

MOTIONS INFORMATION

MOTION #1: ADOPTED

1A: Motion to initially designate Cannabis Flower as the Commodity Group and the cannabis flower as an individual Commodity.

1B: Motion to establish that the client will replace the EPA as the entity responsible for defining commodity groups and commodities.

MOTION #2: ADOPTED

2A. Motion to require certified laboratories to establish a role functioning as a Technical Program Manager (TPM) to support the adopted USDA PDP SOP model (CSTF Motion #1 11/16/2019). The TPM has the overall responsibility for the technical conduct of the PDP testing contracted to the laboratory, as well as for the interpretation, analysis, documentation, reporting of results, and others required by the adopted PDP model SOPs or client. These duties may be added to an existing qualifying position already established within a certified laboratory upon approval from the client.

2B: Motion to require certified laboratories to establish a role functioning as an Administration Manager to support the adopted USDA PDP SOP model (CSTF Motion #1, 11/16/2019). The duties of this role include: laboratory management, budgeting, contracting, purchasing, inventory maintenance, and or client. These duties may be added to an existing qualifying position already established within a certified laboratory upon approval from the client.

MOTION #3: ADOPTED

Motion to further define the role and functions of the Quality Assurance (QA) Officer (CSTF Motion #4, 11/16/2019), or QA unit (QAU). The QA officer or QAU shall perform and provide, at a minimum: data review, transmission, internal audits, proficiency testing oversight, reports preparation (e.g. method validation, corrective action summaries, SOP review), and others as required by the adopted PDP model SOPs or client.