

# TECHNICAL MEMORANDUM

**Date:** September 21, 2021  
**To:** Laurie Larson-Pugh  
**Copy to:** Technical Advisory Committee  
**From:** Rebecca Dugopolski, Mindy Fohn, and Katie Wingrove,  
Herrera Environmental Consultants, Inc.  
**Subject:** Subtask 1.3 – Online Resource Library Materials

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## BACKGROUND

The Business Inspection Group (BIG) prepared the Business Inspection Program Report (BIG Report) in January 2020 to summarize interviews and compile resources from eight jurisdictions in Western Washington (six Phase I permittees and two Phase II permittees). Information gathering included a survey to gain knowledge of existing business inspection programs across the region. Resource materials related to inspections, outreach, enforcement, etc. were collected to provide examples for jurisdictions seeking to build their own programs.

The objective of the Online Resource Library is to provide links to a list of existing materials gathered for the BIG Report, as well as links to new materials identified during research for this project. Materials will be listed by author/organization, and downloadable documents (or URLs for online content) will be provided. The Online Resource Library will supplement the Source Control (Business/Site) Inspection Program Guidance Manual.

The objective of this technical memorandum is to identify new resources to include in the Online Resource Library.

## EXISTING MATERIALS

The BIG Report compiled materials provided by various jurisdictions. These existing materials are listed by topic in the appendices to the BIG Report and were reviewed for gaps as part of the Subtask 1.2 technical memorandum: *Business Inspection Program Report (BIG Report) Gap Analysis*. Appendix A of the Subtask 1.2 technical memorandum includes categorized materials and associated notes. The focus of this technical memorandum is to identify new materials not included in the BIG Report.

For the Online Resource Library, some existing materials may be excluded, renamed, or reorganized to improve usability based on gaps identified in the Subtask 1.2 technical memorandum.

## NEW MATERIALS

Materials are listed by source organization or jurisdiction with links to online versions (if applicable) and include the following:

- Pollution Prevention Assistance (PPA)
- Kitsap County
- Clark County
- Oregon Association of Clean Water Agencies (ACWA)
- Think Blue Massachusetts
- Sacramento Stormwater Quality Partnership
- City of Oakland and Alameda County
- Santa Barbara County
- Contra Costa Clean Water Program

### Pollution Prevention Assistance (PPA)

The Pollution Prevention Assistance (PPA) program partners with local city and county organizations to provide free, hands-on assistance to help small quantity generators (SQGs) find and resolve potential pollution issues. Many PPA materials are available in Microsoft Word format and can be easily customized to add local information such as a website address, phone number, and logo. A subset of materials was requested from the PPA, which currently requires a login to access materials. Table A-1 in Attachment A provides additional detail regarding these resources.

<b>Topic</b>	<b>Organization/Jurisdiction</b>	<b>Description</b>	<b>Audience</b>	<b>Format</b>
Herbicide use on golf courses	PPA	Proper storage and use of herbicides	Business owner/staff	Microsoft Word, rack card
Pesticide use on golf courses	PPA	Proper storage and use of pesticides	Business owner/staff	Microsoft Word, rack card
Herbicide use by landscapers	PPA	Proper storage and use of herbicides	Business owner/staff	Microsoft Word, rack card
Mobile food service waste management BMPs	PPA	Management and disposal of materials and wastes	Business owner/staff	Microsoft Word, rack card
PaintCare (leftover paint program)	PPA	State program to return leftover paint	Business owner/staff	Microsoft Word, rack card
Ecology PPA Site Visit Checklist	PPA	Basic checklist	Inspector	Microsoft Word, 8.5"x11", 4 pages

<b>Topic</b>	<b>Organization/ Jurisdiction</b>	<b>Description</b>	<b>Audience</b>	<b>Format</b>
Gas station BMPs	Issaquah	Comprehensive best practices	Business owner/staff	PDF, brochure
Mop bucket	Puyallup	Simple poster with pictures, yes/no approach	Business owner/staff	PDF, poster, 8.5"x11"
Restaurant BMPs	Bothell	Yes/no approach for 4 best practices	Business owner/staff	PDF, poster
Dumpsters and compactors	Puyallup	Best practices for dumpsters and trash compactors	Business owner/staff	PDF, handout, 8.5"x11", 2 pages
Cleaning grease traps	Puyallup	How to clean a grease trap and related practices	Business owner/staff	PDF, handout, 8.5"x11", 2 pages
Oil water separator maintenance	Kitsap County	Maintaining and servicing oil water separators	Business owner/staff	Microsoft Word, handout, 8.5"x11" 4 pages
Oil water separator maintenance and inspection	Vancouver	Oil water separator maintenance and inspection, including log sheet	Business owner/staff	Microsoft Word, handout, 8.5"x11", 2 pages

BMPs = best management practices

PPA = Pollution Prevention Assistance

## Clean Water Kitsap

Kitsap County Public Works, Kitsap Public Health District, and Kitsap Conservation District have developed several public education and outreach materials primarily through the Dump Smart campaign that may be useful to include in the online resource library. Table B-1 in Attachment B provides additional detail regarding these resources.

<b>Topic</b>	<b>Description</b>	<b>Audience</b>	<b>Format</b>
<a href="#">Dump Smart Carpet Cleaning BMPs Card</a>	Proper BMPs for carpet cleaning waste, to sewer or septic, spills responsibility, "Only rain down the drain" graphic	Business owner/staff	PDF, fact card
<a href="#">Dump Smart Pressure Washing BMPs Card</a>	Proper BMPs for carpet cleaning waste, to sewer or septic, spills responsibility, "Only rain down the drain" graphic	Business owner/staff	PDF, fact card
<a href="#">Dump Smart Painters BMPs Card</a>	Proper BMPs for painting wastewater disposal, spills responsibility, "Only rain down the drain" graphic	Business owner/staff	PDF, fact card
<a href="#">Dumpsters BMPs Fact Card - Neat not Nasty</a>	Best practices for dumpster housekeeping	Business owner/staff	PDF, fact card
<a href="#">Vehicle Washing Fact Card - Runoff Pollutes</a>	Summary of vehicle washing best practices	Business owner/staff	PDF, fact card
<a href="#">Stormwater System Guide for Businesses</a>	Business responsibilities for storm system maintenance and best practices	Business owner/staff	PDF, brochure
<a href="#">Check Sediment Levels</a>	Graphic showing how to check catch basin sediment levels	Business owner	PDF, handout, 8.5"x11"

BMPs = best management practices



## Clark County

Clark County has developed several public education and outreach materials that may be useful to include in the online resource library. Table B-1 in Attachment B provides additional detail regarding these resources.

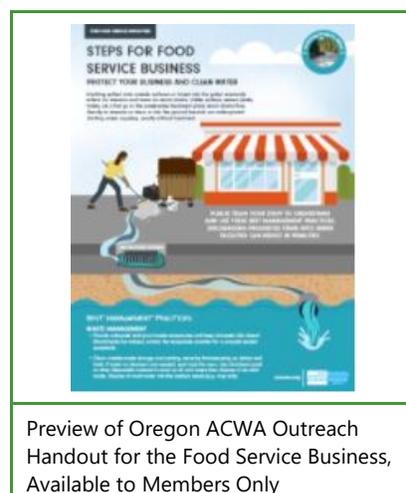
<b>Topic</b>	<b>Description</b>	<b>Audience</b>	<b>Format</b>
<a href="#">Stormwater Pollution Prevention Brochure</a>	Business responsibilities for storm system maintenance and best practices	Business owner	PDF, brochure
<a href="#">Spill information</a>	Web page describing “what you can do for clean water”, inclusive directions for businesses implementing a spill program	Business owner/staff	Web page, PDF brochure, poster, and plan
<a href="#">Catch Basin Cleanout Program</a>	Assists business with cleaning through a negotiated cost savings for services	Business owner	Web page
<a href="#">Dumpster Maintenance Card</a>	English, Spanish, and Russian, dumpster best practices	Business owner/staff	PDF, fact card
<a href="#">Surface Cleaning Card</a>	English, Spanish, and Russian, wash water from hard surfaces best practices	Business owner/staff	PDF, fact card
<a href="#">How to use your spill kit poster</a>	Spill response practices in picture format with captions	Business owner/staff	PDF, poster

## Oregon Association of Clean Water Agencies

The Oregon Association of Clean Water Agencies (ACWA) has developed an illicit discharge detection and elimination (IDDE) toolkit that includes surface cleaning best practices, food best practices, and proper disposal of recreational vehicle wastes. Materials are available only to ACWA members (dues are set at a sliding scale based on municipal separate storm sewer system [MS4] population size):

<<https://oracwa.org/stormwater-poll-prev-toolkit>>.

Materials aimed at single-family homeowner education will not be included in the Online Resource Library, although materials that are applicable to multi-family residential properties (e.g., landscaping, spill cleanup) may be included. Table B-1 in Attachment B provides additional detail regarding these resources.



