

CHEHALIS BASIN BOARD SUMMARIZED MEETING AGENDA AND ACTIONS

Date: October 5, 2017

Time: 9:00 am to 4:00 pm

Location: Chehalis Tribal Center: 461 Secena Road Oakville, Washington 98568

ITEM	FORMAL ACTION	FOLLOW-UP ACTION
1. Consent October 5, 2017 Agenda Approval of August 3 and September 7, 2017 Meeting Summary	Decision: Agenda approved. August 3 meeting summary approved. September 7 meeting summary approved, pending text edit.	OCB staff will update September 7, 2017 meeting summary to clarify the discussion on ASRP was regarding restoring “ecological processes” rather than “ecological corridor pilot.”
2. SEPA/NEPA Environmental Impact Statement	Discussion	Ecology will develop a document for the public and stakeholders which summarizes all the actions moving forward and provides context for the Lewis County Flood Control District letter to the Army Corps of Engineers.
3. Board Policies and Procedures	Discussion	OCB staff will make additional edits to the Board Handbook regarding contact info and contact with Federal agencies before the Board votes on approving the Handbook at their November 2 meeting. Ecology will look into whether the Board member’s Ecology emails can be forwarded to their primary email address.
4. ASRP Update	Discussion	No follow-up action.
5. Community Engagement and Outreach Strategy	Discussion	OCB staff will incorporate feedback into a second draft of the ‘Differences between the RFP and ASRP’ document.

6. Perspectives: Agriculture in the Basin	Discussion	Board members were asked to consider if they would like to hear perspectives from other interests.
7. Next Steps and Closing	Discussion	Next Board meeting is November 2, 2017. Location to be determined.

Chehalis Basin Board meeting summary

Date: October 5, 2017

Chehalis Basin Board Members Present:

- Dave Burnett, Confederated Tribes of the Chehalis Reservation [welcomed Board to Chehalis Tribe's Reservation, but had to attend meeting of the Tribal Business Council during the Board meeting]
- Edna Fund, Chehalis River Basin Flood Authority
- J. Vander Stoep, Office of the Governor
- Jay Gordon, Chehalis River Basin Flood Authority
- Steve Malloch, Office of the Governor
- Tyson Johnston, Quinault Indian Nation
- Vickie Raines, Chair, Chehalis River Basin Flood Authority

Chehalis Basin Board Ex Officio Members Present:

- Gordon White, Department of Ecology Office of Chehalis Basin (OCB)
- Justin Allegro, Department of Fish and Wildlife
- Kris Strickler, Washington State Department of Transportation
- Stephen Bernath, Department of Natural Resources
- Stu Trefry, Washington State Conservation Commission

Board Staff/Board Guests Present:

- Adam Lower, Confederated Tribes of the Chehalis Reservation
- Al Zepp, Farmer in Chehalis Basin
- Betsy Dillin, Lewis County
- Bill Secena, Confederated Tribes of the Chehalis Reservation
- Bob Amrine, Lewis County Conservation District
- Bobby Jackson, Lewis County Flood Control Zone District
- Brandon Carman, Grays Harbor Conservation District
- Caprice Fasano, Quinault Indian Nation
- Chrissy Bailey, Department of Ecology (OCB)
- Colleen Granberg, Department of Natural Resources
- Cynthia Carlstad, Carlstad Consulting
- Dale Lewis, Office of Congresswoman Herrera-Butler
- Dan Penn, Confederated Tribes of the Chehalis Reservation
- Daniel Ravenel, Quinault Indian Nation
- Danielle Dan, Quinault Indian Nation
- Dave Fenn, Farmer in Chehalis Basin; Lewis County CD Board Chair
- Erik Martin, Lewis County Flood Control Zone District
- Evan Carnes, US Army Corps of Engineers

