24-25, will have lots of environmental issues. Using WSDOT Environmental Impact Analysis to help with purpose and need as they have completed for their I90 phase

**Action Requested:** None

## 10. Ranking Committee Scoring

**Josh Fredrickson, Chair**

**1. Provide an update on ranking committee policy regarding scoring their own agency applications**

Josh Fredrickson shared the review of ranking policy draft that has been sent to council for review. This is to offer clarity in the event of a conflict of interest.

**Action Requested:** Motion to approve Project Ranking Policy

Mark at Kitt Co-motion to approve  
City of Ritzville to 2<sup>nd</sup>  
Discussion - none  
Approved

**11. New Business**

*Josh Fredrickson, Chair*

1. We need to update contact information for voting members and their alternatives for council members. Please send to Kelee Hodges:
  - a. kelee.hodges.pw@co.kittitas.wa.us

per Josh-please provide current and accurate information for primary and alternate  
please email Josh or Kelee

**Action Requested:** No vote required.

**12. Next QUADCO Meeting**

*Josh Fredrickson, Chair*

- Proposed Date(s) to Consider:
  - May 4<sup>th</sup> at 10am
  - May 11<sup>th</sup> at 10 am
  -

May 11<sup>th</sup> at 10am

**13. Adjourn**