

December 20, 2016 at 11:00 a.m.

**Meeting Location**      1011 Plum Street SE, Building 5, Floor 1, Large Room 110 - Columbia Room  
Olympia, Washington 98504

**WebEx Available**      [Join WebEx meeting](#)  
877.668.4493  
Meeting Number: 921 537 164

**Attendees:**

Bari Schreiner, Department of Ecology  
Brittany Wilson, Regulatory Innovation & Asst.  
Jim Keogh, Office of the Insurance  
Commissioner  
Juanita Myers, Employment Security Dept.  
Katherine Iyall Vasquez, Dept. of Social & Health  
Services  
Kevin Dixon, Department of Revenue

Marie Splaine, Regulatory Innovation & Asst  
Patricia Anderson, Forest Practices Board  
Rochelle M. Goss, Dept. of Natural Resources  
Scott Bird, Department of Fish & Wildlife  
Shanelle Pierce, Regulatory Innovation & Asst  
Tami Thompson, Department of Health  
Valerie Hines, Department of Labor & Industries

| Time          | Topic  | Who   |
|---------------|--|-------|
| 11:00 – 11:10 | Introductions and Welcome                                | Marie |
| 11:10 – 11:20 | Reporting Cycle – 2-year vs. 1-year                      | Marie |
| 11:20 – 11:35 | Interactive Reporting Tool – Does it work for our needs? | Marie |
| 11:35 – 11:55 | 2018 Schedule  | Marie |
| 11:55 – 12:00 | Other  | Marie |

Please contact Marie Splaine, ORIA Regulatory Improvement Consultant at 360.725.0627  
or [marie.splaine@gov.wa.gov](mailto:marie.splaine@gov.wa.gov) if you have questions or connectivity issues.

## Reporting Cycle

1. I am trying to figure out what works best for you regarding reporting.
2. Do we want to report every year or just every other year in the portal?
3. Do we want to have the portal open for 2-year period of reporting? This would allow for report as you go or batch at the end. User preference.

## Interactive Reporting Tool

1. Does it work for your needs?
2. Is it easier than the paper format?
3. What worked for you and what doesn't work for you?

## 2018 Schedule

| Date Due          | What is Due   |
|-------------------|---|
| December 11, 2017 | Report due to OFM (biased off OFM request of Dec. 12, 2016 this year) |
| December 29, 2017 | Agency information due to ORIA  |
| January 31, 2018  | Report Published  |

## 2017

| OCTOBER |     |     |     |     |     |     |
|---------|-----|-----|-----|-----|-----|-----|
| Sun     | Mon | Tue | Wed | Thu | Fri | Sat |
| 1       | 2   | 3   | 4   | 5   | 6   | 7   |
| 8       | 9   | 10  | 11  | 12  | 13  | 14  |
| 15      | 16  | 17  | 18  | 19  | 20  | 21  |
| 22      | 23  | 24  | 25  | 26  | 27  | 28  |
| 29      | 30  | 31  |     |     |     |     |

| NOVEMBER |     |     |     |     |     |     |
|----------|-----|-----|-----|-----|-----|-----|
| Sun      | Mon | Tue | Wed | Thu | Fri | Sat |
|          |     |     | 1   | 2   | 3   | 4   |
| 5        | 6   | 7   | 8   | 9   | 10  | 11  |
| 12       | 13  | 14  | 15  | 16  | 17  | 18  |
| 19       | 20  | 21  | 22  | 23  | 24  | 25  |
| 26       | 27  | 28  | 29  | 30  |     |     |

| DECEMBER |     |     |     |     |     |     |
|----------|-----|-----|-----|-----|-----|-----|
| Sun      | Mon | Tue | Wed | Thu | Fri | Sat |
|          |     |     |     |     | 1   | 2   |
| 3        | 4   | 5   | 6   | 7   | 8   | 9   |
| 10       | 11  | 12  | 13  | 14  | 15  | 16  |
| 17       | 18  | 19  | 20  | 21  | 22  | 23  |
| 24       | 25  | 26  | 27  | 28  | 29  | 30  |
| 31       |     |     |     |     |     |     |

## 2018

| JANUARY |     |     |     |     |     |     |
|---------|-----|-----|-----|-----|-----|-----|
| Sun     | Mon | Tue | Wed | Thu | Fri | Sat |
|         | 1   | 2   | 3   | 4   | 5   | 6   |
| 7       | 8   | 9   | 10  | 11  | 12  | 13  |
| 14      | 15  | 16  | 17  | 18  | 19  | 20  |
| 21      | 22  | 23  | 24  | 25  | 26  | 27  |
| 28      | 29  | 30  | 31  |     |     |     |

| FEBRUARY |     |     |     |     |     |     |
|----------|-----|-----|-----|-----|-----|-----|
| Sun      | Mon | Tue | Wed | Thu | Fri | Sat |
|          |     |     |     | 1   | 2   | 3   |
| 4        | 5   | 6   | 7   | 8   | 9   | 10  |
| 11       | 12  | 13  | 14  | 15  | 16  | 17  |
| 18       | 19  | 20  | 21  | 22  | 23  | 27  |
| 25       | 26  | 27  | 28  |     |     |     |

| MARCH |     |     |     |     |     |     |
|-------|-----|-----|-----|-----|-----|-----|
| Sun   | Mon | Tue | Wed | Thu | Fri | Sat |
|       |     |     |     | 1   | 2   | 3   |
| 4     | 5   | 6   | 7   | 8   | 9   | 10  |
| 11    | 12  | 13  | 14  | 15  | 16  | 17  |
| 18    | 19  | 20  | 21  | 22  | 23  | 27  |
| 25    | 26  | 27  | 28  | 29  | 30  | 31  |

- Need to have stakeholders review
- 3-4 weeks to put report together and ORIA review and formatting (guess)
- For the 2016 report it appeared to take 3 months from first draft to posting final report
- Do we have any influence on CR 103 approvals?