

CHAIRMAN:
Josh Fredrickson, County Engineer
Kittitas County
411 N. Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7609

LEAD AGENCY:
Kittitas County
Public Works Department
411 N Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7523

QUADCO RTPO
Quad County
Regional Transportation Planning Organization

QUADCO REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Application for SFY 2025-2027 Unified Planning Work Program Transportation Planning Project Funding

Applications are due: 5:00 p.m. July 11, 2025

To Be AT LEAD AGENCY (not postmarked)
Applications can be submitted by single signed hard copy by mail to:

Lincoln County Public Works
27234 SR 25 N
Davenport, WA 99122

OR signed copy (signature in colored ink) scanned in PDF format and submitted by
email to:

Jschumacher@co.lincoln.wa.us or Kelee.hodges.pw@co.kittitas.wa.us

Applications must be signed by appropriate agency representatives
(NO Faxed Copies shall be accepted)

NOTE: SEE GUIDANCE CRITERIA for QUALIFYING PROJECTS &
WSDOT SUBCONTRACTING & EQUIPMENT PURCHASING REQUIREMENTS PAGE 7

BASIC INFORMATION

Agency Name:

Project Name:

Road/Street Name:

Location Map Included

☐ Yes

☐ No

RTPO Eligible Study

☐ Yes

☐ No

CHAIRMAN:
Josh Fredrickson, County Engineer
Kittitas County
411 N. Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7609

LEAD AGENCY:
Kittitas County
Public Works Department
411 N Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7523

1. COST ESTIMATE AND FUNDING SOURCES

Funding Source	Amount
RTPO UPWP FUNDS REQUESTED	
Match	
Other	
TOTAL	

2. PROJECT DESCRIPTION

Provide a description of your project, including:

- a) Work Items Anticipated:
- b) Budget detail:
- c) Who will perform the work (city, county, consultant):
- d) Project Readiness:
- e) Timelines for completion:

CHAIRMAN:
Josh Fredrickson, County Engineer
Kittitas County
411 N. Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7609

LEAD AGENCY:
Kittitas County
Public Works Department
411 N Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7523

RELATIONSHIP TO REGIONAL TRANSPORTATION PLANNING

3. Does this proposal assist in updating the regional transportation plan?

☐ Yes ☐ No

If yes, describe how.

4. Does this proposal implement the regional transportation plan?

☐ Yes ☐ No

If yes, please include page # references and a narrative describing how.

If no, is it consistent with the plan? (If it is not consistent with the plan, please explain).

5. Does this proposal assist in developing or implementing local comprehensive plans?

☐ Yes ☐ No

If yes, describe how. If no, please explain why.

CHAIRMAN:
Josh Fredrickson, County Engineer
Kittitas County
411 N. Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7609

LEAD AGENCY:
Kittitas County
Public Works Department
411 N Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7523

BENEFITS TO REGIONAL SYSTEM

6. Does this proposal benefit safety, efficiency, effectiveness and/or preservation of the regional transportation system?

☐ Yes ☐ No

If yes, describe how. If no, please explain why.

7. Does this proposal benefit transportation infrastructure needs of the region's major sources of economic development and/or communities?

☐ Yes ☐ No

Explain

8. Does this proposal examine multimodal travel options, easy connections, and/or reduce delays for people and goods?

☐ Yes ☐ No

If yes, explain.

CHAIRMAN:
Josh Fredrickson, County Engineer
Kittitas County
411 N. Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7609

LEAD AGENCY:
Kittitas County
Public Works Department
411 N Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7523

QUADCO RTPO
Quad County
Regional Transportation Planning Organization

9. Does this proposal demonstrate a cost-effective manner to achieve a viable solution to a potential or recognized problem?

☐ Yes ☐ No

If yes, explain.

10. Will this proposal compliment other planning and strategy development work in the region, or projects being advanced and promoted by Member Agencies, WSDOT and other agencies?

☐ Yes ☐ No

If yes, describe how this study will compliment other work and how the proposed study costs will be used towards the regional transportation system.

Attach letters of local support, and/or collaborative decision making between jurisdictions and partners.

CHAIRMAN:
Josh Fredrickson, County Engineer
Kittitas County
411 N. Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7609

LEAD AGENCY:
Kittitas County
Public Works Department
411 N Ruby St., Suite 1
Ellensburg, WA 98926
(509) 962-7523

QUADCO RTPO
Quad County
Regional Transportation Planning Organization

CERTIFICATION IS HEREBY GIVEN THAT THE INFORMATION PROVIDED IS ACCURATE AND ALL INFORMATION IS COMPLETE AND INCLUDED AS PART OF THE APPLICATION

Date: _____

SIGNATURE OF AUTHORIZED MEMBER AGENCY REPRESENTATIVE TITLE

SIGNATURE OF MEMBER AGENCY OFFICIAL RESPONSIBLE FOR ADMINISTRATION TITLE

MEMBER AGENCY

ADDRESS

CITY STATE ZIP

TELEPHONE FAX

EMAIL: _____

CRITERIA for QUALIFYING PROJECTS

Type of Planning Projects considered for possible funding:

Criteria: Agency Planning Projects should be directed toward planning studies or projects, as identified in the goals, objectives and strategies outlined in the QUADCO Regional Transportation Plan. First tier projects fulfill transportation planning needs of regional significance. Second tier projects fulfill planning needs of sub-regional and local significance and used to provide examples to assist other member agencies in their planning efforts. Completion of regional and/or local planning studies fulfills significant needs to improve the sustainability of the QUADCO regions economic vitality. Projects will include possible solutions to issues of safety, preservation, economic vitality, mobility, environment, and stewardship (not necessarily in that order) and generally include:

- a. Collection of data/information and studies specific to regional corridors.
- b. Studies specific to regional and local major market routes
- c. Transportation issues affecting larger geographic scales.
- d. Work promoted by a combined group of member agencies and interested parties.
- e. Work that compliments other planning and strategy development work in the region.
- f. Projects being advanced and promoted by Member Agencies, WSDOT and other agencies.

SUBCONTRACTING & EQUIPMENT PURCHASING REQUIREMENTS

ATTENTION: All applicants must comply with the WSDOT/MPO/RTPO Agreement, GCA 1769, Section 12 when subcontracting or purchasing equipment. For your reference, the applicable sections are attached. The complete agreement is available upon request.

Subcontracting and Equipment

12.1 The services of the MPO/RTPO are to be directed by a Project Manager. The MPO/RTPO shall not assign, sublet, or transfer any of the work provided for under this Agreement without prior written approval from the STATE, and the STATE shall review and approve the MPO/RTPO's consultant agreement prior to execution. The MPO/RTPO shall comply with all current federal and state laws and regulations governing the selection and employment of consultants. The STATE reserves the right to appoint a representative to serve on the Consultant Selection Committee. Subcontracts for consultant services must contain all the required provisions to the extent applicable of Sections 3, 5, 8, 9, 13 through 15, and 19 through 22 of this Agreement.

12.2 Any equipment to be purchased under this Agreement shall be listed in the scope of work. All equipment must be purchased, managed, and disposed of in accordance with all current federal and state laws and regulations and the nondiscrimination provisions of Section 18 of this Agreement. The procurement of all equipment must be used for the sole purpose of urban and regional transportation planning activities. Any equipment on hand at the completion of the work shall become the property of the STATE.