

Meeting Minutes

QUADCO COUNCIL MEETING

February 15, 2024

10:00 a.m. to 12:00 p.m.

Via – Webex (see invite for link)

Quadco Council Meeting

Thursday, February 15, 2024, 10:00 AM - 12:00 PM (PDT)

1. Welcome/Roll Call

Josh Fredrickson, Chair

- Please remember to identify who you are representing when making a motion.

Adams Co-here

Othello-here Cameron Williamson

Ritzville-here Scott Yaeger

Grant Co-here

Moses Lake-here Levi

Kittitas Co-here

Cle Elum-here

Ellensburg-here

Lincoln Co-

Davenport-here

Port of Warden-here Dale

2. Meeting Minutes

Josh Fredrickson, Chair

Action Requested: Motion to approve the November 30, 2023 QUADCO meeting minutes.

Motion to approve-Sam Castro Grant Co

2nd by Ellensburg

Approved

3. Unified Planning Work Program (UPWP)

Josh Fredrickson, Chair

a. 2023 – 2025 UPWP Project Updates, Kittitas County

CHAIRMAN:
Josh Fredrickson, County Engineer
 Kittitas County
 411 N. Ruby St., Suite 1
 Ellensburg, WA 98926
 (509)962-7609

LEAD AGENCY:
 Kittitas County
 Public Works Department
 411 N Ruby ST Suite 1
 Ellensburg, WA 98926
 (509)962-7523

MEMBER AGENCY & PROJECT	UPWP FUNDS	MEMBER AGENCY MATCH	TOTAL PROJECT	TOTAL EXPENDED THROUGH 12/31/2023	REMAINING BALANCE
Town of Reardan-ADA Transition	\$29,000	\$0	\$29,000	\$405	\$28,595
Brian Hicks (Century West)- Field work being completed. Project is on target for a June/July finish					
City of Cle Elum- Columbia Ave Est. RR Xing Feasibility	\$52,500	\$13,100	\$65,600	\$0	\$52,500
No representative from Cle Elum present					
City of Othello-Local Road Safety Plan Update	\$50,000	\$0	\$50,000	\$0	\$50,000
Cameron Williamson (Othello)-RFQ was out. SCJ Alliance has been awarded. Scope is being reviewed. Project is on schedule					
City of Ellensburg- 2023 City Wide Traffic Counts	\$30,000	\$0	\$30,000	\$30,000	\$0
Derek Mayo (Eburg)-Project is finished and reimbursement have been completed.					

4. Federal Program OA Target Delivery & Surface Transportation Block Grant (STBG) TA set aside

- Project Sponsors to provide update on status of project.

STBG Set-aside Projects			
Project Title	Agency	Urban/ Rural	Total STBG Project Funds Requested
Pfenning Rd. Shared Use Pathway	Ellensburg	Urban	\$403,011
Derek Mayo (Eburg)-Project bids came in at \$555k, Eburg will be able to cover the difference from the grant and project total.			
Lions Park	Othello	Urban	\$259,500
Cameron Williamson (Othello)-Project is completed. Working on closeout.			
Davenport Sports Complex Rec Trail Phase 2	Davenport	Rural	\$323,550
Steve and Brian- R/W issues remain, working with Lincoln Co to resolve. The project is 2-3 months from going to ad.			
Daisy Street SR-17 Sidewalk Improvements Phase 1	Soap Lake	Rural	\$261,250
Michael Woodkey-Bid opening on January 31st. 12 bids with low bid being \$51,206 over. Soap Lake is asking for an increase to ask to proceed with the project. The ask is \$48,646 increase.			

DISCUSSION-

Mark Cook (Kittitas Co)

Asks if additional funding would be “borrowing ahead” on our STBG funding from 25-26.

Josh Fredrickson (Kittitas Co)-yes, it would be borrowing ahead. This information has come from Brian Pearson (WSDOT NC Region)

Scott (Ritzville)

Question regarding local programs and local agency agreement. Would this need to be amended? A supplemental prospectus?

Brian Pearson (WSDOT NC)

As long as award is made from QUADCO, local agency will work with funding amendments.

Todd (Adams Co) Question to Soap Lake-What happens if project is not awarded additional funding? Will the project be able to proceed?

