

CHAIRMAN:
Josh Fredrickson, Public Works Director
Kittitas County
411 N. Ruby St., Suite 1
Ellensburg, WA 98926
(509)962-7609

LEAD AGENCY:
Kittitas County
Public Works Department
411 N Ruby ST Suite 1
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Meeting Minutes

QUADCO COUNCIL MEETING

Thursday-January 16, 2025

10:00 a.m. to 12:00 p.m.

Via – Webex (see invite for link)

1. Welcome/Roll Call

Meeting called to order at 10:02 by Josh Fredrickson

Member Agency Attendees: Adams County, City of Othello, City of Ritzville, City of Ephrata, Kittitas County, City of Ellensburg, City of Reardan, Grant County, Lincoln County.

Quorum is established.

2. Meeting Minutes

Josh Fredrickson presented the minutes from the November 14, 2024, QUADCO Council meeting.

ACTION: City of Ellensburg made a motion to approve the November 14, 2024 QUADCO meeting minutes. City of Ritzville seconded the motion. Motion passed unanimously.

3. Unified Planning Work Program (UPWP)

Josh Fredrickson requested updates on UPWP projects for fiscal year 2023-2025.

UPDATES:

City of Reardan – On track for completion in the spring and no budget issues.

City of Othello – Met with Consultant in December. Next step is community involvement. On track with timeline and budget.

MEMBER AGENCY & PROJECT	UPWP FUNDS	MEMBER AGENCY MATCH	TOTAL PROJECT	TOTAL EXPENDED THROUGH 09/30/2024	REMAINING UPWP BALANCE
Town of Reardan-ADA Transition	\$29,000	\$0	\$29,000	\$1,984	\$27,016
City of Cle Elum-Columbia Ave Est. RR Xing Feasibility	\$52,500	\$13,100	\$65,600	\$52,500	\$0

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QUADCO RTPO

Quad County
Regional Transportation Planning Organization

Project Completed					
City of Othello-Local Road Safety Plan Update	\$50,000	\$0	\$50,000	\$26,034	\$23,966
City of Ellensburg-2023 City Wide Traffic Counts	\$30,000	\$0	\$30,000	\$30,000	\$0
Project completed					

4. Federal Program OA Target Delivery & Surface Transportation Block Grant (STBG) TA set aside

UPDATES:

City of Davenport – Working with a ROW issue. Completion in Spring. Lincoln County is available to help, if requested.

Soap Lake not present to provide a project update.

STBG Set-aside Projects 2023-2025			
Project Title	Agency	Urban/Rural	Total STBG Project Funds Requested
Davenport Sports Complex Rec Trail Phase 2	Davenport	Rural	\$323,550
Daisy Street SR-17 Sidewalk Improvements Phase 1 *Original funding \$261,250 increased Feb 2024	Soap Lake	Rural	\$309,896*

5. Federal Program OA Target Delivery & Surface Transportation Block Grant (STBG) TA set aside

City of Ellensburg – Award letter was received, and the engineer phase is starting soon.

City of Cle Elum not present to provide a project update.

STBG Set-aside Projects 2023-2025			
Project Title	Agency	Urban/Rural	Total STBG Project Funds Requested
3rd Ave Paverstone and Historic Lighting	Ellensburg	Urban	\$432,232

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Stafford Ave Sidewalk and SR 903 Speed Camera	Cle Elum	Rural	\$186,610
Park Street Pedestrian Corridor Feasibility Study	Cle Elum	Rural	\$53,000

6. 4-County HSTP Planning Committee Update

Betsy Dunbar, Committee Facilitator, provided an update. On January 8, 2025 the county team reviewed the rankings and submitted them for review. Next meeting is March 19, 2025.

7. HSTP Projects

Josh Fredrickson presented the rankings for the 8 projects that were submitted to WSDOT through the Consolidated Grant Application process. See attachment for final ranking. Application rankings by QUADCO are due to WSDOT by January 28, 2025. Keiko Walsh, Transportation Coordinator at Hopesource, shared details about their two projects.

ACTION: Adams County made a motion to approve the rankings. Lincoln County seconded the motion. Motion passed unanimously.

8. I-90 Capacity – STEER I-90 Coalition

Josh Fredrickson gave an update of STEER I-90 efforts. Additional funding has been requested through Congressionally Directed Spending request.

9. Lead Agency Update

- Policy Title VI, Code of Ethics, ADA and Anti-Harassment RFQ

Josh Fredrickson presented the Policy Title VI, Code of Ethics, ADA and Anti-Harassment RFQ.

In the Policy Title VI, it was noted that Page 5 expiration date should be November 2025. This will be changed.

It was noted that the Code of Ethics, ADA and Anti-Harassment RFQ policies should include a signature and date at the bottom of the document. A signature and date block will be added to all the documents.

ACTION: City of Ritzville made a motion to adopt the documents, with the changes noted, Grant County seconded the motion. Motion passed unanimously.

Policy Title VI contact information will be updated to reflect the change of lead agency to Lincoln County in August 2025.

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- RTPO funding Program

Additional funding is requested to provide a baseline funding for all RTPOs, with the goal of being able to meet RCW requirements. Good coordination among all RTPO across the state.

UPWP update will be made for the upcoming biennium. Review meeting of current UPWP with WSDOT is scheduled in April. Anticipate review and consideration for adoption of the next biennium UPWP at the next QUADCO Council meeting in May.

10. Regional WSDOT Planning Offices and Headquarters Updates

No updates available

11. New Business

Josh reminded everyone to provide updated contact information.

12. Next QUADCO Meeting

Next meeting is Thursday, May 15, 2025 at 10:00 AM

13. Adjourn

Meeting adjourned at 10:50 AM