- Gary Stamper, Lewis County Flood Control Zone District
- Heather Page, Anchor QEA
- Hope Rieden, Confederated Tribes of the Chehalis Reservation
- Jason Gillie, Confederated Tribes of the Chehalis Reservation (ASRP Steering Committee)
- Jason Humphrey, Farmer in Chehalis Basin; large animal veterinarian
- Jenee Burnett, Confederated Tribes of the Chehalis Reservation
- Jim Kramer, Ruckelshaus Center (Facilitator)
- John Hendrickson, Lewis County Flood Control Zone District (Citizen Representative)
- Jonathon Loos, American Rivers
- Julie Tyson, Department of Fish and Wildlife
- Keith Douville, Department of Fish and Wildlife
- Ken Ghalambor, Ruckelshaus Center
- Kirsten Harma, Chehalis Basin Lead Entity
- Lonnie Wiley, Town of Pe Ell
- Luke Kelly, Trout Unlimited
- Mara Healy, Thurston County Conservation District
- Maria Hunter, Department of Fish Wildlife
- Miranda Plumb, US Fish and Wildlife Service
- Muffy Walker, US Army Corps of Engineers
- Pierre Augare, Quinault Indian Nation
- Tim Kramer, Department of Fish Wildlife

Welcome, Introductions

Chair Vickie Raines called the special meeting to order at 9:10 a.m., welcomed the Board, staff, and audience, and thanked Dave Burnett and the Chehalis Tribe for hosting the meeting. Board members, staff, and guests/participants provided brief introductions.

Consent Agenda

The Board did not have additions or revisions to the October 5, 2017 agenda.

BOARD DECISION: Agenda approved by consensus with all voting member's thumbs up.

Approval of August 3, 2017 Meeting Summary

The Board did not have additions or revisions to the August 3, 2017 Meeting Summary.

BOARD DECISION: August 3, 2017 Meeting Summary approved by consensus with all voting member's thumbs up.

Approval of September 7, 2017 Meeting Summary

The Board requested text be edited in the September 7, 2017 Meeting Summary to clarify that the discussion on the ASRP was regarding restoring "ecological processes" not the "ecological corridor pilot."

BOARD DECISION: September 7, 2017 Meeting Summary approved by consensus, pending text revision described above, with six voting member's thumbs up and one voting member's thumb sideways because he was not at the last board meeting.

SEPA/NEPA Environmental Impact Statement

Presentation by Ecology and Army Corps of Engineers regarding roles, responsibilities and timing

Chrissy Bailey (Ecology) provided background on the decision to complete a project-level SEPA/NEPA Environmental Impact Statement (EIS) for a dam on the upper Chehalis River. In December 2016, the Governor's Chehalis Basin Work Group, with the exception of Don Secena, Chehalis Tribe Chair, recommended proceeding to a project-level environmental review for the dams being considered on the mainstem Chehalis River to address questions raised during public review of the draft PEIS and determine the feasibility to mitigate the impacts of the dam. Ecology will serve as the SEPA lead agency for the EIS, and the Corps will serve as the NEPA lead agency. Ecology and the Corps are exploring the approach of completing a joint SEPA/NEPA EIS, as this can allow for more flexibility, efficiencies in preparation and analyses, and would entail only one document instead of two.

Muffy Walker (Corps) noted that the Corps is involved in this project because a potential dam would impact waters of the United States, which triggers Section 404 permitting. Corps staff are currently in the process of reviewing a draft Determination of Significance, which will determine whether the project's potential impacts are significant enough to entail the Corps moving straight into a NEPA EIS, in contrast to going through a public review process to determine if the impacts would be significant. Muffy noted that a joint SEPA/NEPA EIS will be dependent on the alignment of the scope and project purpose for both Ecology and the Corps. Ecology and the Corps are also in coordination with the Chehalis River Basin Flood Control Zone District (District), the project applicant, who will provide their own stated project purpose. While the Corps makes the final decision on what the NEPA EIS project purpose is, it is developed in close coordination with the project applicant.

The Corps is also working with the District to establish a Water Resources Reform and Development Act (WRRDA) 214 agreement, which would allow the Corps to increase their existing staff and have someone focused exclusively on the dam NEPA EIS. Until the WRRDA agreement is established, the Corps cannot commit to a specific EIS schedule, largely because of limited staffing. From the time of public notice, Muffy estimated it would take 60-90 days to fund the WRRDA agreement. Finally, Muffy noted that the Corps is looking into whether Anchor QEA (Ecology's consultant for the Programmatic EIS) can also serve as a third-party consultant for the Corps on the NEPA EIS.

Key comments and discussion topics included:

- Muffy clarified that the new Colonel of the Corps' Seattle District, Mark Gerald, has been briefed on this project and has not identified it as a priority over other permit applications. However, if a WRRDA agreement is completed and someone is dedicated to the project, work on the dam EIS would not compete with other permit applications. The Corps plans to hire a senior project manager through the WRRDA agreement, and would include specific metrics in the agreement to show how the pace of the project is moving faster than it would have been were the WRRDA agreement not in place.

