

## Progress Report Form

### Stormwater Action Monitoring: Effectiveness Study/Source Control Mobile Business Stormwater Source Control and Coordination

Send progress report to: Brandi Lubliner  
Department of Ecology  
PO Box 47600  
Olympia, WA 98504-7600

#### 1. General Information

Contract Agreement Number:	C2100090
Project Title:	Mobile Business Stormwater Source Control and Coordination
Organization:	King County and Aspect Consulting
Project Manager:	Alison Schweitzer and Todd Hunsdorfer (King County)
Reporting Period:	January 1, 2022 to March 31, 2022
Date this Form was Completed:	4/4/2022

#### 2. Briefly Description of Achievements for Quarter 1, 2022: January 1, 2022 to March 31, 2022

##### Task 1: Technical Advisory Committee and Project Management

Percent of Task Completed:	23%
Deliverable	1A: 2022 Q1 Progress Report (this report) 1B: TAC #2 Meeting (in progress)
Description of your Achievements:	Planned for and scheduled TAC meeting #2 Project management, progress reporting, and invoicing

##### Task 2: Survey of Municipal Mobile Business Source Control

Percent of Task Completed:	79%
Deliverable	2B: Final survey (complete) 2C: Survey memorandum (in progress)
Description of your Achievements:	The final survey was completed in January and distributed during the week of Jan 10 The survey memorandum was begun this quarter and will be completed next quarter

##### Task 3: Business Listing Generation

Percent of Task Completed:	21%
Deliverable	3A: Draft memo of business listing (in progress)
Description of your Achievements:	Continued outreach and communication with Department of Revenue (DOR), including several meetings. Reviewed data and reports and began preparing for tool development and memorandum.

##### Task 4: Analysis of Permittee IDDE Data on Mobile Businesses

Percent of Task Completed:	25%
Deliverable	4A: IDDE draft memo (in progress)
Description of your Achievements:	Obtained full data set, cleaned up data, and began data graphing and summary

##### Task 5: Best Practices Guidance Document for Multi-Jurisdiction Coordination

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Percent of Task Completed: 0%

Deliverable none yet

Description of your Achievements: none yet

#### Task 6: Mobile Business Source Control Pilot Program in King County

Percent of Task Completed: 0%

Deliverable none yet

Description of your Achievements: none yet

#### Task 7: Communication Plan

Percent of Task Completed: 13%

Deliverable 7D: Presentation to other group (complete)

Description of your Achievements: Prepared for and gave presentation with Alison to the WSC BIG meeting on February 15

#### 4. Potential Future Challenges to Performance (time delays, staff changes, etc.):

Communications with DOR have proceeded slowly, and work on the business listing process taking longer than planned. The memorandum is still on track for 2nd quarter 2022 but may not be ready until later in the quarter.

#### 5. General Comments:

#### 6. List the cumulative totals for all "outputs" (numerically measurable accomplishments) under this contract to date:

1A: Agenda and minutes: TAC meeting 1

1B: Quarterly progress reports

2A: Draft survey

2B: Final survey

7A: Updated schedule

7D: Presentation to local group