<b>Topic</b>	<b>Description</b>	<b>Audience</b>	<b>Format</b>
<a href="#">Hiring a Landscaper</a>	Home landscape infographic, targeting homeowners looking to obtain professional landscape services	General public	PDF, handout or door hanger, 8.5"x11"
<a href="#">Landscape Maintenance</a>	Commercial landscape services brochures	Business owner/ staff	PDF, brochure, 8.5"x11"
<a href="#">Spill and Leak Cleanup</a>	Small spill and leak prevention/cleanup fact sheet	General public	PDF, fact sheet, 8.5"x11"
<a href="#">Pressure Washing: Surface Cleaning Best Practices</a>	Can be attached to rental or for sale pressure washing equipment	General public, equipment owners/ renters	PDF, handout, (8.5"x11") or equipment tag (4.5"x6")
<a href="#">Food Service Best Practices</a>	Fact sheet for food service employees	Business owner/ staff	PDF, fact sheet, 8.5"x11"
<a href="#">Dos and Don'ts for Food Service Employees</a>	Poster for food service establishments	Business owner/ staff	PDF, poster, 8.5"x24"
<a href="#">Recreational Vehicles: Proper Maintenance and Disposal</a>	Can be printed on a tear-off pad to accompany rental and sales materials or placement at dumping sites	RV owners/ renters	PDF, fact sheet, 8.5"x11"
<a href="#">Pressure Washing</a>	Addresses pressure washing	General public	Radio script
<a href="#">Car Grease and Oil</a>	Addresses reducing illicit discharges during car oil changes	General public	Radio script
<a href="#">Where Does Our Stormwater Go?</a>	Addresses reducing pollutants from general home activities	General public	Radio script

## Think Blue Massachusetts

Infographics are provided in Word format with editable [Your Logo Here] and [NAME OF TOWN] placeholders for local customization. These documents also feature the "Think Blue Massachusetts" logo and a permission tag: *Adapted from DCR's Division of Water Supply Protection stormwater materials and used by permission.* Materials can be found at this link:

<<https://www.thinkbluemassachusetts.org/business-and-commercial>>.

Table B-1 in Attachment B provides additional detail regarding these resources.



Preview of Think Blue Massachusetts Customizable Infographic for Gas Stations

<b>Table 5. Think Blue Massachusetts Resources.</b>			
<b>Topic</b>	<b>Description</b>	<b>Audience</b>	<b>Format<sup>a</sup></b>
<a href="#">Business Waste Disposal Flyer</a>	Waste disposal practices. Customizable for local use.	Business owner/staff	Microsoft Word, handout, 8.5"x11", 1 page
<a href="#">Business Waste Disposal Social Media Post</a>	Share this post about waste disposal practices from Think Blue Massachusetts' Facebook page on your town's Facebook page, and measure the results!	Business owner/staff	Facebook press release (note: unable to access without Facebook login)
<a href="#">Business Waste Disposal Press Release</a>	Example press release to edit and distribute.	Business owner/staff	Microsoft Word, 1 page
<a href="#">Stormwater BMP Flyer</a>	Explains how businesses can do their part to keep Massachusetts' waterways clean by installing a range of stormwater BMPs. Customizable for local use.	Business owner/staff	Microsoft Word, handout, 8.5"x11", 3 pages
<a href="#">Gas Station Infographic</a>	Infographic shows how gas stations can do their part to keep Massachusetts' waterways clean. Customizable for local use.	Business owner/staff	Microsoft Word, handout, 8.5"x11", 1 page
<a href="#">Landscaping Infographic</a>	Infographic shows how landscaping companies can do their part to keep Massachusetts' waterways clean. Customizable for local use.	Business owner/staff	Microsoft Word, handout, 8.5"x11", 1 page
<a href="#">Parking Lot Infographic</a>	Infographic shows how businesses can do their part to keep Massachusetts' waterways clean by taking care of their parking lots. Customizable for local use.	Business owner/staff	Microsoft Word, handout, 8.5"x11", 1 page
<a href="#">Onsite Drainage</a> (link did not work)	Infographic shows how businesses can do their part to keep Massachusetts' waterways clean by taking care of their onsite drainage. Customizable for local use.	Business owner/staff	Microsoft Word, handout, 8.5"x11", 1 page

<sup>a</sup> Note – web links to materials are shifted. "Onsite Drainage" document appears to be missing

BMPs = best management practices

## Sacramento Stormwater Quality Partnership

The County of Sacramento Environmental Management Department (EMD) conducts compliance inspections at least once every 3 years for specific business types required by the Municipal Stormwater Permit: auto repair shops, auto body shops, auto sales, lease and rental dealerships, gas stations, restaurants, nurseries, kennels, equipment rental businesses, and facilities that have coverage under the Industrial Stormwater General Permit (ISGP). Other business types are inspected on a complaint basis.

- Program main page: <https://waterresources.saccounty.net/stormwater/Pages/inspection-and-enforcement-programs.aspx>.
- List of materials: <https://emd.saccounty.net/EH/Pages/EMDForms-Water.aspx#Stormwater>.

Tables B-2 and B-3 in Attachment B provide additional detail regarding these resources.



Topic	Description	Audience	Format
<a href="#">Stormwater Inspection and Enforcement Policy</a>	Guidance document with specific business categories: Industrial Business Permit, Auto Repair, Auto Body Auto Dealerships, Equipment Rental, Retail Gas Outlet (RGO), Restaurants, Nurseries, Kennels.	Inspectors, general public, business owner/staff	PDF, guidance document, 28 pages
<a href="#">Stormwater Inspection Checklist for Food Facilities (Restaurants)</a>	Checklist for inspectors specific to food industry, with attached "Notice of Violation" with information about failure to comply, right to appeal, etc.	Inspectors	PDF, checklist, 8.5" x 11", 2 pages
<a href="#">Stormwater Checklist Summary of Violations: Retail Food Facilities</a>	Includes violation code and description with same Notice of Violation attachment.	Business owner/staff	PDF, checklist, 8.5" x 11", 2 pages

The program has also published sector-specific brochures (several of which have been translated into Spanish and Russian): [www.beriverfriendly.net/documents/#businessbrochures](http://www.beriverfriendly.net/documents/#businessbrochures)

Reuse/adaptation policies for the brochures are not clear. Based on TAC preference to minimize text, these materials with primarily text (rather than illustration or photo) content may not be ideal. These materials could also be time-consuming to adapt, because agency contact information and other elements are all local to California. Table B-1 in Attachment B provides additional detail regarding these resources.

Preview of Sacramento Stormwater Quality Partnership Brochure for Food Handling Facilities

Topic	Description	Audience	Format
<a href="#">Stormwater Compliance for Auto Body Repair and Painting</a>	BMPs for keeping a clean shop, hazardous waste, and material storage. Provides list of contacts for more information (local to Sacramento County). Available in English, Spanish, Russian.	Business owner/staff	PDF, handout, 8.5" x 14" (potential brochure fold)
<a href="#">General Guidelines for Stormwater Compliance</a>	General stormwater compliance information. Available in English only. Mostly text, no graphics.	General public	PDF, handout, 8.5" x 11", 2 pages
<a href="#">Stormwater Compliance for Auto Repair and Maintenance</a>	BMPs for parts cleaning, changing oil and other fluids, etc. Provides list of contacts for more information (local to Sacramento County). Available in English, Spanish, Russian.	Business owner/staff	PDF, handout, 8.5" x 14" (potential brochure fold)

<b>Table 7 (continued). Sacramento Stormwater Quality Partnership – Outreach Resources.</b>			
<b>Topic</b>	<b>Description</b>	<b>Audience</b>	<b>Format</b>
<a href="#">Stormwater Compliance for Commercial Auto Washing and Detailing Businesses</a>	BMPs for material storage, disposing of pollutants properly, etc. Provides list of contacts for more information (local to Sacramento County). Available in English and Spanish.	Business owner/staff	PDF, handout, 8.5" x 14" (potential brochure fold)
<a href="#">Stormwater Compliance for Restaurants and Food Handling Facilities</a>	BMPs for equipment cleaning, mop buckets and sinks, grease and oil, etc. Provides list of contacts for more information (local to Sacramento County). Available in English and Spanish.	Business owner/staff	PDF, handout, 8.5" x 14" (potential brochure fold)
<a href="#">Concrete and Creeks Don't Mix</a>	BMPs for sediment controls, storage in rain, etc. Provides list of contacts for more information (local to Sacramento County). Available in English, Spanish, Russian.	Business owner/staff; construction site workers/supervisors	PDF, handout, 8.5" x 11" (potential brochure fold)
<a href="#">Painting Without Polluting</a>	BMPs for waste disposal, environmentally friendly options, etc. Provides list of contacts for more information (local to Sacramento County). Available in English, Spanish, Russian.	Business owner/staff	PDF, handout, 8.5" x 14" (potential brochure fold)
<a href="#">Landscaping Stormwater Pollution Prevention Guidelines</a>	Guidelines for general landscaping, landscape maintenance, and landscape contracting. Available in English only. No graphics.	Homeowners or business owner/staff	PDF, handout, 2 pages
<a href="#">Disposal of Carpet Cleaning Wastewater</a>	Policy document with some "do" or "don't" tips. Available in English only. No graphics.	Business owner/staff	PDF, handout, 2 pages
<a href="#">Sustainable Practices for Professional Landscapers (River-Friendly Landscaping Guidelines)</a>	Guidance document for landscape professionals.	Business owner/staff	PDF, guidance document, 66 pages
<a href="#">Brochure Pressure Washing and Surface Cleaning Wastewater</a>	BMPs for collecting wastewater, disposal, proper containment and collection, examples of containment systems, etc. Provides list of contacts for more information (local to Sacramento County). English only.	Business owner/staff	PDF, handout, 8.5" x 14" (potential brochure fold)
<a href="#">BMPs for Pressure Washing and Surface Cleaning</a>	Covers regulations, basics, BMPs, agency contacts, etc. Dated August 2020. English only.	Business owner/staff	PDF, booklet, 13 pages

BMPs = best management practices

## City of Oakland and Alameda County

The [Alameda County Clean Water Program website](#) provides a series of short (8-page or 2-page) industry-specific BMP guides for development, construction, food service, automotive, mobile businesses, and general guides for other businesses and facilities. Some of the guides include visuals demonstrating best practices. Table B-1 in Attachment B provides additional detail regarding these resources.

