

Minutes

QUADCO COUNCIL MEETING

August 11, 2022

10:00 a.m. to 12:00 p.m.

Via – Webex (see invite for link)

Quadco Council Meeting

Thursday, August 11, 2022, 10:00 AM - 12:00 PM (PDT)

1. Welcome/Roll Call

Josh Fredrickson, Chair

- Please remember to identify who you are representing when making a motion.

Meeting was called to order at 10:00AM. Josh Fredrickson welcomed the group and conducted roll call.

Member agency attendees:

Adams County, City of Othello, City of Ritzville, Grant County, City of Ephrata, City of Warden, City of Ellensburg, Lincoln County, City of Davenport

2. Meeting Minutes

Josh Fredrickson, Chair

Action Requested: Motion to approve the May 5, 2022, Quadco meeting minutes.

Danny Stone (Grant County) made a motion to approve the May 5th, 2022, QUADCO meeting minutes.

City of Othello seconded the motion.

3. Unified Planning Work Program (UPWP)

Josh Fredrickson, Chair

Josh Fredrickson reminds members to submit their reimbursement requests and consultant contracts.

a. 2021 – 2023 – Project Updates, Kittitas County

- i. Member Agency to provide update on status of their project.

City of Almira- John (Century West)—near completion of data collection.

City of Davenport-Steve (Century West)-contracts were submitted to WSDOT and an error occurred, they have now re-submitted contract.

City of Othello—SCJAlliance is the consultant. In public input phase.

City of Ritzville—Scott Yeger—Will be able to complete project within timeframe

CHAIRMAN:
Josh Fredrickson, County Engineer
 Kittitas County
 411 N. Ruby St., Suite 1
 Ellensburg, WA 98926
 (509)962-7609

LEAD AGENCY:
 Kittitas County
 Public Works Department
 411 N Ruby ST Suite 1
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QUADCO RTPO

Quad County
 Regional Transportation Planning Organization

MEMBER AGENCY & PROJECT	UPWP FUNDS	MEMBER AGENCY MATCH	TOTAL PROJECT	TOTAL EXPENDED THROUGH 06-30-2022	REMAINING BALANCE
City of Almira	\$55,744	\$0	\$55,744	\$0	\$55,744
City of Davenport	\$40,500	\$4,500	\$40,500	\$0	\$40,500
City of Othello	\$30,000	\$0	\$30,000	\$0	\$30,000
City of Ritzville	\$33,700	\$0	\$33,700	\$0	\$33,700

4. Federal Program Target Delivery TA & STBG Set-aside Program Projects/Carryforward STPG Funds

- Project Sponsor for Town of Reardan to provide update on status of their project.

Town of Reardan—Brian Hicks (Century West)—Construction is mostly done, working on punch list now. Project followed budget, will be returning a little money.

STBG Set-aside Projects								
STGB Set-aside Funding Allocation by Federal Fiscal Year								
Project Title	Agency	Funding Type	2017	2018	2019	2020	2021	Federal Funds Total
Ballfields Safe Pathway (Phase 2)	Reardan, Town of	Rural	Available IF additional or other funds become available			\$58,449	\$434,017	
		Total				\$58,449	\$434,017	\$492,466

5. Federal Program OA Target Delivery & Surface Transportation Block Grant (STBG) TA set aside

- Project Sponsor to provide update on status of their project.

City of Ellensburg (Josh Matson)—moving towards design and ROW; plan on January/February construction

Othello—Design almost done, will be obligated late summer or early fall.

Davenport—Steve and then Brian Hicks (Century West)—ROW signed by WSDOT, should meet project expenditure.

Soap Lake—Mike (Gray Osborn)—plans and special almost completed. Plan to obligate end of September.

STBG Set-aside Projects			
Project Title	Agency	Urban/ Rural	Total STBG Project Funds Requested
Pfenning Rd. Shared Use Pathway	Ellensburg	Urban	\$403,011
Lions Park	Othello	Urban	\$259,500
Davenport Sports Complex Rec Trail Phase 2	Davenport	Rural	\$323,550
Daisy Street SR-17 Sidewalk Improvements Phase 1	Soap Lake	Rural	\$261,250

6. Human Services Transportation Plan (HSTP) Update

Josh Fredrickson, Chair

- Review Draft HSTP
 - https://www.ezview.wa.gov/site/alias_1898/37032/hstp.aspx
 - Select: 2022 QUADCO HSTP Draft

Josh presents update on HSTP draft and asks for members to please review using the link found on agenda.

- Call for projects for prioritization and ranking

Action Requested: Motion to approve Draft HSTP and call for projects.

Danny Stone (Grant County) motions to approve the HSTP draft
 Moses Lake seconds the motion, vote carries
 Motion approved

7. 4-County Committee Appointment

Josh Fredrickson, Chair

- Appoint Lisa LaPorte with Hopesource as voting member on 4-County Committee

Action Requested: Motion to approve appointment of Lisa LaPorte to 4-County Committee

Adams County motions to appoint Lisa LaPorte to the 4 County Committee
 Grant County seconds, vote carried
 Motion approved

8. 4-County HSTP Planning Committee Update

Betsy Dunbar, Committee Facilitator

- Update

Betsy Dunbar provides update on 4-County Committee review of the HSTP draft. A special meeting was held yesterday with all agencies able to provide edits to the draft. It was a constructive and successful meeting.

Action Requested: No action. For information only.

9. Lead Agency Update

Josh Fredrickson, Kittitas County

Action Requested: No action. For information only.

Josh gives update; Disability Mobility Initiative suggests using transportation providers for one week to experience the gaps that may be present in services for those that have no other mode of transportation.

10. I-90 Capacity – STEER I-90 Coalition Update

Mark Cook, Kittitas County

Action Requested: No action. For information only.

Mark Cook (Kittitas County Public Works Director) provides information regarding STEER I-90 Coalition. Feasibility study has begun.

11. Regional WSDOT Planning Offices and Headquarters Updates

WSDOT Region Representatives

- WSDOT Region Updates (Eastern, North Central, South Central)

Eastern-Not present

North Central-Kathy Murray; Complete Street screenings. She suggests anyone looking at the complete streets to look at City of Quincy plan.

South Central-Not present

HQ-Kate updated group that the Consolidated Grant is open and there is availability for planning portion as well.

12. New Business

Josh Fredrickson, Chair

Action Requested: No action. For information only.

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13. Next QUADCO Meeting

Josh Fredrickson, Chair

- Proposed Date(s) to Consider:
November 17, 2022

November 17th is agreed upon for next QUADCO meeting.

14. Adjourn

DRAFT