## 1. General Information

<table>
<thead>
<tr>
<th>Contract Agreement Number:</th>
<th>C1800127</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Title:</td>
<td>Update to the 2013 Illicit Connection and Illicit Discharge (IC/ID) Field Screening and Source Tracing Guidance Manual and Hands-On Trainings</td>
</tr>
<tr>
<td>Organization:</td>
<td>King County</td>
</tr>
<tr>
<td>Project Manager:</td>
<td>Jeanne Dorn</td>
</tr>
<tr>
<td>Reporting Period:</td>
<td>July 2019 - December 2019</td>
</tr>
<tr>
<td>Date this Form was Completed:</td>
<td>1/16/2020</td>
</tr>
</tbody>
</table>

## 2. Brief Description of Achievements for the current report period.

### Task 1: Project Administration

Percent of Task Completed: 40%

**Deliverables**: KC-Ecology D1.4 Semi-Annual Progress Report (this document).

**Description of your Achievements**: Coordinated with consultants (Aspect, Herrera) on Monthly Aspect/Herrera invoice approval. Budget status reviews. Communicated with consultants. Edited and provided feedback on bacteria and TPH indicators' portions of draft Manual.

### Task 2: Feedback workshops, literature and data review

Percent of Task Completed: 100%

**Deliverables**: Deliverable 3 (tech memo of 2014 IDDE data review) was provided to Lubliner by email from Dorn on 1/16/2020 (ECY-KC Deliverable 3 is Consultant-KC Deliverable 202.1). Deliverable 4 (tech memo literature review) was provided to Lubliner by email from Dorn on 7/9/2019. (ECY-KC Deliverable 4 is Consultant-KC Deliverable 203)

**Description of your Achievements**: Received monthly reports and invoices, and mid-monthly updates, from Aspect (Consultant). Worked with KC Finance to pay monthly Consultant invoices. Dorn reviewed and accepted ECY-KCE Deliverable 3 (tech memo on 2014 IDDE data) on 8/16/2019 and provided it by email to Ecology on 1/16/2020.

### Task 2A: Workshops on municipal programs and methods

Percent of Task Completed: 100%

**Deliverable completed**

**Description of your Achievements**: KC (belatedly) forwarded ECY-KC Deliverable 3 to ECY on 1/16/2020.

### Task 2B: IDDE Data Review

Percent of Task Completed: 100%

**Deliverable completed**

**Description of your Achievements**: Ecology-KC Deliverable 3 was completed by Aspect and provided to KC on 8/16/2019. It was emailed to ECY on 1/16/2020.

### Task 2C: IC/ID literature review update

Percent of Task Completed: 100%

**Deliverable completed**

**Description of your Achievements**: KC (belatedly) forwarded ECY-KC Deliverable 3 to ECY on 1/16/2020.
**Task 2D: Update IC/ID guidance manual**

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Description of your Achievements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECY-KC Deliverable 5 was completed (presented proposed manual updates to SIDIR group on 8/15/2019 at King Street Center.) (Still outstanding are Deliverable 6 (draft manual) and Deliverable 7 (final manual))</td>
<td>Worked with Consultant about portions of the draft manual, January 2020.</td>
</tr>
</tbody>
</table>

**Percent of Task Completed:** 40%

**Task 3A: Disseminate manual updates to permitees and announce trainings**

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Description of your Achievements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not completed yet (will be Ecology-KC Deliverable 8)</td>
<td>n/a</td>
</tr>
</tbody>
</table>

**Percent of Task Completed:** 0%

**Task 3B: Trainings on updated IC/ID manual**

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Description of your Achievements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not completed yet (will be Ecology-KC Deliverable 9)</td>
<td>n/a</td>
</tr>
</tbody>
</table>

**Percent of Task Completed:** 0%

**Task 4: Communication of project results and findings**

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Description of your Achievements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not completed yet (will be Ecology-KC Deliverables 10, 11, 12 and 13)</td>
<td>n/a</td>
</tr>
</tbody>
</table>

**Percent of Task Completed:** 0%

**3. Tasks/Milestones not achieved and why:**

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Description of your Achievements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>n/a</td>
<td></td>
</tr>
</tbody>
</table>

**4. Potential Future Challenges to Performance (time delays, staff changes, etc.):**

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Description of your Achievements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>n/a</td>
<td></td>
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</tbody>
</table>

**5. General Comments:**

The consultant and sub-consultant have been working on tasks related to updating the Manual, and working on scheduling dates and venues for the eight municipal staff trainings based on the updated Manual.

**6. List the cumulative totals for all “outputs” (numerically measurable accomplishments) under this contract to date:**

Under Ecology-KC contract, eight (8) measurable outputs done: Deliverables 1.1; 1.2; 1.3; 1.4; 2; 3, 4 and 5.

Under the Consultant-KC contract, a total of eleven (11) outputs done: Deliverables 100.1; 100.2 (ongoing); 100.3; 201.1; 201.2; 201.3; 201.4; 201.5; 202.1; 203.1; and 204.1.