**GENERAL POLLUTION PREVENTION**

**1. Keep your business neat and clean – it saves time and money and prevents pollution.**

- Routinely inspect and clean for proper functioning:
  - storm drain inlets (grates and sumps)
  - receiving areas
  - work areas
  - chemical storage areas
  - waste storage and recycling areas
  - grease removal devices
- Keep surfaces clean by sweeping, vacuuming or mopping – never wash down surfaces to gutter, storm drain inlet, street or waterway. For pressure washing of pavement or other surfaces, hire a cleaning contractor trained to use pollution prevention practices. (See Bay Area Stormwater Management Agencies Association’s list of recognized surface cleaners at [www.basmaa.org/SearchforCleaners.aspx](http://www.basmaa.org/SearchforCleaners.aspx)). Ensure all washwater is collected for proper disposal.
- Sweep parking areas and gutters at least monthly and before it rains, and pick up litter and trash daily.

**2. Protect your storm drain inlets from pollution of any kind.**

- Label/stencil each storm drain inlet to remind workers and customers that no dumping is allowed.

**3. Prevent spills and properly manage those that do happen.**

- Be prepared! Keep spill cleanup materials easily accessible.
- Prevent spills when transferring liquids by using drip pans, secondary containment and absorbents.
- Clean up spills *immediately* with rags, absorbents or wet/dry vacuum. Do not allow fluids to accumulate or run across surfaces. Never wash spills down or allow spills to flow into a storm or sanitary sewer drain inlet. Clean up absorbents *immediately* following their use.

**4. Train staff regularly on these practices.**

Discuss good pollution control practices with every new employee and all employees at least quarterly. Inform every new employee about these best management practices and employees’ responsibility for following them.



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Alameda County Food Service Facilities Booklet Example

<b>Table 8. City of Oakland and Alameda County Resources.</b>				
Topic	Jurisdiction	Description	Audience	Format
<a href="#">2019 Business Stormwater Inspection Program Brochure</a>	City of Oakland	Introductory brochure for inspection program, introduces the program history, inspection priority/frequency, inspection fee, and simple preparation guidelines (the Four Cs: Cover, Capture, Clean, Contain). Available in English, Spanish, and Chinese.	Business owner	PDF, factsheet, 2 pages (bundled as 6-page packet for 3 languages)
<a href="#">Pollution Prevention Guide for Businesses</a>	Alameda County	General high-level guide with example images: “How Your Business Can Prevent Stormwater Pollution”	Business owner	PDF, guidance document, 8 pages
<a href="#">Food Service Facilities Pollution Prevention Booklet</a>	Alameda County	“How Your Food Service Facility Can Prevent Stormwater Pollution.” Available in English, Spanish, Chinese, Vietnamese. Includes local regulatory contacts, hazardous waste agency contacts, etc.	Business owner	PDF, booklet, 8 pages
<a href="#">Vehicle Service Facilities BMPs Booklet</a>	Alameda County	“How Your Vehicle Service Facility Can Prevent Stormwater Pollution.” Available in English, Spanish, Chinese, Vietnamese. Includes local regulatory contacts, hazardous waste agency contacts, etc.	Business owner	PDF, booklet, 8 pages

<b>Table 8 (continued). City of Oakland and Alameda County Resources.</b>				
<b>Topic</b>	<b>Jurisdiction</b>	<b>Description</b>	<b>Audience</b>	<b>Format</b>
<a href="#">Tips for Mobile Businesses</a> (general)	Alameda County	General mobile business guide with 3-step process. Includes contact information specific to the Bay Area.	Business owner	PDF, factsheet, 2 pages
Mobile Businesses: <a href="#">Tips for Pet Care Providers</a>	Alameda County	Best practices for mobile pet care	Business owner	PDF, factsheet, 2 pages
Mobile Businesses: <a href="#">Tips for Carpet Cleaners</a>	Alameda County	Best practices for carpet cleaners	Business owner	PDF, factsheet, 2 pages
Mobile Businesses: <a href="#">Don't Drain Pools, Spas and Fountains to Storm Drains</a>	Alameda County	Best practices for maintenance of pools, spas, and fountains	Business owner	PDF, factsheet, 2 pages
Mobile Businesses: <a href="#">Fundraising Car Washes</a>	Alameda County	Best practices for car washes for non-profit groups, schools, scout troops, etc.	General public	PDF, factsheet, 2 pages
Other Businesses and Facilities: <a href="#">Proper Disposal Fact Sheet</a>	Alameda County	NO vs YES format with photo examples. Text in English, Spanish, and Chinese all on one page.	Business owner	PDF, factsheet, 2 pages
Other Businesses and Facilities: <a href="#">Heavy Equipment Yards BMPs</a>	Alameda County	Checklist format including housekeeping, vehicle fueling, vehicle washing, spill control and clean-up, etc.	Business owner	PDF, poster, 1 page
Other Businesses and Facilities: <a href="#">Handling Mercury-Containing Products</a>	Alameda County	BMPs for reducing mercury pollution. Identifies products containing mercury, spill cleanup, shipping information, etc.	Business owner	PDF, factsheet, 2 pages

BMPs = best management practices

## Santa Barbara County

The main page for Santa Barbara County's business inspection program resources is: <https://countyofsb.org/pwd/sbpcw/business/inspection-program.sbc>.

Within the Santa Barbara County's program, available materials include the Buellton-Solvang series of 2-page factsheets with bulleted information for BMPs by category (restaurant, landscaping, automotive, mobile cleaners, special events). There is also a set of longer (4 to 6-page) factsheets from the other cities (Goleta, Santa Barbara, Montecito) that cover similar topics. While informative, these factsheets may be too text-heavy or potentially overwhelming to a new audience. It is recommended to utilize resources that rely on photos or other visuals.

Tables B-1, B-2, and B-3 in Attachment B provide additional detail regarding these resources.

<b>Table 9. Santa Barbara County Resources.</b>				
<b>Topic</b>	<b>Jurisdiction</b>	<b>Description</b>	<b>Audience</b>	<b>Format</b>
<a href="#">Inspection Plan</a>	Santa Barbara County	Implementation for the inspection program including inspection procedures, inspection types, business identification, enforcement, etc.	Municipal staff, inspectors	PDF, guidance document, 12 pages
<a href="#">Inspection Forms</a>	Santa Barbara County	General BMP checklist (housekeeping, dumpster areas), inspection areas, and “areas of concern” log.	Inspectors	PDF, checklist, 7 pages
<a href="#">The Restaurant’s Guide BMPs</a>	Buellton-Solvang	Covers equipment and outdoor cleaning, cooking oil/grease management, minimizing toxic chemical use and waste, recycling and disposal, dumpster and loading dock area. Text-heavy. Available in English and Spanish.	Business owner/ staff	PDF, factsheet, 2 pages
<a href="#">The Landscaper’s Guide BMPs</a>	Buellton-Solvang	Covers evaluating landscape maintenance; properly managing irrigation and runoff; using mulch or other erosion control measures; properly managing pesticide, herbicide, and fertilizer use; properly handling and disposing of chemicals; cleanup and disposal of landscape waste; regulations, registration, and reporting. Text-heavy. Available in English and Spanish.	Business owner/ staff	PDF, factsheet, 2 pages
<a href="#">The Automotive Guide BMPs</a>	Buellton-Solvang	Covers automotive dealers and/or sales, body repair and/or maintenance, service stations, and auto recycling. Text-heavy. Available in English and Spanish.	Business owner/ staff	PDF, factsheet, 2 pages
<a href="#">The Mobile Cleaner’s Guide BMPs</a>	Buellton-Solvang	Covers mobile cleaning – carpets and upholstery, mobile cleaning – vehicle and equipment cleaning, food service industry, swimming pools and spas, surface cleaning, and water softeners. Text-heavy. Available in English and Spanish.	Business owner/ staff	PDF, factsheet, 2 pages
<a href="#">A Guide for Carpet and Surface Cleaners</a>	City of Goleta	BMPs for carpet cleaners and surface cleaners	Business owner/ staff	PDF, guidance document, 6 pages
<a href="#">Special Events Guide BMPs</a>	Buellton-Solvang	BMPs for cooking oil and grease, food, minimizing toxic chemical use and waste (applies to color runs), grey water and wastewater, portable toilets, pet and livestock waste, green or wood waste, recycling, trash and litter, and pressure washing	Business owner/ staff	PDF, factsheet, 2 pages
<a href="#">Mobile Pet Groomer and Stylist Guide BMPs</a>	Buellton-Solvang	Covers minimizing toxic chemical use, wastewater, mobile unit and equipment care, trash, spill prevention and cleanup, training. English and Spanish.	Business owner/ staff	PDF, factsheet, 1 page
<a href="#">Multi-Unit Residential Dwelling’s Guide BMPs</a>	Buellton-Solvang	Covers move-ins, tenant notifications/advisories, move-outs, building maintenance, landscaping, dumpster area, etc.	Property owner/ manager	PDF, factsheet, 2 pages
<a href="#">City Ordinance</a>	City of Santa Barbara	Discharge and illicit connection ordinance	Public	PDF, ordinance, 19 pages

BMPs = best management practices

## Contra Costa Clean Water Program

Main resource page is <<https://www.ccleanwater.org/business/businessinspections>> and brochures are stored at <<https://www.ccleanwater.org/business/bmps>>. Table B-1 in Attachment B provides additional detail regarding these resources.

