

Meeting Minutes

SAM Study: Mobile Businesses, Stormwater Source Control, and Multi-Jurisdiction Coordination

Technical Advisory Committee Meeting #3

October 27, 2022

Participants

Name	Jurisdiction/Agency
Alison Schweitzer	King County
Todd Hunsdorfer	King County
James Packman	Aspect Consulting
Parker Wittman	Aspect Consulting
Ben Parrish	City of Covington
Heather Martin	City of Kent
Ken Waldo	City of Redmond
Scott McQuary	City of Redmond
Heidi Siegelbaum	Washington Stormwater Center

Agenda

WELCOME AND INTRODUCTIONS, 5 min

BUSINESS LISTING MEMO (Task 3), 30 mins

- Updated working definition of Mobile Business
- Overview of keyword search process
- Key findings
- Updated keyword search results: coming soon

BEST PRACTICES GUIDANCE DOCUMENT (Task 5), 25 mins

- Existing resources and BMPs for mobile businesses
- Proposed supplemental resources to be created

PILOT PROGRAM (Task 6), 20 mins

- Program goals
- Program elements
- Geographic scope and participating jurisdictions
- Schedule

WRAP-UP, 5 mins

1. Send complete Draft Business Listing memo to TAC for review. Expected to be sent to TAC by Nov 11 with comments requested by Nov 23.

2. Send Draft Best Practices Guidance Document to TAC for review. Expected to be sent to TAC by Nov 28 with comments requested by Dec 9.

3. Prepare Pilot Program plan based on input from today's meeting.

Meeting Notes

BUSINESS LISTING MEMO (Task 3)

- Initial draft deliverable has been sent out to TAC
- Updated working definition of mobile business:
 - Maybe take off “pressure washing” from list of the examples- it’s an allowable discharge in some jurisdictions.
 - Remove “hazardous waste” language? Could swap out with “pollution” language or something more generic
 - Think about adding language around mobile businesses often working during off hours (not always a classic 9-5 operation)
- Keyword search on businesses license data from Department of Revenue
 - There is no one qualifying piece of information about mobile businesses. Instead, used “fingerprinting” to gather several data fields that identify mobile businesses
 - Took NAICS code from the Permit (table 8). Then prioritized them based on the likely businesses activities
 - Recommendation to add to the document which parameters were used to identify the different NAICS risk categories
 - “ETP-ID”: non-resident businesses. Could imply a mobile nature of the business
 - Would be nice if DOL could update their licensing process to include mobile business as a clear criterion on the business listing process
 - Another supporting org in this conversation is the Pacific NW Pollution Prevention Resource Center- they would be a good ally for this issue overall. Michelle Gaither is a contact there.

BEST PRACTICES GUIDANCE DOCUMENT (Task 5)

- Know of any existing resources that we could include in this document?
 - Need to consider that many BMPs that apply to mobile businesses also apply to stationary businesses
 - Connect with Andy Maher at ECY’s Pollution Prevention Association to see if they have any mobile business resources
 - A cool resource from Covington about hiring carpet cleaners:
https://www.covingtonwa.gov/city_departments/publicworks/swm/carpetcleaners.php
 - Resources will be easily customizable by jurisdiction (add logo and custom text)
 - General resources for pollution prevention:
 - Source Control website <https://www.wastormwatercenter.org/permit-assistance/municipal/business-source-control-inspection-program/>

- Source Control Guidance Manual
<https://www.wastormwatercenter.org/permit-assistance/municipal/source-control-inspection-program-guidance-manual/>
- Construction Site Pollution Prevention webinars
<https://www.wastormwatercenter.org/permit-assistance/construction-permit-assistance-2/construction-pollution-webinars/>
- Farmers Markets & Food Trucks Pollution Prevention
<https://www.wastormwatercenter.org/permit-assistance/municipal/municipal-tools-resources/>

PILOT PROGRAM (Task 6)

- Could we test draft materials with businesses (budget-permitting)?
 - This Study is focused on municipal programs, and testing materials and focusing on businesses or communities could be a follow up SAM study
- TAC members to help with recruitment
 - Discussed opt-in vs. opt-out approaches; Opt-in is preferred to guarantee buy-in to program
- Could Ecology reach out to Permittees to encourage recruitment?
- Would conservation districts be interested in this work?

Action items

- Send complete Draft Business Listing memo to TAC for review. Expected TAC review period: Nov 11-23.
- Send Draft Best Practices Guidance Document to TAC for review. Expected TAC review period Nov 28-Dec 9.
- Prepare Pilot Program plan based on input from today's meeting.