Michael Woodkey (Soap Lake)

Would need to utilize reserves to complete the project. The reserves are limited at the moment due to multiple preservation projects in process. Complete Streets (TIB) funding is available but the timeline is not feasible for the project timeline.

Dave Bren (Grant Co)

Are we asking for a motion?

ACTION

Dave Bren(Grant Co)

Motion to approve additional funding in the amount of \$50k

Derek Mayo (Eburg)

2nd the motion

VOTE

Motion is approved

5. 4-County HSTP Planning Committee Update

Betsy Dunbar, Committee Facilitator

- Update.

Action Requested: No action. For information only.

Josh gives update as Betsy unable to attend today. The next 4-County HSTP meeting will be March 20th via zoom.

6. I-90 Capacity – STEER I-90 Coalition

Josh Fredrickson, Kittitas County

Action Requested: No action required. For information only.

Josh (Kittias Co)

Two open house meetings in February.

February 20th will be a webinar via Zoom from 6pm-8pm

February 27th will be open house in-person meeting at Cle Elum Senior Center from 6pm-8pm

Mark Cook (Kittitas Co)

The M2/M3 teams have identified Reversible Lanes at the top plan for STEER I90 project. If there is no major objections, this will proceed into environmental review.

7. Lead Agency Update

Josh Fredrickson, Kittitas County

- Policy Title VI, Code of Ethics and Harassments
- RFQ

Action Requested: No action required. For information only.

RFQ is out for advertisement now for policy updates for Title VI, Code of Ethics and Harassment

RTIP update is in process and will have more information at next QUADCO meeting

RTP needs updating. This process will begin soon.

WSDOT/MPO/RTPO Coordination meeting

Discussed jurisdictional transfers. They are grouping streets rather than identifying individual streets.

Redistribution of funds may be an option as there may be an estimated \$100mil across the state. Guidance for redistribution of funds from local agency has suggested that environmental and right-of-way be completed before those projects would be considered for redistributed funds. Kittitas Co took the opportunity of redistributing funds and will be performing a paving project.

SS4A funding left a large sum of money on the table. Agencies are encouraged to apply for SS4A funding. If anyone has any questions, please reach out.

QUADCO funding

Category	Amount
Authorized Funding (Biennium)	\$244,209
UPWP Project Allocation	\$161,500
Expenditures through December	\$47,564.51
Allocation Balance	\$196,644.49

8. I-90 Vantage Bridge Project

Paul Gonseth, WSDOT

Action Requested: No action required. For information only.

Representative not present. Josh (Kittitas Co) updates with the project will beginning soon and will be a 3yr project.

9. Regional WSDOT Planning Offices and Headquarters Updates

WSDOT Region Representatives

WSDOT Region Updates (Eastern, North Central, South Central)

Char Kay (WSDOT Eastern Region)

Updates include US 2 construction near Town of Reardan. 2-3 Roundabouts, multimodal elements. More project near Airway Heights as well.

Complete Streets will have about 500k for preservation projects. Encourages agencies to review their multimodal plans or begin a multimodal plan.

Project near Ritzville will have multimodal elements under I-90 and will go to design in 2027.

Brian Pearson (WSDOT North Central Region)

Updates that local programs is extremely busy. QUADCO agencies are heavy in construction projects right now. Project near Soap Lake along SR17 for slope stabilization. Project in Kittitas Co for bridge on Liberty Rd is close to being approved and should meet deadline for bid advertisement.

Dale (Port of Warden)

Question of future plans of improvement at 170/SR 17 intersection near Othello. Truck traffic is heavy and improvements are needed at this intersection.

Brian Pearson (WSDOT) Not aware of a future project but will keep this in mind.

10. New Business

Josh Fredrickson, Chair

Action Requested: No action required. For information only.

Josh (Kittitas Co) No new business currently. Does anyone have anything to discuss?

11. Next QUADCO Meeting

Josh Fredrickson, Chair

- Proposed Date(s) to Consider:
 - May 16, 2024 at 10:00 am
 - **May 23, 2024 at 10:00 am**

Dave Bren (Grant Co) suggests May 23rd for next meeting.

Dale (Port of Warden) agrees with May 23rd.

12. Adjourn