- Gordon White (Ecology) and Jim Kramer (Ruckelshaus Center; facilitator) both thanked the Corps for their responsiveness and the attention their staff have given this project.

Initial perspectives from Flood Control Zone District regarding preferred dam design as well as purpose and need

Erik Martin, Chehalis River Basin Flood Control Zone District (District), thanked the Board for inviting the District to the meeting. In June, the District decided to be the project applicant for the SEPA/NEPA EIS for a dam on the upper Chehalis River and improvements to the Chehalis/Centralia Airport Levee. The District is currently drafting a letter that will be sent to the Corps providing detail on their preferred dam type and project purpose and need.

The District Board of Supervisors (currently the Lewis County Commissioners) is discussing the Flood Retention Only Expandable (FROX) as their preferred dam configuration. The FROX provides significant reduction of flood damage. It also provides flexibility to address changing conditions, including climate conditions, by having a larger base foundation that could be expanded to store more flood water or augment low flows. Expansion of the FROX to hold water in a permanent reservoir or store more flood waters would have to go through a future permit review and decision process. Regarding dam purpose and need, the District's initial thinking includes the following objectives:

- Reduce overtopping on state facilities, county roads, local streets, and I-5
- Reduce peak flood levels at key stream gages in the Basin, e.g., Doty and Mellen Street
- Reduce flood levels downstream of the Grand Mound stream gage
- The facility would provide flexibility to be expanded in the future (noting that if a dam was ever expanded it would require additional environmental review)

Erik also noted that while the District is focused on flood damage reduction, they recognize the need for appropriate mitigation for a dam, as well as the broader Chehalis Basin Strategy objectives of both flood damage reduction and aquatic species restoration. Erik requested feedback from the Board on the District's initial thinking on preferred dam type and project purpose and need.

Key comments and discussion topics included:

- Muffy clarified that the EIS scoping notice will include the District's preferred alternative, but the Corps will make the final decision on the project purpose.
- Some Board members commented that the District's initial thinking on flood damage reduction objectives is somewhat narrow, given that it does not include broader flood risk reduction goals that can be addressed by floodproofing, buyouts and land use improvements or goals for aquatic species restoration.
- A concern was also raised that the use of specific flood stage reductions could lead people to think that only a dam could achieve the objectives.
- Muffy noted that the Corps cannot evaluate projects with multiple objectives, e.g., flood damage reduction and aquatic species restoration, but that they will look at a range of reasonable flood damage reduction alternatives besides a dam for scoping.

- Board members discussed the importance of communicating both objectives of the Chehalis Basin Strategy. The Board recognizes that the Corps is limited in their ability to study multi-objective projects, similar to how the Aquatic Species Restoration Plan (ASRP) is focused on aquatic species restoration and not flood damage reduction.
- Muffy noted that the Board might propose a future WRRDA 214 agreement to support work on aquatic species restoration projects, as this may help expedite the project permitting process for habitat projects. This could also demonstrate the interest to advance the aquatic habitat objectives as well as flood damage reduction.
- Tyson Johnston noted that the QIN will likely ask for Government to Government consultation with the Corps (and Ecology) given a dam's potential impacts to tribal treaty rights.
- Jay Gordon noted that he agrees with the District's tentative conclusion to include the FROX option as their preferred dam type.

Board Policies and Procedures

OPMA training follow-up

Chrissy Bailey reviewed a memo that included responses from questions during the August 3 Board meeting regarding Board responsibilities and procedures/decision making. This included responses on (1) whether the Attorney General would represent Board members deemed personally liable for violation of the Open Public Meetings Act (OPMA), (2) which Board members may designate an alternative to be present at and/or vote at a Board meeting, (3) guidance to consultants on how the Public Records Act applies to them, and (4) how conflicts of interest are handled under state ethics law. The memo can be found [here](#).

