

MINUTES

QUADCO COUNCIL MEETING

September 19, 2019

10:00 a.m. to 12:00 p.m.

Grant County Public Works, Large Conference Room

124 Enterprise St. SE, Ephrata, WA 98823

1. WELCOME/INTRODUCTIONS/ROLL CALL

John Marshall called the meeting to order at 10 a.m. with 24 attendees. Introductions were made and roll call completed. Quorum was established.

2. MEETING MINUTES

Marshall presented the minutes from the June 6, 2019, QuadCo Council Meeting.

ACTION: Jeff Tincher (Grant County) made a motion to approve the minutes as circulated. Scott Yaeger (City of Ritzville) seconded the motion. Motion passed unanimously by voice vote.

3. UNIFIED PLANNING WORK PROGRAM (UPWP)

Lead Agency discussion and updates on UPWP for fiscal year 2019-2021

Plan Adoption

Todd O'Brien reported the plan has been executed from WSDOT HQ and is in place July 2019-June 2021.

2019 – 2021 – Project Updates

Project Sponsors for City of Davenport, City of Ellensburg and the Town of Lind were asked to present an update on the status of project:

UPWP Projects SFY 2020-2021			
MEMBER AGENCY & PROJECT	APPROVED TOTAL	TOTAL EXPENDED THROUGH 8/31/19	REMAINING BALANCE
Lind Transportation Plan <i>It was reported that the Request For Proposals has been submitted and vetted by WSDOT. Negotiating consultant agreement soon.</i>	\$55,000	\$0	\$55,000
Ellensburg Bridge Load Rating Updates <i>Consultant hired (new selection). About half of the bridges completed this year, with the remaining planned for next year</i>	\$34,000	\$0	\$34,000
Davenport First Street Stream Crossing Feasibility Study <i>Went out for engineer selection; contract with WSDOT for approval</i>	\$35,000	\$0	\$35,000

2019 – 2021 – New Project Call

MEMBER AGENCY	PROJECT TITLE	UPWP FUNDS REQUESTED	MEMBER AGENCY MATCH	TOTAL PROJECT
Othello	Stop Sign Installation Evaluation	\$18,000	\$2,000	\$20,000

Planning projects submitted from the new project call were vetted for eligibility and the project that met the eligibility criteria was sent to the selection committee for ranking. The committee unanimously voted to recommend move the Othello project forward to QuadCo Council for inclusion in the UPWP SFY 2019-2021 planning project. A total of \$46,300 unallocated funds was available for the new project call. With project approval, \$28,300 will remain unallocated.

The group agreed by consensus that QuadCo will call for another round of planning projects for the \$28,300 unallocated funds. If there are remaining funds, QuadCo the option of converting all the member match funds and funding at 100 percent.

ACTION: Richard Law (Moses Lake) made a motion to include Othello’s request and amend the SFY 19-21 UPWP accordingly. Steve Goemmel (City of Davenport) seconded the motion. Motion passed unanimously by voice vote.

4. FEDERAL PROGRAM TARGET DELIVERY & TRANSPORTATION ALTERNATIVE PROGRAM (TAP) AND CARRYFORWARD STPE FUNDS FROM 2010

Project Sponsors for City of Ephrata to provide update on the status of their project.

Lead Agency & Project	Funding Type	TAP Funding Allocation By Federal Fiscal Year					Status
		2013	2014	2015	2016	Total	
City of Ephrata - Beezley Hill Trail Phase 1 (Awarded July 15, 2010)	Carry forward STPE					128,500	STATUS?

A representative for the City of Ephrata was not present. According to WSDOT, it appears the project is in discussion with the Bureau of Reclamation. There was a brief discussion about obligation of funds and the lack of federal funds allocated, including discussion of funding status due to project timeline extension. In addition, the timeline of enhancement funds was questioned.