<b>Topic</b>	<b>Description</b>	<b>Audience</b>	<b>Format</b>
<a href="#">Best Management Practices for Auto Body Shops</a>	Covers BMPs including dry sanding, wet sanding, cleaning floors, washing vehicles, painting, hazardous waste management and storage.	Property owner/manager	PDF, factsheet, 2 pages
<a href="#">Car Wash</a>	Multi-step process for car wash fundraisers with instructions to borrow a kit with submersible pump, extension cords, etc.	Host of car wash fundraiser	PDF, factsheet, 2 pages
<a href="#">Pools and Spas</a>	Discusses maintaining, filter cleaning, tips for finding your sanitary sewer cleanout, and local contacts.	Homeowners and mobile pool businesses	PDF, factsheet, 2 pages (folding brochure style)
<a href="#">Trash BMPs</a>	Covers dumpsters and trash receptacles, outdoor areas, during business activities, and recycled materials/hazardous waste	Business owner/staff	PDF, factsheet, 2 pages
<a href="#">Mercury</a>	Mercury contamination and disposal information. "Don't trash fluorescent bulbs!"	Public, homeowners, business owners	PDF, factsheet, 2 pages
<a href="#">Wash Water Disposal Practices for Mobile Cleaners and Businesses</a>	Guidance to become a BASMAA-recognized Mobile Cleaner and site practices (vehicle washers, automobile detailing, steam cleaners, mobile pet groomers, window washers, power washers, food vendors)	Business owner/staff	PDF, factsheet, 2 pages
<a href="#">Food Service</a>	Provides Water Pollution Prevention tips. Example: "Tip 2 – Keep Dumpster Area Clean"	Business owner/staff	PDF, booklet, 10 pages
<a href="#">Wash Water Disposal Practices for Carpet Cleaners</a>	Clarifies storm drain vs sanitary sewer system and where wash water can be disposed.	Business owner/staff	PDF, factsheet, 2 pages
<a href="#">BMPs for Landscaping Professionals</a>	Targeting lawn and garden maintenance, mowing services, landscape contractors, tree and shrub services, and plant maintenance services. Covers pesticides, hardscaping management, irrigation, vegetation management. Available in Spanish.	Business owner/staff	PDF, factsheet, 2 pages

BASMAA = Bay Area Stormwater Management Agencies Association

BMPs = best management practices

## Others

Additional resources not described in detail in this technical memorandum are available at:

- Water Environment Federation:  
<<https://wefstormwaterinstitute.org/programs/stormwater-outreach-communications-resources/>>.
- Orange County [Pollution Prevention for Businesses | H2OC Stormwater Program](#) is a web-based resources page that directs users to BMP-specific topic pages. Additional links provide access to BMP fact sheets as well as BMP Posters and Decals in multiple languages.



Orange County Pollution Prevention for Businesses Web-Based Resources

## RECOMMENDATIONS FOR ONLINE RESOURCE LIBRARY

### Existing Materials

- Include existing materials linked in the BIG Report with standard file names and re-grouped or modified as noted in the Subtask 1.2 technical memorandum.
- Exclude that are highly specific to a single jurisdiction, as noted in the Subtask 1.2 technical memorandum.

### New Materials

Most new resources identified are specific to education and outreach for business owners. It is less common for jurisdictions to post their internal inspection checklists or other process-related materials online for public use. Only a few additional resources were found to supplement those topics.

A variety of outreach materials are available to facilitate sector-specific communication with business owners and staff. Jurisdictions may have different preferences regarding style, content, or length of their outreach materials. Many resources are posted as PDFs without native files. A large portion of examples summarized in this technical memorandum are local to California and would require revision to update relevant contact information or other local content. Whether these resources are available for local adaptation or revision is often not clear.

Recommendations are listed below.

- Include all resources identified in this technical memorandum for reference in the Online Resource Library to provide a range of examples (grouped by sector or topic).
- As part of developing the Source Control (Business/Site) Inspection Program Guidance Manual resource matrix, request native files and copyright status for resources based on TAC level of interest, as needed.
- Consider prioritizing materials available in Microsoft Word or other native file format for ease of local use.



## **ATTACHMENT A**

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# **Resource Matrix for Pollution Prevention Assistance Business Education and Outreach Materials**



Table A-1. Pollution Prevention Assistance (PPA) Business Education and Outreach Materials Resource Matrix.

Resource Name	Source Organization	Available for free?	Copyright Status	Resource Type	Audience			Outreach Material Format						
				Outreach Materials	Business Owner	Employees	Residential	8.5" x 11" sheet (# of pages)	Website	Brochure	Fact Card	Handout	Poster	Multiple Languages?
Golf course herbicides rack card	PPA	TBD	TBD	✓	✓	✓					✓			
Golf course pesticides rack card	PPA	TBD	TBD	✓	✓	✓					✓			
Landscapers rack card	PPA	TBD	TBD	✓	✓	✓					✓			
Mobile Food rack card	PPA	TBD	TBD	✓	✓	✓					✓			
PaintCare rack card (leftover paint program)	PPA	TBD	TBD	✓	✓	✓					✓			
Gas station BMP brochure	Issaquah	TBD	TBD	✓				2		✓				
Mop bucket poster	Puyallup	TBD	TBD	✓									✓	
Restaurant BMP poster	Bothell	TBD	TBD	✓									✓	
Dumpsters and compactors	Puyallup	TBD	TBD	✓				2				✓		
Cleaning grease traps handout	Puyallup	TBD	TBD	✓				2				✓		
Oil water separator maintenance handout	Kitsap County	TBD	TBD	✓				4				✓		
Oil water separator maintenance and inspection handout	Vancouver	TBD	TBD	✓				2				✓		

Table A-1. Pollution Prevention Assistance (PPA) Business Education and Outreach Materials Resource Matrix.

Resource Name	Source Organization	Available for free?	Copyright Status	Business Sector						Activity Categories									Notes	
				Auto	Landscaping	Mobile	Restaurant	Construction, painting	Other Specific Sector	Maintain Storm System	Drips, Spills, Leaks	Washing, Disposal	Spill Kits/ Plans	Cover Storage Areas	Liquid Storage/ containment	Grease/ FOG	Dumpsters	Pesticide/ Fertilizers		
Golf course herbicides rack card	PPA	TBD	TBD		✓						✓	✓		✓						Proper storage and use of herbicides
Golf course pesticides rack card	PPA	TBD	TBD		✓						✓	✓		✓						Proper storage and use of pesticides
Landscapers rack card	PPA	TBD	TBD		✓						✓	✓		✓						Proper storage and use of herbicides
Mobile Food rack card	PPA	TBD	TBD			✓		✓					✓							Management and disposal of materials and wastes
PaintCare rack card (leftover paint program)	PPA	TBD	TBD																	State program to return leftover paint
Gas station BMP brochure	Issaquah	TBD	TBD	✓							✓	✓	✓	✓		✓				Comprehensive best practices
Mop bucket poster	Puyallup	TBD	TBD				✓						✓							Simple poster with pictures, yes/no approach
Restaurant BMP poster	Bothell	TBD	TBD				✓				✓	✓	✓	✓			✓	✓		Yes/no approach for 4 best practices
Dumpsters and compactors	Puyallup	TBD	TBD				✓		Grocery		✓	✓	✓					✓		Best practices for dumpsters and trash compactors
Cleaning grease traps handout	Puyallup	TBD	TBD				✓										✓			How to clean a grease trap and related practices
Oil water separator maintenance handout	Kitsap County	TBD	TBD								✓									Maintaining and servicing oil water separators
Oil water separator maintenance and inspection handout	Vancouver	TBD	TBD								✓									Oil water separator maintenance and inspection, including log sheet

## **ATTACHMENT B**

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### **Additional Resource Matrix Tables**



Table B-1. Additional Business Education and Outreach Materials Resource Matrix.

