

Progress Report Form

Stormwater Action Monitoring: Effectiveness Studies Stormwater BMPs Maintenance Conditions Evaluation

Send progress report to: Keunyea Song
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1. General Information

Contract Agreement Number:	C2200131
Project Title:	BMPs Maintenance Conditions Evaluation
Organization:	City of Bellevue and Aspect Consulting
Project Manager:	Don McQuilliams (Bellevue)
Reporting Period:	January 1, 2022 to March 31, 2022
Date this Form was Completed:	4/5/2022

2. Briefly Description of Achievements for Quarter 1, 2022: January 1, 2022 to March 31, 2022

Task 1: Technical Advisory Committee and Project Administration

Percent of Task Completed:	12%
Deliverable	1A: TAC Agendas & Minutes 1B: Quarterly Progress Reports
Description of your Achievements:	Planned TAC recruitment and first meeting Prepare for and have kick-off meeting on March 18 Project billing and invoicing setup Project tracking and projection setup

Task 2: Survey of Permittees on BMP Maintenance

Percent of Task Completed:	27%
Deliverable	2A: Final Survey
Description of your Achievements:	Began preparing draft survey questions

Task 3: Research of Published BMP Maintenance Data

Percent of Task Completed:	1%
Deliverable	3A: Draft Technical Memo of Published O&M Data
Description of your Achievements:	Confirmed publication sources and searched for others Began developing standardized search terms and criteria

Task 4: Interviews of Ecology Staff

Percent of Task Completed:	1%
Deliverable	4A: Interview Questions for Ecology Staff
Description of your Achievements:	Review BMP Maintenance tables Begin developing questions for Ecology staff

Task 5: Pilot Data Analysis of Permittee O&M Data

Percent of Task Completed:	0%
Deliverable	none yet

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Description of your Achievements: none yet

Task 6: White Paper

Percent of Task Completed: 0%

Deliverable: none yet

Description of your Achievements: none yet

Task 7: Communication Plan

Percent of Task Completed: 3%

Deliverable: 7A: Project Schedule

Description of your Achievements: Updated project schedule and coordinated update to schedule graphic

4. Potential Future Challenges to Performance (time delays, staff changes, etc.):

None at this time

5. General Comments:

6. List the cumulative totals for all "outputs" (numerically measurable accomplishments) under this contract to date:

The project began in March 2022 and no deliverables were completed for this period (through March 31, 2022).