5. FEDERAL PROGRAM TARGET DELIVERY & SURFACE TRANSPORTATION BLOCK GRANT SET-ASIDE PROGRAM PROJECTS RE-SUBMISSION CALL

Project Sponsors to provide update on the status of their projects:

STBG Set-aside Projects		STBG Set-aside Funding Allocation By Federal Fiscal Year					
Project Title	Agency	Funding Type	2017	2018	2019	2020	Federal Funds Total
John Wayne Trail Complete	Ellensburg, City of	Urban	\$57,432	\$57,432	\$57,432	\$57,432	\$229,728
		Flexible	\$79,414	\$65,858			\$145,272
		Total	\$136,846	\$123,290	\$57,432	\$57,432	\$375,000
Pioneer Meadows Trail Under review by wetlands biologist through Wetland Board; alternate route proposed plus stipulations on trail surface.	Moses Lake, City of	Flexible		\$13,556	\$79,414	\$79,414	\$172,384
		Total		\$13,556	\$79,414	\$79,414	\$172,384
Sports Complex Rec Trail Phase 1 Nearing completion	Davenport, City of	Carryforward	\$12,188				\$12,188
		Rural	\$58,234	\$58,234	\$58,019		\$174,487
		Total	\$70,422	\$58,234	\$58,019		\$186,675
Ballfields Safe Pathway Phase 2 Council advised that project can proceed with funding \$58,449 budgeted	Reardan, Town of	Rural				\$58,449	\$58,449
		Total		Available IF additional or other funds become available			\$58,449

6. 4-COUNTY HSTP PLANNING COMMITTEE

Jan Ollivier provided an update of recent HSTP Planning Committee Meetings. She stated the committee is working to determine roles and responsibilities of the committee and are close to finishing. She noted that questions have arose during this process: membership and who should vote, what is a quorum and who should be appointed from QuadCo and how that position would be handled.

O'Brien added that in looking through previous files from QuadCo meetings and committee meetings, it appears there is no paperwork identifying the members of

the committee as well as the roles and responsibilities. O'Brien recommended that Lead Agency work with the sub-committee utilizing work the sub-committee has already completed, with the recommendation vetted through WSDOT, and return to the next QuadCo Council meeting with a recommendation to formalize what this committee consists of, who/what organization is a voting member of the committee and roles and responsibilities. It was suggested that a committee charter be formed and added to QuadCo's bylaws. The group agreed by consensus.

7. LEAD AGENCY UPDATE

Todd O'Brien

It was noted that Lead Agency attended the Practical Solutions Workshop on Aug. 22 at the WSDOT South Central Region and the Coordinating Committee Meeting on Aug. 27 at the Spokane Regional Transportation Commission Office. Items from the meetings include discussion about messaging of maintenance and preservation, especially if there is another state transportation package.

WSDOT's Highway Systems Plan was also discussed at the Spokane meeting. It was noted that the plan hasn't been completed for 12 years, and that RTPOs and MPOs (Metropolitan Planning Organization) were asked for input.

In addition, HB 1584 was discussed at the Spokane meeting. According to the bill, "[A] regional transportation planning organization must provide a reasonable opportunity for voting membership to federally recognized tribes that hold reservation or trust lands within the planning area of the [RTPO]. Any federally recognized tribe that holds reservation or trust land within the planning area of a [RTPO] and does not have voting membership in the [RTPO] must be offered voting membership in the [RTPO] every two years or when the composition of the board of the [RTPO] is modified in an interlocal agreement."

WSDOT HQ will audit within the next two years to ensure tribal inclusion in RTPOs.

The bill took effect on Aug. 1, 2019. Member agencies were asked to provide a list of federally recognized tribes in their area with contact information to Lead Agency.

8. REGIONAL WSDOT PLANNING OFFICES AND HEADQUARTERS UPDATES

WSDOT Region Representatives

Project updates provided by WSDOT representatives.

Dale Pomeroy inquired about possible work on SR-17 at Warden. Traffic count and the high rate of accidents were noted. In addition, it was noted that funding statewide is based on reports from WSP.

CHAIRMAN:
John N. Marshall, Commissioner
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LEAD AGENCY:
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QUADCO RTPO
Quad County
Regional Transportation Planning Organization

9. NEW BUSINESS

US 97 Reclassification Request - City of Ellensburg

It was determined that a letter from QuadCo is required stating that the project is consistent with the RTP and QuadCo is in support of the reclassification. Lead Agency will handle preparation and delivery of letter.

EVConnect Information

Information provided about grant funding through the Department of Ecology for state, city or county government for electric vehicle charging infrastructure.

2020-2025 TIPs

O'Brien reminded cities and counties to submit their TIPs to QuadCo for inclusion in the RTP.

10. NEXT QUADCO MEETING

Thursday, January 9, 2020

10 a.m. to 12 p.m.

Grant County Public Works, Large Conference Room

124 Enterprise St. SE, Ephrata WA 98823

11. ADJOURN

Marshall adjourned the meeting at 11:10 a.m.