Resource	Source Organization	Available for free?	Copyright Status	Resource Type	Audience			Outreach Material Format							
				Outreach Materials	Business Owner	Employees	Residential	8.5" x 11" sheet (# of pages)	Website	Brochure	Fact Card	Handout	Poster	Other	Multiple Languages?
<a href="#">Dump Smart Carpet Cleaning BMPs Card</a>	Kitsap County, WA	Yes		✓	✓	✓					✓				
<a href="#">Dump Smart Pressure Washing BMPs Card</a>	Kitsap County, WA	Yes		✓	✓	✓					✓				
<a href="#">Dump Smart Painters BMPs Card</a>	Kitsap County, WA	Yes		✓							✓				
<a href="#">Stormwater Pollution Prevention Brochure</a>	Clark County, WA	Yes		✓	✓						✓				
<a href="#">Stormwater System Guide for Businesses</a>	Kitsap County, WA	Yes		✓	✓	✓					✓				
<a href="#">Complete Spill information - plan, kit and how to brochure</a>	Clark County, WA	Yes		✓	✓	✓		1	✓	✓			✓		
<a href="#">Restaurant Poster - We Do It Right</a>	Kitsap County, WA	Yes		✓	✓	✓							✓		
<a href="#">Catch Basin Cleaning Program</a>	Clark County, WA	Yes		✓	✓				✓						
<a href="#">Dumpster Maintenance Card</a>	Clark County, WA	Yes		✓	✓	✓					✓				✓
<a href="#">Surface Cleaning Card</a>	Clark County, WA	Yes		✓	✓	✓					✓				✓
<a href="#">Spill Kit Program Card</a>	Clark County, WA	Yes		✓	✓	✓					✓				✓
<a href="#">How to clean up your spill poster</a>	Clark County, WA	Yes		✓	✓	✓							✓		x (partially)
<a href="#">Example List of Storm System Maintenance Providers</a>	Kitsap County, WA	Yes		✓	✓			1							
<a href="#">Check Sediment Levels Fact Card</a>	Kitsap County, WA	Yes		✓	✓						✓				
<a href="#">Dumpsters BMPs Fact Card - Neat not Nasty</a>	Kitsap County, WA	Yes		✓	✓	✓					✓				
<a href="#">Vehicle Washing Fact Card - Runoff</a>	Kitsap County, WA	Yes		✓	✓	✓					✓				
<a href="#">Hiring a Landscaper</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓			✓	1-2				✓			Door hanger
<a href="#">Landscape Maintenance</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓	✓	✓		1-2				✓			
<a href="#">Spill and Leak Cleanup</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓			✓	1-2				✓			
<a href="#">Pressure Washing: Surface Cleaning Best Practices</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓	✓	✓	✓	1-2				✓			Equipment tag
<a href="#">Food Service Best Practices</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓	✓	✓		1-2				✓			

**Table B-1. Additional Business Education and Outreach Materials Resource Matrix.**

Resource	Source Organization	Available for free?	Copyright Status	Resource Type	Audience			Outreach Material Format							
				Outreach Materials	Business Owner	Employees	Residential	8.5" x 11" sheet (# of pages)	Website	Brochure	Fact Card	Handout	Poster	Other	Multiple Languages?
<a href="#">Dos and Don'ts for Food Service Employees</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓	✓	✓							✓		
<a href="#">Recreational Vehicles: Proper Maintenance and Disposal</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓	✓		✓	1-2					✓		
<a href="#">Pressure Washing</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓			✓								Radio script
<a href="#">Car Grease and Oil</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓			✓								Radio script
<a href="#">Where Does Our Stormwater Go?</a>	Oregon Association of Clean Water Agencies	No	Members only. A space is available on each piece for member agencies to add contact information	✓			✓								Radio script
<a href="#">Business Waste Disposal Flyer</a>	Think Blue Massachusetts	Yes	Customizable for local use (Word file)	✓	✓	✓		1							
<a href="#">Business Waste Disposal Social Media Post</a>	Think Blue Massachusetts	Yes	Customizable for local use (Word file)	✓	✓	✓									Facebook media
<a href="#">Business Waste Disposal Press Release</a>	Think Blue Massachusetts	Yes	Customizable for local use (Word file)	✓	✓	✓									Press release
<a href="#">Stormwater BMP Flyer</a>	Think Blue Massachusetts	Yes	Customizable for local use (Word file)	✓	✓	✓		3							
<a href="#">Gas Station Infographic</a>	Think Blue Massachusetts	Yes	Customizable for local use (Word file)	✓	✓	✓		1							
<a href="#">Landscaping Infographic</a>	Think Blue Massachusetts	Yes	Customizable for local use (Word file)	✓	✓	✓		1							
<a href="#">Parking Lot Infographic</a>	Think Blue Massachusetts	Yes	Customizable for local use (Word file)	✓	✓	✓		1							
<a href="#">Onsite Drainage</a>	Think Blue Massachusetts	Yes	Customizable for local use (Word file)	✓	✓	✓		1							
<a href="#">Stormwater Compliance for Auto Body Repair and Painting</a>	Sacramento Stormwater Quality Partnership	Yes	Sacramento logo, California contacts - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2		✓					Spanish, Russian
<a href="#">General Guidelines for Stormwater Compliance</a>	Sacramento Stormwater Quality Partnership	Yes	Sacramento logo, California contacts - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓	✓	2							
<a href="#">Stormwater Compliance for Auto Repair and Maintenance</a>	Sacramento Stormwater Quality Partnership	Yes	Sacramento logo, California contacts - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2		✓					Spanish, Russian
<a href="#">Stormwater Compliance for Commercial Auto Washing and Detailing Businesses</a>	Sacramento Stormwater Quality Partnership	Yes	Sacramento logo, California contacts - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2		✓					Spanish

**Table B-1. Additional Business Education and Outreach Materials Resource Matrix.**

Resource	Source Organization	Available for free?	Copyright Status	Resource Type	Audience			Outreach Material Format								
				Outreach Materials	Business Owner	Employees	Residential	8.5" x 11" sheet (# of pages)	Website	Brochure	Fact Card	Handout	Poster	Other	Multiple Languages?	
<a href="#">Stormwater Compliance for Restaurants and Food Handling Facilities</a>	Sacramento Stormwater Quality Partnership	Yes	Sacramento logo, California contacts - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2		✓						Spanish
<a href="#">Concrete and Creeks Don't Mix</a>	Sacramento Stormwater Quality Partnership	Yes	Sacramento logo, California contacts - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2		✓						Spanish, Russian
<a href="#">Painting Without Polluting</a>	Sacramento Stormwater Quality Partnership	Yes	Sacramento logo, California contacts - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2		✓						Spanish, Russian
<a href="#">Landscaping Stormwater Pollution Prevention Guidelines</a>	Sacramento Stormwater Quality Partnership	Yes		✓	✓	✓	✓	2							Guidance document	
<a href="#">Disposal of Carpet Cleaning Wastewater</a>	Sacramento Stormwater Quality Partnership	Yes	RegionalSAN logo	✓	✓	✓		2								
<a href="#">Sustainable Practices for Professional Landscapers (River-Friendly Landscaping Guidelines)</a>	Sacramento Stormwater Quality Partnership	Yes		✓	✓	✓		66								
<a href="#">Brochure Pressure Washing and Surface Cleaning Wastewater</a>	Sacramento Stormwater Quality Partnership	Yes	Sacramento logo, California contacts - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2		✓						
<a href="#">BMPs for Pressure Washing and Surface Cleaning</a>	Sacramento Stormwater Quality Partnership	Yes		✓	✓	✓		13								
<a href="#">2019 Business Stormwater Inspection Program Brochure</a>	City of Oakland	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2 (per language)								Spanish, Chinese
<a href="#">Pollution Prevention Guide for Businesses (general)</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		8								
<a href="#">Food Service Facilities Pollution Prevention Booklet</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		8								Spanish, Chinese, Vietnamese
<a href="#">Vehicle Service Facilities BMPs Booklet</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		8								Spanish, Chinese, Vietnamese
<a href="#">Tips for Mobile Businesses (general)</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">Mobile Businesses: Tips for Pet Care Providers</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">Mobile Businesses: Tips for Carpet Cleaners</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								

**Table B-1. Additional Business Education and Outreach Materials Resource Matrix.**

Resource	Source Organization	Available for free?	Copyright Status	Resource Type	Audience			Outreach Material Format								
				Outreach Materials	Business Owner	Employees	Residential	8.5" x 11" sheet (# of pages)	Website	Brochure	Fact Card	Handout	Poster	Other	Multiple Languages?	
<a href="#">Mobile Businesses: Don't Drain Pools, Spas and Fountains to Storm Drains</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">Mobile Businesses: Fundraising Car Washes</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">Other Businesses and Facilities: Proper Disposal Fact Sheet</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								Spanish, Chinese
<a href="#">Other Businesses and Facilities: Heavy Equipment Yards BMPs</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓							✓			
<a href="#">Other Businesses and Facilities: Handling Mercury-Containing Products</a>	Alameda County Clean Water Program Website	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">The Restaurant's Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								Spanish
<a href="#">The Landscaper's Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								Spanish
<a href="#">The Automotive Guide Best Management Practices</a>	Buellton-Solvang (Santa Barbara County)	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								Spanish
<a href="#">The Mobile Cleaner's Guide Best Management Practices</a>	Buellton-Solvang (Santa Barbara County)	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								Spanish
<a href="#">A Guide for Carpet and Surface Cleaners</a>	City of Goleta (Santa Barbara County)	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		6								
<a href="#">Special Events Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">Mobile Pet Groomer and Stylist Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓	✓	1								Spanish

**Table B-1. Additional Business Education and Outreach Materials Resource Matrix.**

Resource	Source Organization	Available for free?	Copyright Status	Resource Type	Audience			Outreach Material Format								
				Outreach Materials	Business Owner	Employees	Residential	8.5" x 11" sheet (# of pages)	Website	Brochure	Fact Card	Handout	Poster	Other	Multiple Languages?	
<a href="#">Multi-Unit Residential Dwelling's Guide Best Management Practices</a>	Buellton-Solvang (Santa Barabara County)	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">Best Management Practices for Auto Body Shops</a>	Contra Costa Clean Water Program	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓			2								
<a href="#">Car Wash</a>	Contra Costa Clean Water Program	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓			2								
<a href="#">Pools and Spas</a>	Contra Costa Clean Water Program	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓	✓			✓						
<a href="#">Trash BMPs</a>	Contra Costa Clean Water Program	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">Mercury</a>	Contra Costa Clean Water Program	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓	✓	2								
<a href="#">Wash Water Disposal Practices for Mobile Cleaners and Businesses</a>	Contra Costa Clean Water Program	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">Food Service</a>	Contra Costa Clean Water Program	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		10								
<a href="#">Wash Water Disposal Practices for Carpet Cleaners</a>	Contra Costa Clean Water Program	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								
<a href="#">BMPs for Landscaping Professionals</a>	Contra Costa Clean Water Program	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓		2								Spanish
<a href="#">Pollution Prevention for Businesses</a>	Orange County	Yes	Unknown - not easy to adapt to WA jurisdictions unless native files are made available	✓	✓	✓			✓	✓				✓	Decal	Spanish, Vietnamese

Table B-1. Additional Business Education and Outreach Materials Resource Matrix.

