

## Progress Report Form

### Stormwater Action Monitoring: Source ID

Send progress report to: Brandi Lubliner  
Department of Ecology  
PO Box 47600  
Olympia, WA 98504-7600

#### 1. General Information

Contract Agreement Number:	C1800127
Project Title:	Update to the 2013 Illicit Connection and Illicit Discharge (IC/ID) Field Screening and Source Tracing Guidance Manual and Hands-On Trainings
Organization:	King County
Project Manager:	Jeanne Dorn
Reporting Period:	March 2018 - December 2018
Date this Form was Completed:	1/22/2019

#### 2. Brief Description of Achievements for the current report period

##### Task 1: Project Administration

Percent of Task Completed: 20%

Deliverables KC-Ecology "combined" D1.1 and D1.2 Semi-Annual Progress Report (This document.) By KC-ECY contract, there was a semi-annual report due to Ecology from KC for work completed up to and including June 2018. However, the consultant award was not finalized until later in 2018 so no semi-annual report was provided Ecology in 2018. (Deliverables KC-Consultant D100.1, communication plan; D100.2, monthly consultant progress reports; and D100.3, project schedule, were delivered by Aspect to KC during this reporting period ending Dec. 2018).

Description of your Achievements: Negotiations with consultant in 2018. Obtained consultant award on 9/28/18. Monthly Aspect/Herrera invoice approval. Budget status reviews. Communicated with permittees and consultants.

##### Task 2: Feedback workshops, literature and data review

Percent of Task Completed: 15%

Deliverable No KC-Ecology deliverable yet. (KC-Consultant D201.1, draft survey, was provided to KC PR) by Aspect (James Packman) on 11/13/18. KC-Consultant D201.2, final survey, was provided to KC PR by Aspect, 11/13/18.)

Description of your Achievements: Aspect drafted survey ("online survey") to solicit feedback on IDDE methods, and ideas for Manual updates. Jeanne Dorn, KC project rep (PR) provided feedback on both the draft and final feedback survey to James Packman of Aspect. Aspect sent final survey to coordinator groups, who forwarded it on to their listserv/email address groups. Feedback was collected via this online survey method. Then Aspect/KC collaborated to set up two in-person feedback workshops: first workshop scheduled for 2/12/19 in Seattle and second on 2/25/19 on Everett.

##### Task 2A: Workshops on municipal programs and methods

Percent of Task Completed: 0%

Deliverable

Description of your Achievements:

---

---

**Task 2B: IDDE Data Review**

Percent of Task Completed: %

Deliverable

Description of your Achievements:

---

---

---

**Task 2C: IC/ID literature review update**

Percent of Task Completed: %

Deliverable

Description of your Achievements:

---

---

---

**Task 2D: Update IC/ID guidance manual**

Percent of Task Completed: %

Deliverable

Description of your Achievements:

---

---

---

**Task 3A: Disseminate manual updates to permittees and announce trainings**

Percent of Task Completed: %

Deliverable

Description of your Achievements:

---

---

---

**Task 3B: Trainings on updated IC/ID manual**

Percent of Task Completed: %

Deliverable

Description of your Achievements:

---

---

---

**Task 4: Communication of project results and findings**

Percent of Task Completed: %

Deliverable

Description of your Achievements:

---

---

---

**3. Tasks/Milestones not achieved and why:**

---

---

**4. Potential Future Challenges to Performance (time delays, staff changes, etc.):**

**5. General Comments:**

**6. List the cumulative totals for all "outputs" (numerically measurable accomplishments) under this contract to date:**

(Under the KC-Aspect Consulting contract, two (2) measurable accomplishments ("outputs") were done this reporting period: (1) draft survey; and (1) final survey.