

## MEETING MINUTES

### QUADCO COUNCIL MEETING

November 30, 2023

10:00 a.m. to 12:00 p.m.

Via – Webex (see invite for link)

Quadco Council Meeting

Thursday, November 30, 2023, 10:00 AM - 12:00 PM (PDT)

#### 1. Welcome/Roll Call

Josh Fredrickson, Chair

- Please remember to identify who you are representing when making a motion.

#### Member Agencies Present

Adams Co	Grant Co	Kittitas Co	Lincoln Co
Othello	Ephrata	Cle Elum	Davenport
Ritzville	Moses Lake	Ephrata	

#### 2. Meeting Minutes

Josh Fredrickson, Chair

**Action Requested:** Motion to approve the August 10, 2023 QUADCO meeting minutes.

**MOTION APPROVED**

#### 3. Unified Planning Work Program (UPWP)

Josh Fredrickson, Chair

##### a. 2023 – 2025 UPWP Project Updates, Kittitas County

MEMBER AGENCY & PROJECT	UPWP FUNDS	MEMBER AGENCY MATCH	TOTAL PROJECT	TOTAL EXPENDED THROUGH 10/31/2023	REMAINING BALANCE
Town of Reardan-ADA Transition	\$29,000	\$0	\$29,000	\$0	\$29,000
City of Cle Elum-Columbia Ave Est. RR Xing Feasibility	\$52,500	\$13,100	\$65,600	\$0	\$52,500
City of Othello-Local Road Safety Plan Update	\$50,000	\$0	\$50,000	\$0	\$50,000
City of Ellensburg-2023 City Wide Traffic Counts	\$30,000	\$0	\$30,000	\$0	\$30,000

CHAIRMAN:  
Josh Fredrickson, County Engineer  
Kittitas County  
411 N. Ruby St., Suite 1  
Ellensburg, WA 98926  
(509)962-7609

LEAD AGENCY:  
Kittitas County  
Public Works Department  
411 N Ruby ST Suite 1  
Ellensburg, WA 98926  
(509)962-7523

## QUADCO RTPO

Quad County  
Regional Transportation Planning Organization

### Town of Reardan-Brian from Century West (consultant)

Contract sent to KCPW for review

### City of Cle Elum-Aaron Hatfield from HLA (consultant)

RFQ out, scored; HLA selected for project

December 11, 2023 the Task Order is to be approved

### City of Othello-Shawn O'Brien

RFQ is being drafted

### City of Ellensburg-Josh Mattson

Project is completed. Reimbursement form has been sent to KCPW

#### 4. Federal Program OA Target Delivery & Surface Transportation Block Grant (STBG) TA set aside

- Project Sponsors to provide update on status of project.

STBG Set-aside Projects			
Project Title	Agency	Urban/ Rural	Total STBG Project Funds Requested
Pfenning Rd. Shared Use Pathway	Ellensburg	Urban	\$403,011
Lions Park	Othello	Urban	\$259,500
Davenport Sports Complex Rec Trail Phase 2	Davenport	Rural	\$323,550
Daisy Street SR-17 Sidewalk Improvements Phase 1	Soap Lake	Rural	\$261,250

### City of Ellensburg-Josh Mattson

Pfenning Rd Shared Use is out to bid with December 21<sup>st</sup> for bid opening.

Scheduled for March construction.

### Lions Park-Shawn O'Brien

Project is completed with \$23,806 overrun.

### Davenport Sports Complex Rec Trail Phase 2-Bryan Hicks- Century West (consultant)

BERM requested. Obligation of construction funding is 2-3 months out.

### Daisy St. SR 17—Michael Woodkey—Gray Osborne (consultant)

Funding is obligated

#### 5. 4-County HSTP Planning Committee Update

Betsy Dunbar, Committee Facilitator

- Update.

**Action Requested:** No action. For information only.

**Per Betsy-No update for 4-County at this time.**

#### 6. I-90 Capacity – STEER I-90 Coalition

Mark Cook, Kittitas County

**Action Requested:** No action required. For information only.

**Per Mark Cook-Questionnaire was completed. Currently in M3 process with WSDOT.  
Per Paul Gonseth-Ranking of alternatives is being completed.**

**7. Regional Transportation Improvement Plan (RTIP) Update**

*Josh Fredrickson, Kittitas County*

**Action Requested:** No action required. For information only.

**Ports were added on off-cycle amendment to RTIP. RTIP draft for 2024-2029 is started.**

**8. Lead Agency Update**

*Josh Fredrickson, Kittitas County*

- Policy Update - Title VI, Code of Ethics and Harassments

**Discussion of how to proceed with QUADCO policies for Title VI, Code of Ethics and Harassment. KCPW to draft RFQ to advertise for consultant services for QUADCO to create these policies.**

**9. Regional WSDOT Planning Offices and Headquarters Updates**

WSDOT Region Representatives

WSDOT Region Updates (Eastern, North Central, South Central)

**South Central-**

**Troy Suing is gone; he has moved into new position.**

**There are 3 management positions open at WSDOT right now.**

**Vantage Bridge update-construction in Spring 2024**

**10. New Business**

*Josh Fredrickson, Chair*

**Action Requested:** No action required. For information only.

**Shawn O'Brien asks about reflectometer. Counters were also discussed. Adams Co, City of Ellensburg and Moses Lake all had equipment of QUADCO's. Ask that all agencies inventory any equipment that they may have of QUADCO's.**

**11. Next QUADCO Meeting**

*Josh Fredrickson, Chair*

- Proposed Date(s) to Consider:
  - February 8, 2023 at 10:00 am
  - February 15, 2023 at 10:00 am

**February 15th selected**

**12. Adjourn**