

# Progress Report Form

## Stormwater Action Monitoring: Effectiveness Studies

Send progress report to: Brandi Lubliner  
Department of Ecology  
PO Box 47600  
Olympia, WA 98504-7600

### 1. General Information

Contract Agreement Number:	C2100050
Project Title:	Developing and Refining source control Inspection Program for Business
Organization:	WSU
Project Manager:	Laurie Larson-Pugh
Reporting Period:	March 2, 2021 to September 30, 2023
Date this Form was Completed:	6/30/2021

### 2. Briefly Description of Achievements for April 1-June 30, 2021

#### Task 1: Project Management

Percent of Task Completed:	10%
Deliverable	1.1 Quarterly Status Reports (this document)
Description of your Achievements:	Draft budget to reduce project manager salary to 40% FTE. Completed request for Proposal (RFP) for a consultant(s). WSU will work with the planning team to develop and execute the call for proposals, publicize RFP, short list interviews, and execute contact. Executed consultant contract June 1, 2021. Sent TAC members doodle poll to identify options for TAC/consultant Kick-off meeting. Developed program with Worked with Pollution Prevention Assistance (PPA) coordinator developing a scope of work for a PPA member advisory subcommittee. The scope of work outlined the PPA subcommittee work as: assisting WSU with the guidance manual and training, providing access to existing source control PPA resources and mentoring 3 jurisdictions. Rachel Konrady, Kirkland PPA member was confirmed as chair of the Subcommittee.  Revised deliverable schedule with consultant to begin work as of June 1, 2021.

#### Task 2: Information Search

Percent of Task Completed:	25%
Deliverable	
Description of your Achievements:	Consultant has reviewed the BIG report for gaps. Draft survey to identify 3-4 jurisdictions with existing source control programs to interview. The survey will be distributed at the TAC kick-off meeting. Initiated the gathering of existing resources and tools for source control programs publicly available.

#### Task 3: Online Guidance Manual

Percent of Task Completed:	0%
Deliverable	
Description of your Achievements:	

#### Task 4: Business Inspection Training

Percent of Task Completed: 0%

Deliverable None

Description of your Achievements:

**3. Tasks/Milestones not achieved and why:**

**4. Potential Future Challenges to Performance (time delays, staff changes, etc.):**

**5. General Comments:**

**6. List the cumulative totals for all "outputs" (numerically measurable accomplishments) under this contract to date:**