

# MINUTES

## QUADCO COUNCIL MEETING

August 13, 2020

10:00 a.m. to 12:00 p.m.

Via Zoom

### 1. WELCOME/INTRODUCTIONS/ROLL CALL

John Marshall called the meeting to order at 10 a.m. An introduction to Zoom was provided by Jason Bergquist of WSAC. Roll call was completed and quorum established.

### 2. MEETING MINUTES

Marshall presented the minutes from the January 9, 2020, QuadCo Council Meeting.

**ACTION:** City of Ellensburg representative made a motion to approve the minutes as circulated. City of Ritzville representative seconded the motion. Motion passed unanimously by poll.

### 3. UNIFIED PLANNING WORK PROGRAM (UPWP)

Lead Agency discussion and updates on UPWP for fiscal year 2019-2021

#### 2019 – 2021 – Project Updates

Project Sponsors for Town of Lind, City of Ellensburg, City of Davenport and City of Othello were asked to present an update on the status of project:

UPWP Projects SFY 2020-2021			
MEMBER AGENCY & PROJECT	APPROVED TOTAL	TOTAL EXPENDED THROUGH 8/1/20	REMAINING BALANCE
Lind Transportation Plan <i>Field work completed and started with outline. Do not foresee issues with project or over/under spending.</i>	\$55,000	\$15,856.20	\$39,143.80
Ellensburg Bridge Load Rating Updates <i>It was reported the project is 2/3 finished, and will wrap up in 6 months. Likely will expend all funds.</i>	\$34,000	\$19,063.08	\$14,936.92
Davenport First Street Stream Crossing Feasibility Study <i>Draft study is complete. At this point, funds remain but unsure what costs remain.</i>	\$35,000	\$32,735.85	\$2,264.15
Othello Stop Sign Installation Evaluation <i>Report is completed. Public input will be sought. Likely will expend all funds.</i>	\$20,000	\$0	\$20,000

**2019 – 2021 – New Project Call (Third)**

MEMBER AGENCY	PROJECT TITLE	UPWP FUNDS REQUESTED	MEMBER AGENCY MATCH	TOTAL PROJECT
City of Cle Elum	Railroad Street Expansion	\$8,910	\$2,970	\$11,880
City of Davenport	ADA Transition Plan	\$15,000	\$1,800	\$16,800

Planning projects submitted from the new project call were vetted for eligibility and the projects that met the eligibility criteria was sent to the selection committee for ranking. The committee unanimously voted to recommend moving the City of Cle Elum and City of Davenport projects forward to QuadCo Council for inclusion in the UPWP SFY 2019-2021 planning project. A total of \$23,910 unallocated funds was available for the new project call. With project approval, \$4,390 will remain unallocated.

**ACTION:** The Lincoln County representative made a motion to include the requests by The City of Cle Elum and The City of Davenport and amend the SFY 19-21 UPWP accordingly. The representative from Ellensburg seconded the motion. Motion passed unanimously by poll.

**4. FEDERAL PROGRAM TARGET DELIVERY TRANSPORTATION ALTERNATIVE (TA) AND STBG SET-ASIDE PROGRAM PROJECTS/CARRYFORWARD STPE FUNDS**

Project Sponsors for City of Ephrata to provide update on the status of their project.

Lead Agency & Project	Funding Type	TAP Funding Allocation By Federal Fiscal Year					Status
		2013	2014	2015	2016	Total	
City of Ephrata - Beezley Hill Trail Phase 1 (Awarded July 15, 2010)	Carry forward STPE					\$128,500	STATUS?

The council discussed project status and funding. No representative from the City of Ephrata was present. The council directed Lead Agency to contact funding recipient and request a project/movement update to determine whether to continue status quo or de-obligate funds.

STBG Set-aside Projects		STBG Set-aside Funding Allocation By Federal Fiscal Year					
Project Title	Agency	Funding Type	2017	2018	2019	2020	Federal Funds Total
John Wayne Trail <i>Complete</i>	Ellensburg, City of	Urban	\$57,432	\$57,432	\$57,432	\$57,432	\$229,728
		Flexible	\$79,414	\$65,858			\$145,272
		<b>Total</b>	<b>\$136,846</b>	<b>\$123,290</b>	<b>\$57,432</b>	<b>\$57,432</b>	<b>\$375,000</b>
Pioneer Meadows Trail <i>No report</i>	Moses Lake, City of	Flexible		\$13,556	\$79,414	\$79,414	\$172,384
		<b>Total</b>		<b>\$13,556</b>	<b>\$79,414</b>	<b>\$79,414</b>	<b>\$172,384</b>
Sports Complex Rec Trail Phase 1 <i>Complete</i>	Davenport, City of	Carryforward	\$12,188				\$12,188
		Rural	\$58,234	\$58,234	\$58,019		\$174,487
		<b>Total</b>	<b>\$70,422</b>	<b>\$58,234</b>	<b>\$58,019</b>		<b>\$186,675</b>
Ballfields Safe Pathway Phase 2 <i>Total project about \$491,000. Council advised town to move forward with project.</i>	Reardan, Town of	Rural				\$58,449	\$58,449
		<b>Total</b>		Available IF additional or other funds become available			<b>\$58,449</b>

The council further discussed project status and funding for the City of Moses Lake. No representative from the city was present. The council directed Lead Agency to contact funding recipient and request a project/movement update.

The council further discussed project status and funding for the Town of Reardan. The project consultant noted that work had not been started until funding for the full project was secured. He did add that the town has applied for other funds. The town originally asked for \$277,032 and it was estimated that \$491,516 would be needed for the project. The council directed Lead Agency to contact funding recipient and request an updated cost estimate for fully funding the project as well as for partial funding of 50%; to discuss the likelihood of meeting the \$43,236 match; and to strongly encourage the town to begin the PE phase.

## 5. 4-COUNTY HST PLANNING COMMITTEE UPDATE

Jan Ollivier provided a brief update of the committee's role and current work.

Letters of interest were received from:

- Aging and Adult Care of Central Washington (Guillermo Mendez)

- Special needs population (Bob Jones)
- Ryan Lyyski as a Quadco Representative

ACTION: The City of Ritzville representative made a motion to approve the Letter of Interest from Guillermo Mendez. The City of Davenport representative seconded the motion. Motion passed unanimously by poll.

ACTION: The City of Ellensburg representative made a motion to approve the Letter of Interest from Bob Jones. The City of Othello representative seconded the motion. Motion passed unanimously by poll.

ACTION: The City of Ellensburg representative made a motion to approve the Letter of Interest from Ryan Lyyski. The City of Ritzville representative seconded the motion. Motion passed unanimously by poll.

In addition, a request was made for interested individuals to submit a Letter of Interest to serve as the second Quadco Representative (Lincoln or Grant Counties) to Lead Agency.

## **6. LEAD AGENCY UPDATE**

Todd O'Brien

It was noted that Lead Agency has been attending the state coordinating committee meetings. Meetings have included discussion about STBG funding and the new Obligation Authority Policy that includes sanctions for projects that have not met goal.

## **7. REGIONAL WSDOT PLANNING OFFICES AND HEADQUARTERS UPDATES**

WSDOT Region Representatives

Project updates provided by WSDOT representatives.

## **8. NEW BUSINESS**

**I-90 Connector Project, Moses Lake**

Project sponsors/representatives provided information about the project.

## **9. NEXT QUADCO MEETING**

Thursday, November 19, 2020

10 a.m. to 12 p.m.

Location TBD

## **10. ADJOURN**

Marshall adjourned the meeting at 11:39 a.m.