Resource	Source Organization	Business Sector Specific Material?						Activity Categories								
		Auto	Landscaping	Mobile	Restaurant	Construction, painting	Other Specific Sector or Topic	Maintain Storm System	Drips, Spills, Leaks	Washing, Disposal	Spill Kits/ Plans	Cover Storage Areas	Liquid Storage/ containment	Grease/ FOG	Dumpsters	Pesticide/ Fertilizers
<a href="#">Dump Smart Carpet Cleaning BMPs Card</a>	Kitsap County, WA			✓						✓						
<a href="#">Dump Smart Pressure Washing BMPs Card</a>	Kitsap County, WA			✓						✓						
<a href="#">Dump Smart Painters BMPs Card</a>	Kitsap County, WA			✓						✓						
<a href="#">Stormwater Pollution Prevention Brochure</a>	Clark County, WA							✓	✓	✓	✓		✓		✓	
<a href="#">Stormwater System Guide for Businesses</a>	Kitsap County, WA							✓	✓	✓					✓	
<a href="#">Complete Spill information - plan, kit and how to brochure</a>	Clark County, WA								✓		✓					
<a href="#">Restaurant Poster - We Do It Right</a>	Kitsap County, WA				✓				✓	✓					✓	
<a href="#">Catch Basin Cleaning Program</a>	Clark County, WA							✓								
<a href="#">Dumpster Maintenance Card</a>	Clark County, WA														✓	
<a href="#">Surface Cleaning Card</a>	Clark County, WA									✓						
<a href="#">Spill Kit Program Card</a>	Clark County, WA										✓		✓			
<a href="#">How to clean up your spill poster</a>	Clark County, WA								✓		✓					
<a href="#">Example List of Storm System Maintenance Providers</a>	Kitsap County, WA							✓								
<a href="#">Check Sediment Levels Fact Card</a>	Kitsap County, WA							✓								
<a href="#">Dumpsters BMPs Fact Card - Neat not Nasty</a>	Kitsap County, WA														✓	
<a href="#">Vehicle Washing Fact Card - Runoff</a>	Kitsap County, WA									✓						
<a href="#">Hiring a Landscaper</a>	Oregon Association of Clean Water Agencies		✓													
<a href="#">Landscape Maintenance</a>	Oregon Association of Clean Water Agencies		✓													
<a href="#">Spill and Leak Cleanup</a>	Oregon Association of Clean Water Agencies															
<a href="#">Pressure Washing: Surface Cleaning Best Practices</a>	Oregon Association of Clean Water Agencies			✓												
<a href="#">Food Service Best Practices</a>	Oregon Association of Clean Water Agencies				✓											

Table B-1. Additional Business Education and Outreach Materials Resource Matrix.

Resource	Source Organization	Business Sector Specific Material?						Activity Categories									
		Auto	Landscaping	Mobile	Restaurant	Construction, painting	Other Specific Sector or Topic	Maintain Storm System	Drips, Spills, Leaks	Washing, Disposal	Spill Kits/ Plans	Cover Storage Areas	Liquid Storage/ containment	Grease/ FOG	Dumpsters	Pesticide/ Fertilizers	
<a href="#">Dos and Don'ts for Food Service Employees</a>	Oregon Association of Clean Water Agencies				✓												
<a href="#">Recreational Vehicles: Proper Maintenance and Disposal</a>	Oregon Association of Clean Water Agencies																
<a href="#">Pressure Washing</a>	Oregon Association of Clean Water Agencies																
<a href="#">Car Grease and Oil</a>	Oregon Association of Clean Water Agencies	✓															
<a href="#">Where Does Our Stormwater Go?</a>	Oregon Association of Clean Water Agencies																
<a href="#">Business Waste Disposal Flyer</a>	Think Blue Massachusetts						Waste Disposal								✓		
<a href="#">Business Waste Disposal Social Media Post</a>	Think Blue Massachusetts						Waste Disposal								✓		
<a href="#">Business Waste Disposal Press Release</a>	Think Blue Massachusetts						Waste Disposal								✓		
<a href="#">Stormwater BMP Flyer</a>	Think Blue Massachusetts																
<a href="#">Gas Station Infographic</a>	Think Blue Massachusetts						Gas Station		✓								
<a href="#">Landscaping Infographic</a>	Think Blue Massachusetts		✓													✓	
<a href="#">Parking Lot Infographic</a>	Think Blue Massachusetts						Parking Lots			✓					✓		
<a href="#">Onsite Drainage</a>	Think Blue Massachusetts						Onsite Drainage										
<a href="#">Stormwater Compliance for Auto Body Repair and Painting</a>	Sacramento Stormwater Quality Partnership	✓															
<a href="#">General Guidelines for Stormwater Compliance</a>	Sacramento Stormwater Quality Partnership																
<a href="#">Stormwater Compliance for Auto Repair and Maintenance</a>	Sacramento Stormwater Quality Partnership	✓															
<a href="#">Stormwater Compliance for Commercial Auto Washing and Detailing Businesses</a>	Sacramento Stormwater Quality Partnership	✓															

Table B-1. Additional Business Education and Outreach Materials Resource Matrix.

Resource	Source Organization	Business Sector Specific Material?						Activity Categories									
		Auto	Landscaping	Mobile	Restaurant	Construction, painting	Other Specific Sector or Topic	Maintain Storm System	Drips, Spills, Leaks	Washing, Disposal	Spill Kits/ Plans	Cover Storage Areas	Liquid Storage/ containment	Grease/ FOG	Dumpsters	Pesticide/ Fertilizers	
<a href="#">Stormwater Compliance for Restaurants and Food Handling Facilities</a>	Sacramento Stormwater Quality Partnership				✓												
<a href="#">Concrete and Creeks Don't Mix</a>	Sacramento Stormwater Quality Partnership					✓											
<a href="#">Painting Without Polluting</a>	Sacramento Stormwater Quality Partnership					✓											
<a href="#">Landscaping Stormwater Pollution Prevention Guidelines</a>	Sacramento Stormwater Quality Partnership		✓														
<a href="#">Disposal of Carpet Cleaning Wastewater</a>	Sacramento Stormwater Quality Partnership			✓			Carpet Cleaning			✓							
<a href="#">Sustainable Practices for Professional Landscapers (River-Friendly Landscaping Guidelines)</a>	Sacramento Stormwater Quality Partnership		✓													✓	
<a href="#">Brochure Pressure Washing and Surface Cleaning Wastewater</a>	Sacramento Stormwater Quality Partnership						Pressure Washing			✓							
<a href="#">BMPs for Pressure Washing and Surface Cleaning</a>	Sacramento Stormwater Quality Partnership						Pressure Washing			✓							
<a href="#">2019 Business Stormwater Inspection Program Brochure</a>	City of Oakland																
<a href="#">Pollution Prevention Guide for Businesses (general)</a>	Alameda County Clean Water Program Website										✓	✓		✓	✓		
<a href="#">Food Service Facilities Pollution Prevention Booklet</a>	Alameda County Clean Water Program Website				✓						✓		✓	✓	✓		
<a href="#">Vehicle Service Facilities BMPs Booklet</a>	Alameda County Clean Water Program Website	✓															
<a href="#">Tips for Mobile Businesses (general)</a>	Alameda County Clean Water Program Website																
<a href="#">Mobile Businesses: Tips for Pet Care Providers</a>	Alameda County Clean Water Program Website			✓													
<a href="#">Mobile Businesses: Tips for Carpet Cleaners</a>	Alameda County Clean Water Program Website			✓													

Table B-1. Additional Business Education and Outreach Materials Resource Matrix.

