

MINUTES

QUADCO COUNCIL MEETING

May 5th, 2022

10:00 a.m. to 12:00 p.m.

Via Webex

1. WELCOME/ROLL CALL

Josh Fredrickson called the meeting to order at 10:00 a.m.

Agencies Present: Adams County, Othello, Ritzville, Grant County, Moses Lake, Warden, Kittitas County, Ellensburg, Lincoln County, Davenport.

Roll call was completed, and quorum established.

2. MEETING MINUTES

Josh Fredrickson presented the minutes from the February 3, 2022, QUADCO Council Meeting.

Action: City of Moses Lake Representative made a motion to approve the minutes.

Grant County Representative seconded the motion. Motion passed.

3. UNIFIED PLANNING WORK PROGRAM (UPWP)

Josh Fredrickson asked for member agencies to provide reimbursement requests and updates on UPWP Projects

a. 2021-2023 – Project Updates

City of Almira- Not Present

City of Davenport- Conducting traffic study and pedestrian counter, project moving forward.

City of Othello- Consultant services have been provided by SCJ Alliance, and a rough draft of the project is expected by the end of Summer 2022.

City of Ritzville- Working with WSDOT on contract responsibilities. Conducting project studies on the shared pathway along SR 261. Project expected to be complete within timeline of June 2023.

MEMBER AGENCY & PROJECT	UPWP FUNDS	MEMBER AGENCY MATCH	TOTAL PROJECT	TOTAL EXPENDED THROUGH 11-30-2021	REMAINING BALANCE
City of Almira	\$55,744	\$0	\$55,744	\$0	\$55,744
City of Davenport	\$40,500	\$4,500	\$40,500	\$0	\$40,500
City of Othello	\$30,000	\$0	\$30,000	\$0	\$30,000

4. FEDERAL PROGRAM TARGET DELIVERY TA & STBG SET-ASIDE PROGRAM PROJECTS/CARRYFORWARD STPG FUNDS

Matt from Century West provided status on City of Reardan Project Currently, the project is mid-way in completion of construction. Matt will contact City of Reardan as a courtesy, to provide request for reimbursements to QUADCO Lead Agency.

STBG Set-aside Projects								
STGB Set-aside Funding Allocation by Federal Fiscal Year								
Project Title	Agency	Funding Type	2017	2018	2019	2020	2021	Federal Funds Total
Ballfields Safe Pathway (Phase 2)	Reardan, Town of	Rural	Available IF additional or other funds become available			\$58,449	\$434,017	
		Total				\$58,449	\$434,017	\$492,466

5. FEDERAL PROGRAM OA TARGET DELIVERY & SURFACE TRANSPORTATION BLOCK GRANT (STBG) TA SET ASIDE

Project Sponsor's provided update on status of their project.

City of Ellensburg- Kittitas County Public Works has completed the land survey. The project is moving forward with design and is on schedule for construction in 2023.

City of Othello- Plans for the project are complete. They are finalizing some specifics for review. Anticipate Summer 2022 Construction.

City of Davenport- Finalizing right-of-way for the project and beginning early negotiations with property owners. On schedule for completion within deadline.

City of Soap Lake- Design work is complete, and they anticipate obligating funds September 30th, 2022, to anticipate construction Spring 2023.

STBG Set-aside Projects			
Project Title	Agency	Urban/Rural	Total STBG Project Funds Requested
Pfenning Rd. Shared Use Pathway	Ellensburg	Urban	\$403,011
Lions Park	Othello	Urban	\$259,500
Davenport Sports Complex Rec Trail Phase 2	Davenport	Rural	\$323,550
Daisy Street SR-17 Sidewalk Improvements Phase 1	Soap Lake	Rural	\$261,250

6. 4-COUNTY HSTP PLANNING COMMITTEE UPDATE

Betsy Dunbar, Committee Facilitator provided updates on 11 recent meetings. She included that People for People received good return on the service survey conducted. She anticipates for the transportation study to begin and planning to move forward.

7. LEAD AGENCY UPDATE

Josh Fredrickson Gave HSTP Update. On July 21, 2022, Grant applications will open and are due October 27, 2022.

Josh briefed the members on STEER I-90 and goals to widen I-90 to accommodate the additional traffic. Kittitas County is funding a feasibility study for widening the lane to the median.

8. ELECTION OF QUADCO CHAIR AND CHAIR PRO-TEM FOR STATE FISCAL YEAR 2023

Josh Fredrickson asks participating agencies to make a nomination for QUADCO Chair fiscal year (Term length is from July 1, 2022, to June 2023)

Action: Lincoln County nominated Josh Fredrickson, to remain chair for the next year. Adams County seconded the nomination. City of Ritzville closed the nominations. Unanimously in favor by voice vote.

Action: Josh Fredrickson nominated Mark Cook, Kittitas County for the 2023 Chair Pro-Tem. City of Moses Lake seconded the nomination. City of Ritzville closed the nominations. Unanimously in favor by voice vote.

9. REGIONAL WSDOT PLANNING OFFICES AND HEADQUARTERS UPDATES

WSDOT Region Updates (Eastern, North Central, South Central)

Eastern Region- WSDOT will be required to assess complete streets with a cost over \$500,000. They will be contacting agencies for only WSDOT funded projects.

North Central Region- *Safe Streets for All* update. New grant program to come out Spring 2022. To access this funding jurisdictions will need a Comprehensive Safety Action Plan (CSAP). Any item addressed in that CSAP may be eligible for the funding.

South Central Region- Actively coordinating with Snoqualmie Summit. Safe Routes to School is getting close to grant funding deadlines, and the Cle Elum area has many projects expected this season.

10. NEW BUSINESS

Josh Fredrickson, Chair asked agencies to send in their request for reimbursements. Reports on projects will help QUADCO to estimate if we are under obligating funds, this may allow allocation of funding for other projects that are ready to go.

Todd O'Brien briefed the members that currently \$33,000 in funds were obligated of the \$384,000 total. Todd emphasized that projects need to get to construction to meet deadline.

City of Moses Lake received a grant to update the Trail Master Plan. The representative stated that they would like to utilize the pedestrian counters. The City of Ellensburg has those available. The two municipalities will coordinate. Discussion was held on traffic study equipment that is available for usage.

Grant County introduced the new Grant County Engineer, Dave Bren.

11. NEXT QUADCO MEETING

Josh Fredrickson, Chair

Proposed next meeting dates to consider: August 4, 2022, or August 11, 2022.

City of Othello requested August 11, 2022. All in approval of the request.

12. ADJOURN

Meeting adjourned at 10:46a.m.