Board Handbook

Chrissy Bailey reviewed updates to the Board Handbook, which can be found [here](#). These updates included:

- Incorporated "Part II" of the July 24, 2017 memorandum from the AAG re: consensus decision making into the handbook
- Updated the handbook with the Board member's Ecology email addresses
- Updated the OCB org chart (added communications coordinator)
- Added a regular meeting schedule (tentative, budget-dependent)

Key comments and discussion topics included:

- Tyson Johnston noted that his phone extension has been updated to 1855.
- Board members noted that the language stating Board members' contact with federal officials require pre-approval is too restrictive. They requested it be updated to state contact with federal officials, when specifically representing the Chehalis Basin Board, require pre-approval.

FOLLOW-UP ACTION: Board members requested OCB staff (1) update Tyson's phone extension, (2) make some editorial changes, and (3) update the language requiring pre-approval with federal officials. After these updates have been made, the Board will vote on approving the Board Handbook at their November 2 meeting.

Ecology email addresses

Chrissy Bailey outlined Ecology's policies for information governance related to Ecology agency email addresses for Board members, and noted Ecology requests that Board members use their Ecology email addresses for all matters pertaining to the Chehalis Basin Strategy and Chehalis Basin Board. In future communications with the Board, Ecology will include both the Ecology email and Board members' primary email address. Key discussion topics included:

- Board members requested that Ecology look into whether the Board member's Ecology emails can be forwarded to their primary email address, so as not to have to check multiple accounts.

FOLLOW-UP ACTION: Ecology will look into whether the Board member's Ecology emails can be forwarded to their primary email address, so as not to have to check multiple accounts.

Aquatic Species Restoration Plan Update

Maria Hunter (WDFW) provided a briefing on the outline of the first draft of the ASRP (Phase 1) that will be completed by November 30, and how it differs from the full draft ASRP (Phase 2), which will be completed in spring/summer 2018. A copy of the Phase I outline can be found [here](#).

A Science and Review Team has been meeting twice a month to support the ASRP Steering Committee. Some of their recommendations include revisions to spring Chinook spawning distributions, adjustments to assumptions for managed forests, and adjustments to the EDT model to help better align with climate change predictions. The Science and Review Team is also working with the ASRP Steering Committee to develop ASRP objectives and strategies. The ASRP will include objectives for salmon and steelhead, other native aquatic species such as Oregon Spotted Frog, and basin wide objectives such as community involvement and socio-economic benefits. The ASRP will include strategies related to (1) protecting intact ecosystems, (2) restoring ecosystem functions, (3) planning for current and future conditions, (4) building institutional capacity, and (5) engaging landowners and the community.

The Phase 1 ASRP will be completed by November 30, and will include technical consensus amongst the experts on the Science and Review Team, expected benefits for aquatic species, and anticipated range of investment in terms of actions and costs. At the November 2 Board meeting, more detailed information will be provided on objectives, strategies, actions, and costs.

The Phase 2 ASRP will be completed in spring/summer 2018 (pending a capital budget), and will include specific information on reaches targeted for restoration, types of projects, refinement of costs, adaptive management principles, and phasing and planning for implementation.

Key comments and discussion topics included:

- Maria Hunter and Justin Allegro (WDFW) clarified that while the ASRP Steering Committee believes there needs to be some active restoration of in-channel wood in managed forests, it is not a change in WDFW's statewide policy in regard to active restoration in managed forests.
- Maria noted that discussion is occurring within the ASRP Steering Committee about what the optimum level of investment is to achieve anticipated benefits from restoration in the Chehalis Basin.

- Maria clarified that the estimates presented for anticipated benefits to salmon and steelhead are still preliminary. The Phase 1 ASRP will show bracketed estimates, which will help in selecting the optimized level of investment for anticipated benefits.
- Justin Allegro noted that many sections in the Phase 1 ASRP outline are already close to complete, and work completed in previous biennia will inform the Phase 2 document. He also offered Board members time for WDFW to brief them on more technical details in the ASRP.
- Jim Kramer noted that the Phase 1 ASRP is ultimately a policy document that the Board will need to weigh in on. After its release on November 30 (so during the December 2017-January 2018 timeframe), the Board, the State and the tribes will need to decide if the document is moving in the right direction. This will require pre-planning on the part of the Board, state agencies and tribes to set up their internal process to get input from their decision-makers during this time period.