Resource	Source Organization	Business Sector Specific Material?						Activity Categories									
		Auto	Landscaping	Mobile	Restaurant	Construction, painting	Other Specific Sector or Topic	Maintain Storm System	Drips, Spills, Leaks	Washing, Disposal	Spill Kits/ Plans	Cover Storage Areas	Liquid Storage/containment	Grease/ FOG	Dumpsters	Pesticide/ Fertilizers	
<a href="#">Mobile Businesses: Don't Drain Pools, Spas and Fountains to Storm Drains</a>	Alameda County Clean Water Program Website			✓													
<a href="#">Mobile Businesses: Fundraising Car Washes</a>	Alameda County Clean Water Program Website			✓			Car Wash										
<a href="#">Other Businesses and Facilities: Proper Disposal Fact Sheet</a>	Alameda County Clean Water Program Website																
<a href="#">Other Businesses and Facilities: Heavy Equipment Yards BMPs</a>	Alameda County Clean Water Program Website						Heavy Equipment Yards										
<a href="#">Other Businesses and Facilities: Handling Mercury-Containing Products</a>	Alameda County Clean Water Program Website						Mercury										
<a href="#">The Restaurant's Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)				✓												
<a href="#">The Landscaper's Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)		✓														
<a href="#">The Automotive Guide Best Management Practices</a>	Buellton-Solvang (Santa Barbara County)	✓															
<a href="#">The Mobile Cleaner's Guide Best Management Practices</a>	Buellton-Solvang (Santa Barbara County)			✓													
<a href="#">A Guide for Carpet and Surface Cleaners</a>	City of Goleta (Santa Barbara County)			✓			Carpet Cleaning										
<a href="#">Special Events Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)						Special Events										
<a href="#">Mobile Pet Groomer and Stylist Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)			✓			Pet Grooming										

Table B-1. Additional Business Education and Outreach Materials Resource Matrix.

Resource	Source Organization	Business Sector Specific Material?						Activity Categories									
		Auto	Landscaping	Mobile	Restaurant	Construction, painting	Other Specific Sector or Topic	Maintain Storm System	Drips, Spills, Leaks	Washing, Disposal	Spill Kits/ Plans	Cover Storage Areas	Liquid Storage/containment	Grease/FOG	Dumpsters	Pesticide/Fertilizers	
<a href="#">Multi-Unit Residential Dwelling's Guide Best Management Practices</a>	Buellton-Solvang (Santa Barabara County)						Multi-Unit Residential										
<a href="#">Best Management Practices for Auto Body Shops</a>	Contra Costa Clean Water Program	✓															
<a href="#">Car Wash</a>	Contra Costa Clean Water Program						Car Wash										
<a href="#">Pools and Spas</a>	Contra Costa Clean Water Program						Pool & Spa										
<a href="#">Trash BMPs</a>	Contra Costa Clean Water Program																
<a href="#">Mercury</a>	Contra Costa Clean Water Program						Mercury										
<a href="#">Wash Water Disposal Practices for Mobile Cleaners and Businesses</a>	Contra Costa Clean Water Program			✓													
<a href="#">Food Service</a>	Contra Costa Clean Water Program				✓		Carpet Cleaning										
<a href="#">Wash Water Disposal Practices for Carpet Cleaners</a>	Contra Costa Clean Water Program			✓													
<a href="#">BMPs for Landscaping Professionals</a>	Contra Costa Clean Water Program		✓														
<a href="#">Pollution Prevention for Businesses</a>	Orange County	✓	✓	✓	✓	✓	Pool & Spa										

**Table B-1. Additional Business Education and Outreach Materials Resource Matrix.**

<b>Resource</b>	<b>Source Organization</b>	<b>Notes</b>
<a href="#">Dump Smart Carpet Cleaning BMPs Card</a>	Kitsap County, WA	Fact card based upon focus group data
<a href="#">Dump Smart Pressure Washing BMPs Card</a>	Kitsap County, WA	Fact card based upon focus group data
<a href="#">Dump Smart Painters BMPs Card</a>	Kitsap County, WA	Fact card based upon focus group data
<a href="#">Stormwater Pollution Prevention Brochure</a>	Clark County, WA	SQG focus, but also has good BMP information, 2 sided brochure. Many photos, targets businesses
<a href="#">Stormwater System Guide for Businesses</a>	Kitsap County, WA	General business BMP's
<a href="#">Complete Spill information - plan, kit and how to brochure</a>	Clark County, WA	Comprehensive spill information - poster, plan and brochure (ALWAYS, NEVER approach)
<a href="#">Restaurant Poster - We Do It Right</a>	Kitsap County, WA	A slightly different version of the restaurant poster
<a href="#">Catch Basin Cleaning Program</a>	Clark County, WA	Webpage that encourages commercial properties to sign up for cleaning at a cost of \$45 per CB,. Fill out form to schedule the cleaning.
<a href="#">Dumpster Maintenance Card</a>	Clark County, WA	Simple 2-sided fact card, English, Spanish, Russian
<a href="#">Surface Cleaning Card</a>	Clark County, WA	Simple 2-sided fact card, English, Spanish, Russian
<a href="#">Spill Kit Program Card</a>	Clark County, WA	Simple 2-sided fact card, English, Spanish, Russian
<a href="#">How to clean up your spill poster</a>	Clark County, WA	Poster in format similar to restaurant and auto shop, do's and don'ts, photos
<a href="#">Example List of Storm System Maintenance Providers</a>	Kitsap County, WA	List of storm system maintenance providers
<a href="#">Check Sediment Levels Fact Card</a>	Kitsap County, WA	How to check sediment level in storm drains
<a href="#">Dumpsters BMPs Fact Card - Neat not Nasty</a>	Kitsap County, WA	Fact card about dumpster BMPs
<a href="#">Vehicle Washing Fact Card - Runoff</a>	Kitsap County, WA	Fact card about vehicle washing and charity car washing BMPs
<a href="#">Hiring a Landscaper</a>	Oregon Association of Clean Water Agencies	Home landscape infographic, targeting homeowners looking to obtain professional landscape services. 8.5" x 11" handout or door hanger.
<a href="#">Landscape Maintenance</a>	Oregon Association of Clean Water Agencies	Commercial landscape services brochures
<a href="#">Spill and Leak Cleanup</a>	Oregon Association of Clean Water Agencies	Small spill and leak prevention/cleanup fact sheet
<a href="#">Pressure Washing: Surface Cleaning Best Practices</a>	Oregon Association of Clean Water Agencies	Can be attached to rental or for sale pressure washing equipment. 8.5" x 11" handout or equipment tag.
<a href="#">Food Service Best Practices</a>	Oregon Association of Clean Water Agencies	Fact sheet for food service employees

**Table B-1. Additional Business Education and Outreach Materials Resource Matrix.**

Resource	Source Organization	Notes
<a href="#">Dos and Don'ts for Food Service Employees</a>	Oregon Association of Clean Water Agencies	Poster (8.5" x 24") for food service establishments
<a href="#">Recreational Vehicles: Proper Maintenance and Disposal</a>	Oregon Association of Clean Water Agencies	Can be printed on a tear-off pad to accompany rental and sales materials or placement at dumping sites
<a href="#">Pressure Washing</a>	Oregon Association of Clean Water Agencies	Addresses pressure washing
<a href="#">Car Grease and Oil</a>	Oregon Association of Clean Water Agencies	Addresses reducing illicit discharges during car oil changes
<a href="#">Where Does Our Stormwater Go?</a>	Oregon Association of Clean Water Agencies	Addresses reducing pollutants from general home activities
<a href="#">Business Waste Disposal Flyer</a>	Think Blue Massachusetts	
<a href="#">Business Waste Disposal Social Media Post</a>	Think Blue Massachusetts	Customizable for local use. Need Facebook login to access.
<a href="#">Business Waste Disposal Press Release</a>	Think Blue Massachusetts	Customizable for local use. Raw text content for press release.
<a href="#">Stormwater BMP Flyer</a>	Think Blue Massachusetts	Customizable for local use. Focus on LID BMPs rather than housekeeping actions. Some placeholder gaps for missing LID photo example content.
<a href="#">Gas Station Infographic</a>	Think Blue Massachusetts	Customizable for local use.
<a href="#">Landscaping Infographic</a>	Think Blue Massachusetts	Customizable for local use.
<a href="#">Parking Lot Infographic</a>	Think Blue Massachusetts	Customizable for local use.
<a href="#">Onsite Drainage</a>	Think Blue Massachusetts	Missing link to this resource?
<a href="#">Stormwater Compliance for Auto Body Repair and Painting</a>	Sacramento Stormwater Quality Partnership	2-page graphical handout with suggestions, BMPs, contact information for discharges and waste disposal
<a href="#">General Guidelines for Stormwater Compliance</a>	Sacramento Stormwater Quality Partnership	
<a href="#">Stormwater Compliance for Auto Repair and Maintenance</a>	Sacramento Stormwater Quality Partnership	2-page graphical handout with BMPs (material storage, changing fluids, etc.) and contact information for discharges and waste disposal
<a href="#">Stormwater Compliance for Commercial Auto Washing and Detailing Businesses</a>	Sacramento Stormwater Quality Partnership	2-page graphical handout with BMPs (material storage, etc.) and contact information for discharges and waste disposal

