

CHAIRMAN:
Josh Fredrickson, Public Works Director
Kittitas County
411 N. Ruby St., Suite 1
Ellensburg, WA 98926
(509)962-7609

LEAD AGENCY:
Kittitas County
Public Works Department
411 N Ruby ST Suite 1
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Meeting Minutes Draft

QUADCO COUNCIL MEETING

Thursday-August 22, 2024

10:00 a.m. to 12:00 p.m.

Via – Webex (see invite for link)

1. Welcome/Roll Call

Josh Fredrickson, Chair

- Please remember to identify who you are representing when making a motion.

Agencies that responded to roll call are below:

Adams County

Lind

Hatton

Othello

Ritzville

Washtucna

Grant Co

Quincy

Kittitas

Cle Elum

Ellensburg

Lincoln Co

Reardan

2. Meeting Minutes

Josh Fredrickson, Chair

Action Requested: Motion to approve the February 15, 2024 and May 23, 2024 QUADCO meeting minutes.

Motion by Grant County representative to approve, City of Ritzville representative second the motion. Motion passed unanimously by voice vote.

3. Unified Planning Work Program (UPWP)

Josh Fredrickson, Chair

DATE: August 22, 2024

QUADCO Council Meeting Minutes

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a. 2023 – 2025 UPWP Project Updates, Kittitas County
 Project sponsors were asked to present an update on the status of projects.

MEMBER AGENCY & PROJECT	UPWP FUNDS	MEMBER AGENCY MATCH	TOTAL PROJECT	TOTAL EXPENDED THROUGH 04/30/2024	REMAINING BALANCE
Town of Reardan-ADA Transition	\$29,000	\$0	\$29,000	\$405	\$28,595
City of Cle Elum-Columbia Ave Est. RR Xing Feasibility	\$52,500	\$13,100	\$65,600	\$6,560	\$45,940
Jacob-HLA					
City of Othello-Local Road Safety Plan Update	\$50,000	\$0	\$50,000	\$0	\$50,000
Robin Adolphsen-met with Engineer-in process. No complications for deadline.					
City of Ellensburg-2023 City Wide Traffic Counts	\$30,000	\$0	\$30,000	\$30,000	\$0
Project completed-per Josh. All closed out.					

4. Federal Program OA Target Delivery & Surface Transportation Block Grant (STBG)
TA set aside
 Project Sponsors provided an update on project status.

STBG Set-aside Projects			
Project Title	Agency	Urban/Rural	Total STBG Project Funds Requested
Pfenning Rd. Shared Use Pathway	Ellensburg	Urban	\$403,011
Per Josh Mattson-substantially complete. Punch list to finish.			
Lions Park	Othello	Urban	\$259,500
Robin Adolphsen-trail project. Completed last fall-under maintenance for a year.			
Davenport Sports Complex Rec Trail Phase 2	Davenport	Rural	\$323,550
Bryan Hicks with Century West : R/W stage, trying to resolve. Need to get R/W certified then be able to get construction funding released.			
Daisy Street SR-17 Sidewalk Improvements Phase 1 *Original funding \$261,250 increased Feb 2024	Soap Lake	Rural	\$309,896*

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Michael Woodkey with Gray & Osborne provided an update-Phase 1 punch list items to be resolved soon.

**5. Federal Program Target Delivery & Surface Transportation Block Grant (STBG)
Set-Aside Program – Call for Project 2024**

Josh Fredrickson

Josh Fredrickson gives basic info of Set-Aside program. Identified changes to Urban and Rural sections of population. Total funding amount per year is \$330,385. It is Federal funding, projects will require CA oversight. Example projects include sidewalks, pathways, trails. Request is for council to approve the call for projects for Set-Aside program applications. Anticipated schedule includes Aug. 28th lead agency would call for projects. Oct 3rd for deadline of applications. Oct 7-18 review by ranking committee. Oct 21-Nov 4 timeline for committee to rank projects.

Next QUADCO Council meeting to select applications. Evaluation criteria reviewed. Ranking committee member list presented, based on attendance of the council meeting.

Motion by City of Ritzville representative to approve, Lincoln County representative second the motion. Motion passed unanimously by voice vote.

6. 4-County HSTP Planning Committee Update

Committee Facilitator, Betsy Dunbar reviewed-Consolidate Grant process and timeline of September 17th deadline. Next 4-county September 18th, 10am.

7. I-90 Capacity – STEER I-90 Coalition

Josh Fredrickson provide an update on the project and recently completed feasibility study. I-90 backups are severe on weekends and holidays. An example is traffic counts on July 4th went from around 800-1000 ADT to 6000 ADT. Feasibility study was completed by SCJAlliance and partnered with WSDOT. Preferred alternative include widening on the inside of I-90 or using reversible lanes. STEER I-90 has a monthly meetings.

8. Lead Agency Update

Kelee Hodges provided an update on policies being drafted. -Code of Ethics draft completed, Anti-Harassment completed, Title VI is 75% draft and ADA plan will be drafted shortly.

Josh Fredrickson reviewed the WSDOT Financial Site Visit.

Josh Fredrickson provided a review of a request for additional State funding to RTPO. Effort is being led by Peninsula RTPO. Additional request is not a re-allocation but adding a new increased funding amount.

Motion by Adams County representative to approve support for increased funding, city of Ellensburg second the motion. Motion passed unanimously by voice vote.

9. Mapping Transportation Challenges Project

Jeffrey Walters, UW's Rural Equitable and Accessible Transportation (REAT) Center

- Study that seeks to model the complex and interconnected challenges influencing rural transportation infrastructure in various regions within Washington.

Jeffrey Walters, UW's Rural Equitable and Accessible Transportation Center presented the research study. Looking for support from QUADCO, time would be about 1 hour for anyone who wants to participate. There are multiple short surveys. Value and deliverable for RTPO's; identification of priority areas for policy from a systems perspective for your RTPO, compare and contrast findings with existing activities and priority areas for your RTPO.

Deliverable: 2-3 page report for each area that participates.

Aug/Sept- 2 15 min surveys

Oct-Dec- 30 min survey

Report deliverable-

The more participants, the more comprehensive the results.

RTPO members invited to participate.

10. Regional WSDOT Planning Offices and Headquarters Updates

WSDOT Region Representatives

Project updates provided by WSDOT representatives.

11. New Business

Josh Fredrickson, Chair

None.

12. Next QUADCO Meeting

November 14, 2024 at 10:00 am

13. Adjourn

DATE: August 22, 2024

QUADCO Council Meeting Minutes