Community Engagement and Outreach Plan

Ken Ghalambor (Ruckelshaus Center) provided an overview of a draft community engagement and outreach plan for the Chehalis Basin Strategy. This plan was developed in response to the Board's request to develop a clearer outreach strategy, maintain consistent messaging across different elements of the strategy, and build trust among landowners and the broader Basin community. The overarching goals of the Chehalis Basin community engagement and outreach plan are to (1) support the Chehalis Basin Board in the development of a long-term Chehalis Basin Strategy that is supported by the broader Chehalis Basin community and addresses their key values and interests, and (2) build awareness and increase the support among potentially affected community interests and individual landowners to implement elements of the Strategy. The document includes considerations for effective community engagement and outreach and identifies key considerations and decisions for the Chehalis Basin Board for each of the major work elements, i.e., ASRP, SEPA/NEPA EIS for a dam, Restorative Flood Protection, and floodproofing and floodplain management. OCB staff has convened meetings with organizations involved in community outreach in the Basin, and will have another meeting in late October to dive into specific opportunities and approaches for outreach on the major work elements occurring this biennium, and work on developing/refining messaging on the overall strategy and major work elements.

Key comments and discussion topics included:

- Jim Kramer noted that today's conversation highlights the need for the Board to provide a letter or other form of communication that reiterates the Board's commitment to the overall Chehalis Basin Strategy, and how it relates to the different work elements such as the ASRP, Restorative Flood Protection, and SEPA/NEPA EIS. This should be done before the Flood Control Zone District sends out a letter to the Corps that focuses solely on flood damage reduction.
- Board members communicated the importance of Strategy communications including clear definitions and messages for the different work elements, and to always lead with the Strategy before diving into specifics.
- Edna Fund noted that the Town of Pe Ell has asked the Lewis County Flood Control Zone District to help plan an open house on the different elements of the Strategy on October 10 at 6pm.

- Chrissy Bailey noted that some community members have expressed interest in having the Board meet during off-hours, or to hold activities like evening open-houses. Chair Raines encouraged the Board to discuss this request.

Restorative Flood Protection

Cynthia Carlstad (Carlstad Consulting) provided an overview of work on Restorative Flood Protection (RFP) in the Newaukum sub-basin to determine if there are willing landowners, establish proof of concept in a priority area, and understand if the approach is feasible in broader treatment areas. Cynthia noted that she is finalizing a structured interview guide that will be used to interview landowners in the Newaukum that may be affected by the RFP. There are roughly 400 property owners in the Newaukum, and Cynthia hopes to speak with up to 100. Property owners will be provided a questionnaire and project information sheet ahead of time, and she is working to begin a soft roll out of interviews in 2-3 weeks. Cynthia has had conversations with Board members and local Conservation Districts on the best approaches to reach out to landowners. The final product will be a synthesis of themes and a summary of results, but the specific contents of each interview will be confidential.

Key comments and discussion topics included:

- Board members requested that Cynthia share interview materials with the Board in advance of beginning the interviews.
- Board members discussed the value of finding another person to help Cynthia conduct the interviews and potentially create a sub-group to help Cynthia develop themes from the interviews.
 - Board members were supportive of the idea to find another person to help conduct the interviews, and noted that it could help alleviate any concern of bias.
 - Board members noted that there is great value and opportunity to work on effective messaging for the work in the Newaukum.

Difference Between ASRP and RFP

At the September Board meeting, Board members requested OCB staff develop a description of the difference between the ASRP and RFP. Chrissy Bailey reviewed a draft summary highlighting the difference between the two, and noted that the description will be part of the ASRP document.

Key comments and discussion topics included:

- Public and guests present stated the document needed work to help them understand the difference. They encouraged OCB staff to use a table format and potentially a graphic to show the differences.
- Board members and participants encouraged OCB staff to use fewer acronyms in the document.
- Board members noted that the description and content of the document may need to differ depending on the targeted audience, e.g., Board, landowners, citizens, technical staff.

Perspectives: Agriculture in the Basin

Jim Kramer noted that Board members had previously requested to hear perspectives from different groups and communities that live and work in the Chehalis Basin, one of which is agriculture. Jim noted that agriculture is a major economic driver in the Chehalis Basin, estimated at \$170M annually, and plays a big part

in the broader basin community and landscape. Jim then introduced Al Zepp, a lower basin farmer and owner of the Elma Feed Store, Dave Fenn, an upper basin farmer, Chair of the Lewis County Conservation District, and appointee to the Flood Control Zone District Advisory Board, and Jason Humphrey, an upper basin farmer and large animal veterinarian. Jim asked each of them to reflect on what it means to farm in the basin, what has changed, what the challenges are, and what they would like to see happen to support them as farmers and agriculture in general in the Basin.

