

# MEMORANDUM

**Date:** December 7, 2024  
**To:** Chehalis Basin Board  
**From:** Stevie Colson, OCB Staff  
**Re:** 2024 Chehalis Basin Board Meeting Schedule & Locations

## Background

Based on precedence, Chehalis Basin Board Meetings will continue in hybrid format through the 2024 calendar year, with a priority for a meeting space that allows adequate room for all in-person attendees, and reliable internet connectivity. Given that direction, OCB staff has the option to reserve meeting locations rotating between the upper, middle, and lower parts of the basin.

## 2024 Meeting Dates/Times

Meeting Dates	Meeting Times	Physical Meeting Location(s)
Thu, January 11	9:00AM-4:00PM	<b>Montesano City Hall**</b> 112 N Main Street, Montesano, WA 98563
Thu, February 1	9:00AM-4:00PM	<b>Veterans Memorial Museum***</b> 100 SW Veterans Way, Chehalis, WA 98532
Thu, March 7	9:00AM-4:00PM	<b>Fairfield Inn &amp; Suites by Marriot*</b> 6223 197 <sup>th</sup> Way SW, Rochester, WA 98579
Thu, April 4	9:00AM-4:00PM	<b>Montesano City Hall**</b> 112 N Main Street, Montesano, WA 98563
Thu, May 2	9:00AM-4:00PM	<b>Veterans Memorial Museum***</b> 100 SW Veterans Way, Chehalis, WA 98532
Thu, June 6	9:00AM-2:00PM	<b>Fairfield Inn &amp; Suites by Marriot*</b> 6223 197 <sup>th</sup> Way SW, Rochester, WA 98579
Thu, July 11	9:00AM-4:00PM	<b>Montesano City Hall**</b> 112 N Main Street, Montesano, WA 98563
Thu, August 1	9:00AM-4:00PM	<b>Veterans Memorial Museum***</b> 100 SW Veterans Way, Chehalis, WA 98532
Thu, September 5	9:00AM-4:00PM	<b>Fairfield Inn &amp; Suites by Marriot*</b> 6223 197 <sup>th</sup> Way SW, Rochester, WA 98579
Thu, October 3	9:00AM-4:00PM	<b>Montesano City Hall**</b> 112 N Main Street, Montesano, WA 98563
Thu, November 7	9:00AM-4:00PM	<b>Veterans Memorial Museum</b> <i>Unavailable at this date</i>
Thu, December 5	9:00AM-4:00PM	<b>Fairfield Inn &amp; Suites by Marriot*</b> 6223 197 <sup>th</sup> Way SW, Rochester, WA 98579

\*\*\*Confirmed but cannot hold without signed contract/payment

\*\* Confirmed and held for 2024

\* Confirmed - can't hold until the hotel receives 2024 Calendar

**Yellow highlight** - meeting location unavailable.