

Calendar Year & Quarter	2021						2022								
	Q2			Q3			Q4			Q5			Q6		
Task and Deliverables	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1. Project Administration & Management	6/30 WSU CE		6/24 OCI CE												
D1.1 Project Schedule				7/31											
D1.2. 1 st Status Report				7/15											
D1.3. 2 nd Status Report							10/14								
D1.4. 3 rd Status Report										1/14					
D1.5. 4 th Status Report													4/14		
D1.6. 5 th Status Report															6/30
2. Matching SW problems to effective behavior change tools															
D2.1 Draft interview questions & list of entities						9/30									
D2.2 Report on key informant interviews						9/30									
D2.2 WSU-OCI Team Review					8/15-30										
D2.3 Draft web survey, with input from TAC addressed.						9/30									
D2.3 TAC Review						9/1-15									
D2.4 Final web survey and report on survey responses									12/31						
D2.5 Annotated Bibliography									12/31						
3. Assessing effectiveness of E&O tools nationwide															
D3.1 Draft synthesis and annotated bibliography								10/15							
D3.1 WSU-OCI Team Review						9/15-30									
D3.1 TAC Review							10/15-31								
D3.2 Final synthesis/bibliography, with TAC input addressed									12/31						
4. Develop Website decision-support Tool															
D4.1 Draft mock-up: E&O effectiveness/decision support tool						9/30									
D4.1 TAC Review								10/1-15							
D4.2 Revised mockup addressing comments from TAC								10/31							
D4.3 Final website operational										1/31					
D4.4 Survey results from jurisdictions testing website												3/31			
D4.5 Transition plan for making website self-sustaining												3/31			
5. Develop Guidance for E&O Effectiveness Evaluation															
D5.1 Draft Interview Questions						9/30									
D5.1 TAC Review								10/1-15							
D5.2 Summary of Vision for Guidance Documents								10/31							
D5.2 TAC Review								10/1-15							
D5.3 Summary: Instruments, Data, Analysis Methods; responses									11/30						
D5.4 Draft Checklist & Report Template; pilot test rubric										12/31					
D5.4 TAC Review										12/1-15					
D5.5 Summary of the Results from the Pilot Testing													4/30		
D5.6 Final Checklist and Report Template															5/31
6. Report Study Results and Develop Training Manual															
D6.1 Draft Whitepaper															5/31
D6.1 TAC Review															5/1-15
D6.2 Final Whitepaper addressing TAC comments															6/30
D6.3 Draft Factsheet															5/31
D6.3 TAC Review															5/1-15
D6.4 Final Factsheet addressing TAC comments															6/30
D6.5 Draft Training Manual															5/31
D6.5 TAC Review															5/1-15
D6.6 Final Training Manual addressing TAC comments															6/30
7. Coordination with TAC and SWG Presentation*															
D7.1 Confirmed List of TAC Memebers				7/31											
D7.2 TAC Meeting #1/Kick Off Meeting: Agenda & Action Items					8/16										
D7.3 TAC Meeting #2: Agenda & Action Items							10/15								
D7.4 TAC Meeting #3: Agenda & Action Items									12/15						
D7.5 TAC Meeting #4: Agenda & Action Items												3/31			
D7.6 TAC Meeting #5: Agenda & Action Items														5/15	
D7.7 Power Point Presentation for SWG															6/15

CnB=completed not billed

CB = completed and billed

t = to the internal team for review

* TAC Meeting Deliverables will be submitted to Ecology at the end of the month, the date shown is the target date for the TAC meeting.