

Progress Report Form

Stormwater Action Monitoring: Effectiveness Studies Stormwater BMPs Maintenance Conditions Evaluation

Send progress report to: Brandi Lubliner
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1. General Information

Contract Agreement Number:	C2200131
Project Title:	BMPs Maintenance Conditions Evaluation
Organization:	City of Bellevue and Aspect Consulting
Project Manager:	Don McQuilliams (Bellevue)
Reporting Period:	Quarter 3, 2022: July 1 to September 30, 2022
Date this Form was Completed:	10/3/2022

2. Brief Description of Achievements **Quarter 3, 2022: July 1 to September 30, 2022**

Task 1: Technical Advisory Committee and Project Administration

Percent of Task Completed:	28%
Deliverable(s)	1B: Q2 2022 Progress Report (completed)
Description of your Achievements:	Progress report and invoice for Q2 2022 Project management, budget tracking, and team coordination Planning for next TAC meeting

Task 2: Survey of Permittees on BMP Maintenance

Percent of Task Completed:	98%
Deliverable(s)	2A: Final Survey (completed) 2B: Survey Memo (completed)
Description of your Achievements:	Transmitted final survey to Ecology for distribution to permittees Collected responses and analyzed data Prepared memorandum of survey results and transmitted to City on September 30

Task 3: Research of Published BMP Maintenance Data

Percent of Task Completed:	38%
Deliverable(s)	3A: Draft Technical Memo of Published O&M Data (in progress)
Description of your Achievements:	Continued searching data sources for relevant publications and data Continued reviewing reports, documents, abstracts, and data on O&M for the Study target BMPs Began preparing memorandum of literature review findings

Task 4: Interviews of Ecology Staff

Percent of Task Completed:	3%
Deliverable(s)	4A Ecology Staff Interview Questions (in progress)
Description of your Achievements:	Continued preparing draft interview questions based on survey findings and literature review progress

Task 5: Pilot Data Analysis of Permittee O&M Data

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Percent of Task Completed: 0%

Deliverable(s) none this period

Description of your Achievements: none this period

Task 6: White Paper

Percent of Task Completed: 0%

Deliverable(s) none this period

Description of your Achievements: none this period

Task 7: Communication Plan

Percent of Task Completed: 12%

Deliverable(s) none this period

Description of your Achievements: none this period

4. Potential Future Challenges to Performance (time delays, staff changes, etc.):

None at this time

5. General Comments:

6. List the cumulative totals for all "outputs" (numerically measurable accomplishments) under this contract to date:

1A: TAC agendas and minutes: TAC meeting 1

1B: Quarterly progress reports: Q1 2022, Q2 2022

2A: Final Survey

2B: Survey Memo

7A: Project Schedule