Dave noted that his family has been farming in the Chehalis Basin for four generations, and over the years they have grown and raised a wide variety of crops and animals, from peas and hazelnuts to dairy and beef. The crop varieties have changed mostly in relationship to the economy, and he noted that agriculture tends to be countercyclical to the broader national and state economy. Dave reflected on the devastation that the 2007 flood caused to his farm, home, and equipment, and the pain it caused him and many others. He also reflected on the community that came together after the event to support each other.

Jason grew up in eastern Washington, became a veterinarian, then met his wife and moved to the Chehalis Basin to farm and start a large animal vet practice. His practice encompasses a 30-mile radius from Centralia to Pe Ell, and the majority of the animals he sees are dairy cows. In 2006 they built a new home on their farm, and in 2007 had over two feet of water in their home. The 2007 flood is an event that he will never forget and does not want to live through again. He said the soils in his land are still not what they were 10 years ago.

Al has two farms in the basin, one of which has been there since after the Civil War. He noted that the Basin used to be full of dairy, but not as much anymore. His observation is that farmers in the basin want to be assured they know how much water is coming and what their water rights are. He also noted that tribes and farmers are the two biggest stewards of the land in the Basin, and need to work together to find solutions. Al expressed some concern about the recent work to remove culverts, as it can speed up the flow of water downstream and potentially impact his land, in particular near Wakefield Road.

Dave, Jason, and Al noted many challenges to farming the basin, including:

- Land availability
- Lack of quality labor, especially temporary labor
- Not enough farming in the area to have appropriate suppliers and markets for what is produced, e.g., there once were nine frozen food suppliers in the region and now there is only one
- Mother Nature, e.g., drought and extreme flooding
- Water supply/availability
- Large capital investments required for new farmers to purchase land and equipment

Dave, Jason, and Al all expressed their desire to see something done about extreme flooding in the Chehalis Basin, as it could provide more certainty that investing in a piece of property is a good idea. Jason and Dave expressed support for a dam on the upper Chehalis River. They individually suggested actions that could help agricultural including: more infrastructure for railways and other ways to transport product, a small regional kill plant for cattle, pigs, goat, and sheep, a grain storage facility, and a local flour mill, as each of these would provide more support to small, local producers.

Key comments and discussion topics included:

- Tyson Johnston thanked Dave, Al, and Jason and noted the complexities of the issues the Board is trying to address. From a tribal perspective, he appreciated the comments about tribes and farmers being good stewards of the land, and acknowledged similar challenges for the QIN regarding labor shortages.
- Board members asked Dave, Al, and Jason to reflect on their experience with habitat restoration projects on their land. They all expressed their openness and willingness to support restoration projects, but noted the need for balance between farmers and agencies in the permitting process and a need for more responsiveness and consistency by agencies.
- Dave, Al, and Jason noted that meetings like today are a good first step in understanding what is possible in terms of working with landowners in the basin. They also stressed the need to make something specific happen, and not just have meetings that cause landowners to lose interest.

To close the conversation, Jim asked Al, Dave, and Jason what they love most about farming and what they value about their contribution as a farmer.

- Jason expressed how there is nothing more noble than harvesting a crop or bringing up an animal, how farming taught him to have a good work ethic and gives him the opportunity to be outside on the land. He also expressed his gratitude for being able to provide food for society and raise another generation of family to do the same.
- Al expressed his love of the freedom that farming provides. He said there is no other occupation that affords the kind of freedom of choice that farming provides.
- Dave expressed how farming gets in your blood. He loves plowing the fields, the smell of the dirt, and watching things grow.

Closing and Next Steps

Meeting was adjourned at 3:45 pm. The next Board meeting is scheduled for Thursday, November 2, 2017; the location is still to be determined.

Other topics:

- Gordon White (Ecology) reminded the Board of their decision to sustain a critical path forward on most of the major elements of the 2017-2019 work program through November 2017 by repurposing carryover funds from the 2015-2017 biennium. Currently, a 2017-2019 capital budget has still not been passed. OCB staff will come to the November Board meeting with a “ramp-down” plan in the event that a budget hasn’t been passed by November 30, 2017. Consultants and agency staff will be provided 30-day notice to stop work in the event that a budget has not been passed by November 30, 2017.