**Table B-1. Additional Business Education and Outreach Materials Resource Matrix.**

Resource	Source Organization	Notes
<a href="#">Stormwater Compliance for Restaurants and Food Handling Facilities</a>	Sacramento Stormwater Quality Partnership	
<a href="#">Concrete and Creeks Don't Mix</a>	Sacramento Stormwater Quality Partnership	
<a href="#">Painting Without Polluting</a>	Sacramento Stormwater Quality Partnership	
<a href="#">Landscaping Stormwater Pollution Prevention Guidelines</a>	Sacramento Stormwater Quality	Bulleted list of landscaping guidelines - no graphics.
<a href="#">Disposal of Carpet Cleaning Wastewater</a>	Sacramento Stormwater Quality	Policy guidance document with tips - no graphics.
<a href="#">Sustainable Practices for Professional Landscapers (River-Friendly Landscaping Guidelines)</a>	Sacramento Stormwater Quality Partnership	
<a href="#">Brochure Pressure Washing and Surface Cleaning Wastewater</a>	Sacramento Stormwater Quality Partnership	
<a href="#">BMPs for Pressure Washing and Surface Cleaning</a>	Sacramento Stormwater Quality	13-page booklet with prohibitions and BMPs specific to pressure washing and surface cleaning. Dated August 2020.
<a href="#">2019 Business Stormwater Inspection Program Brochure</a>	City of Oakland	City of Oakland introductory brochure for inspection program, introduces the program history, inspection priority/frequency, inspection fee, and simple preparation guidelines (the Four Cs: Cover, Capture, Clean, Contain)
<a href="#">Pollution Prevention Guide for Businesses (general)</a>	Alameda County Clean Water Program Website	General high-level guide with example images: "How Your Business Can Prevent Stormwater Pollution"
<a href="#">Food Service Facilities Pollution Prevention Booklet</a>	Alameda County Clean Water Program Website	"How Your Food service Facility Can Prevent Stormwater Pollution"
<a href="#">Vehicle Service Facilities BMPs Booklet</a>	Alameda County Clean Water Program Website	"How Your Vehicle Service Facility Can Prevent Stormwater Pollution"
<a href="#">Tips for Mobile Businesses (general)</a>	Alameda County Clean Water Program Website	General mobile business guide with 3-step process, provides contact information specific to the Bay Area
<a href="#">Mobile Businesses: Tips for Pet Care Providers</a>	Alameda County Clean Water Program Website	Best practices for mobile pet care
<a href="#">Mobile Businesses: Tips for Carpet Cleaners</a>	Alameda County Clean Water Program Website	Best practices for carpet cleaners

**Table B-1. Additional Business Education and Outreach Materials Resource Matrix.**

Resource	Source Organization	Notes
<a href="#">Mobile Businesses: Don't Drain Pools, Spas and Fountains to Storm Drains</a>	Alameda County Clean Water Program Website	Best practices for maintenance of pools, spas, and fountains
<a href="#">Mobile Businesses: Fundraising Car Washes</a>	Alameda County Clean Water Program Website	Best practices for car washes
<a href="#">Other Businesses and Facilities: Proper Disposal Fact Sheet</a>	Alameda County Clean Water Program Website	NO vs YES format with photo examples. Text in English, Spanish, Chinese all on 1 page.
<a href="#">Other Businesses and Facilities: Heavy Equipment Yards BMPs</a>	Alameda County Clean Water Program Website	Checklist format including housekeeping, vehicle fueling, vehicle washing, spill control and clean-up, etc.
<a href="#">Other Businesses and Facilities: Handling Mercury-Containing Products</a>	Alameda County Clean Water Program Website	BMPs for reducing mercury pollution. Identifies products containing mercury, spill cleanup, shipping information, etc.
<a href="#">The Restaurant's Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)	Covers equipment and outdoor cleaning, cooking oil/grease management, minimizing toxic chemical use and waste, recycling and disposal, dumpster and loading dock area. Text-heavy, available in English and Spanish
<a href="#">The Landscaper's Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)	Covers evaluating landscape maintenance; properly manage irrigation and runoff; use mulch or other erosion control measures; properly manage pesticide, herbicide, and fertilizer use; properly handle and dispose of chemicals; cleanup and disposal of landscape waste; regulations, registration, and reporting. Text-heavy, available in English and Spanish
<a href="#">The Automotive Guide Best Management Practices</a>	Buellton-Solvang (Santa Barbara County)	Covers automotive dealers and/or sales; body repair and/or maintenance; service stations; auto recycling. Text-heavy, available in English and Spanish.
<a href="#">The Mobile Cleaner's Guide Best Management Practices</a>	Buellton-Solvang (Santa Barbara County)	Covers mobile cleaning – carpets and upholstery; mobile cleaning – vehicle and equipment cleaning; food service industry; swimming pools and spas; surface cleaning; water softeners. Text-heavy, available in English and Spanish
<a href="#">A Guide for Carpet and Surface Cleaners</a>	City of Goleta (Santa Barbara County)	BMPs for carpet cleaners and surface cleaners
<a href="#">Special Events Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)	Covers BMPs for cooking oil and grease, food, minimizing toxic chemical use and waste (applies to color runs), grey water and wastewater, portable toilets, pet and livestock waste, green or wood waste, recycling, trash and litter and pressure washing
<a href="#">Mobile Pet Groomer and Stylist Guide Best Management Practices (BMPs)</a>	Buellton-Solvang (Santa Barbara County)	Covers minimizing toxic chemical use, wastewater, mobile unit and equipment care, trash, spill prevention and cleanup, training

**Table B-1. Additional Business Education and Outreach Materials Resource Matrix.**

Resource	Source Organization	Notes
<a href="#">Multi-Unit Residential Dwelling's Guide Best Management Practices</a>	Buellton-Solvang (Santa Barbara County)	Covers move-ins, tenant notifications/advisories, move-outs, building maintenance, landscaping, dumpster area, etc.
<a href="#">Best Management Practices for Auto Body Shops</a>	Contra Costa Clean Water Program	Covers dry sanding, wet sanding, cleaning floors, washing vehicles, painting, hazardous waste management and storage.
<a href="#">Car Wash</a>	Contra Costa Clean Water Program	Multi-step process for car wash fundraisers with instructions to borrow a kit with submersible pump, extension cords, etc.
<a href="#">Pools and Spas</a>	Contra Costa Clean Water Program	Discusses maintaining, filter cleaning, tips for finding your sanitary sewer cleanout, and local contacts
<a href="#">Trash BMPs</a>	Contra Costa Clean Water Program	Covers dumpsters and trash receptacles, outdoor areas, during business activities, and recycled materials/hazardous waste
<a href="#">Mercury</a>	Contra Costa Clean Water Program	Mercury contamination and disposal information. "Don't trash fluorescent bulbs!"
<a href="#">Wash Water Disposal Practices for Mobile Cleaners and Businesses</a>	Contra Costa Clean Water Program	Guidance to become a BASMAA-recognized Mobile Cleaner and site practices (vehicle washers, automobile detailing, steam cleaners, mobile pet groomers, window washers, power washers, food vendors)
<a href="#">Food Service</a>	Contra Costa Clean Water Program	Provides Water Pollution Prevention tips. Example: "Tip 2 – Keep Dumpster Area Clean"
<a href="#">Wash Water Disposal Practices for Carpet Cleaners</a>	Contra Costa Clean Water Program	Clarifies storm drain vs. sanitary sewer system and where wash water can be disposed.
<a href="#">BMPs for Landscaping Professionals</a>	Contra Costa Clean Water Program	Targeting lawn and garden maintenance, mowing services, landscape contractors, tree and shrub services, and plant maintenance services. Covers pesticides, hardscaping management, irrigation, vegetation management. Available in Spanish.
<a href="#">Pollution Prevention for Businesses</a>	Orange County	Web page with links to brochures, posters, decals for each topic; some in multiple languages

Table B-2. Additional Source Control Codes/Ordinances and Enforcement Policies Resource Matrix.

Resource Name (and link)	Source Organization	Resource Type					Audience			Communication Type (external)			Notes/Description
		Code/ Ordinance	Enforcement	Program Guidance	Outreach Materials	Notification Letter	Program Lead/ Manager/ Supervisor	Municipal Inspector	Business Owner	Pre- Inspection	During Inspection	Post- Inspection	
<a href="#">Stormwater Inspection and Enforcement Policy</a>	Sacramento County	✓	✓	✓			✓	✓	✓				28-page guideline document with specific business categories: Industrial Business Permit, Auto Repair, Auto Body Auto Dealerships, Equipment Rental, Retail Gas Outlet (RGO), Restaurants, Nurseries, Kennels
<a href="#">City Ordinance</a>	Santa Barbara County	✓					✓	✓	✓	✓	✓	✓	Discharge and illicit connection ordinance (19 pages)

Table B-3. Additional Resources for Developing and Implementing a Business Inspection Program.

Resource Name (and link)	Source Organization	Available for free?	Copyright Status	Resource Type					Audience			Communication Type (external)			Notes/Description
				Inspection Form/ Checklist	SOPs	Program Guidance	Outreach Materials	Notification Letter	Program Lead/ Manager/ Supervisor	Municipal Inspector	Business Owner	Pre- Inspection	During Inspection	Post- Inspection	
Ecology PPA Site Visit Checklist	PPA	TBD	TBD	✓						✓			✓		Basic checklist
<a href="#">Stormwater Inspection Checklist for Food Facilities (Restaurants)</a>	Sacramento County	Yes	Unknown	✓						✓			✓		Checklist for inspectors specific to food industry, with attached "Notice of Violation" with information about failure to comply, right to appeal, etc.
<a href="#">Stormwater Checklist Summary of Violations: Retail Food Facilities</a>	Sacramento County	Yes	Unknown	✓						✓	✓			✓	Includes violation code and description with same Notice of Violation attachment
<a href="#">Inspection Plan</a>	Santa Barbara County	Yes	Unknown			✓			✓	✓			✓		Implementation for the inspection program including inspection procedures, inspection types, business identification, enforcement, etc.
<a href="#">Inspection Forms</a>	Santa Barbara County	Yes	Unknown	✓						✓			✓		General BMP checklist (housekeeping, dumpster areas), inspection areas, and "areas of concern" log.

